

**DOBBS FERRY HIGH SCHOOL**

**REQUEST FOR RELEASE**  
**FROM SCHOOL-SPONSORED TRANSPORTATION**

To Whom It May Concern:

I am the parent/legal guardian of \_\_\_\_\_, a student at \_\_\_\_\_  
\_\_\_\_\_ School. My child will be traveling on school sponsored transportation to the  
field trip, extracurricular activity or event on the date specified below:

**TRIP/ACTIVITY/EVENT:** \_\_\_\_\_

**LOCATION:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

Please be advised that it would be impractical for my child to return from this field trip/  
activity/event on the school-sponsored transportation. I am, therefore, assuming responsibility for my  
child's return transportation from the above referenced trip/activity/event on the date specified above and  
request that my child be released to \_\_\_\_\_ at the  
conclusion of the event. (**Note: students will not be released to anyone under the age of 21.**)

I understand that my child will only be released to me as a parent or legal guardian or an  
authorized adult. This form must be presented to school officials at the time my child is to be removed  
from the trip/activity/event, and that school officials may require presentation of identification prior to  
authorizing the release. I also understand that my child will be returned to the school district with the  
school sponsored transportation unless this form is submitted prior to the time that such transportation is  
prepared to depart. I also understand that my child will be returned to the school district with the school  
sponsored transportation if I do not present myself (or the designated adult does not present  
himself/herself) to school officials to transport my child at the time that such transportation is prepared to  
depart. I also understand that this release will not be accepted for any field trip/activity/event other than  
that which is specified above, for the date specified above, and that I must submit separate notifications  
for any subsequent releases from school-sponsored transportation.

**DATE:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_