

ANNUAL NOTIFICATION OF DISTRICT POLICIES AND PROCEDURES 2024-25

Student Entry Registration Procedures

Registration for High School/Middle School/Springhurst students, (please call the Registrar's office at 914-693-1500 x3034) to make an appointment to come to the High School, 505 Broadway, Dobbs Ferry. Parents should go to the district website (www.dfsd.org) to obtain a Registration Packet which includes all pertinent forms and instructions on documents to bring to the appointment.

Kindergarten Eligibility

Children who will be five (5) years old on or before December 31 of a given year are eligible to enter Kindergarten in September. There are no exceptions to this regulation.

Registration of children for next September entry into Kindergarten is scheduled in the early spring at the Springhurst Elementary School. Parents should go to the district website (www.dfsd.org) to obtain the Registration Packet which includes all pertinent forms and instructions on documents to bring to the appointment. If you are unable to access the information via the website, please contact the Registrar's office at 914-693-1500 x3034.

An informal orientation session about the Kindergarten program is scheduled for parents in a morning in March. Please call the school at 914-693-1503 x3 for the specific date.

Residency Requirement

All individuals residing within the District who are between the ages of five (5) years and twenty-one (21) years and who have not received a high school diploma shall be entitled to enroll in the District's schools. A child's residence is presumed to be that of his/her parent(s) or legal guardian(s) and is established by a demonstration of the child's physical presence as an inhabitant within the District as well as an intention to remain in the District permanently. Students may only have one legal residence for purposes of enrollment in the District's schools. In certain limited circumstances, as set forth in Board Policy 5152, https://boardpolicyonline.com/?b=dobbs_ferry&s=51193 the District may permit the enrollment of non-resident high school students for purposes of accessing the IB program on an annual basis upon payment of tuition. A written application to enroll non-resident children as tuition students in the Dobbs Ferry Schools must be made to the

Superintendent of Schools by the student's parent(s)/legal guardian(s). If the District permits such non-resident students to enroll in the District's schools, transportation shall be the responsibility of the parent(s)/legal guardians. For further information about non-resident student admission please contact the office of the Superintendent of Schools, Mr. Ken Slentz, at 693-1506. For details please see Policy 5130 https://boardpolicyonline.com/?b=dobbs_ferry&s=51188.

Change of Address and Census Data

Please notify the appropriate school office, in writing, of any change of address, telephone or family status (births, deaths) as follows:

Superintendent

Dobbs Ferry Union Free School District 505 Broadway, Dobbs Ferry, N.Y. 10522

Transportation Services Eligibility

For information on eligibility and access to school bus transportation, please see [Policy 8411](#): School Bus Scheduling and Routing

In-District Transportation Questions

Inquiries about in-district transportation should be directed to the Ardsley School District, Quad Village Transportation, at 914-295-5544 or 914-295-5559.

Out of District Transportation

Parents who wish the district to provide transportation for their children to private or parochial schools outside the district must file a written request for this service **before April 1** each school year. Applications should be submitted to:

Ardsley Union Free School District Transportation Department
500 Farm Road
Ardsley, NY 10502

Included should be the name, age and grade of the student and the school he/she is to attend. To qualify, a student must reside no more than 15 miles from the school in which he/she is legally enrolled.

Student Placement, Promotion, and Retention

The procedures for the placement, promotion, and retention of students are detailed in district policies [4750](#) and [5153](#). Parent/guardians are encouraged to read these policies prior to contacting their child's principal with any questions related to these topics.

Students with Disabilities: procedural safeguards and records retention

For details please go to the Policies on the District Website and see Policy [4321](#).
https://boardpolicyonline.com/?b=dobbs_ferry&s=51137

English Language Learners ENL/Bilingual Placement

The Board of Education believes that students who, by reason of foreign birth or ancestry, have limited English proficiency (referred to here as "English Language Learners" or ELLs), will be more effective learners of both the language and the curriculum if they receive instruction in both their native language and English. The district will therefore take steps to identify ELL students and provide ELL students with an appropriate program of either Bilingual Education or English as a New Language. For details please go to the Policies on the District Website and see Regulation [4326](#).
https://boardpolicyonline.com/?b=dobbs_ferry&s=51155

Homeless Students

The District, under federal (McKinney-Vento) and state laws and regulations to identify homeless children within the district, encourage their enrollment and eliminate existing barriers to their identification, enrollment, attendance, or success in school that may exist in district practices. The District will provide homeless children attending the district's schools with access to the same free and appropriate public education and other school programs and activities, including publicly funded preschool education, as other children. (See policy [5151](#) and [5150](#) for guidance). https://boardpolicyonline.com/?b=dobbs_ferry&s=51190
https://boardpolicyonline.com/?b=dobbs_ferry&s=51191

Absence and Tardiness

Under the School Attendance Laws of New York State, parents are responsible for ensuring their child(ren)'s regular attendance and punctuality at school. As set forth in the District's comprehensive student attendance policy ([5100](#)),

https://boardpolicyonline.com/?b=dobbs_ferry&s=51187 the following absences will be recognized by the District as "excused" absences from school, provided such absence(s) is/are substantiated by the child's parent in writing (this includes emails):

- Illness of the child,
- death in the immediate family,
- religious observance,
- required attendance in court,

- approved school-sponsored activities, including field trips, interscholastic athletics, musical and other competitions,
- directed or authorized presence at the Administrative Offices or Nurse's Office,
- quarantine,
- emergency dental and/or medical appointments,
- military obligations,
- approved work study programs, and
- college visitations (for juniors and seniors only upon prior knowledge and approval of the child's parent(s)/legal guardian(s) and counselors).

Any absence not provided for on the above list shall be deemed "unexcused." A written excuse from the child's parent(s)/guardian(s) is required each time a child is absent or tardy. This excuse must be sent with the child when they return to school or on the day that they are tardy. The note must include the reason for the absence or tardiness, the dates covered and a signature by the parent(s) or guardian(s). Parents should also call the main office of their child's school in the morning on each day the student is absent, providing a reason for the absence.

Student Absences — Religion

Student absences on days for religious observance are excused absences. If your child is to be absent for religious reasons, you must inform the main office of your child's school in writing.

Code of Conduct

The Board of Education has approved a K–12 Code of Conduct. Parents and students will be provided with a written summary. An electronic copy is available on the District website (www.dfsd.org). A hard copy will be available upon your request.

Dignity for All Students Act (DASA)

"New York State's Dignity for All Students Act (The Dignity Act) seeks to provide the State's public elementary and secondary school students with a safe and supportive environment free from discrimination, intimidation, taunting, harassment, and bullying on school property, a school bus and/or at a school function.

The original legislation amended State Education Law by creating a new Article 2 – Dignity for All Students. The Dignity Act also amended Section 801-a of New York State Education Law regarding instruction in civility, citizenship, and character education by expanding the concepts of tolerance, respect for others and dignity to include: an awareness and sensitivity in the relations of people, including but not limited to, different races, weights, national origins, ethnic groups, religions, religious practices, mental or physical abilities, sexual orientations, gender identity, and sexes. The Dignity Act further amended Section 2801 of the Education Law by requiring Boards of Education to include language addressing The Dignity Act in their codes of conduct.

Retaliation against someone who reports or investigates an incident of harassment, bullying, intimidation or discriminatory behavior or who helps in an investigation is prohibited. Students who believe they have been retaliated against should immediately contact the superintendent.

DASA Designated Liaisons

- Ms. Shari Kaplan, District Coordinator, kaplans@dfs.org - 914-693-5899
- Ms. Rudelina Murray, Springhurst Asst. Principal, murrayr@dfs.org - 914-693-1503
Ms. Anne Pecunia, Middle School Asst. Principal, pecuniaa@dfs.org - 914-693-7640
- Ms. Juliet Gevargis-Mizimakoski, High School Asst. Principal, gevargismizimakoskij@dfs.org - 914-693-7645

Academic Intervention Services Eligibility

The Dobbs Ferry Union Free School District is committed to meeting the individual learning needs of each child through a challenging and differentiated academic program. At times, however, some students demonstrate a need for additional support in order to meet the New York State Learning Standards. As a result, the District provides targeted academic support to help students succeed using a multi-tiered system of support (MTSS) approach. For details please go to the Policies on the District Website and see Regulation 4325. https://boardpolicyonline.com/?b=dobbs_ferry&s=51154

Advanced Coursework

Each school district and charter school shall annually notify students and parents by June 1 of each school year of the benefits and opportunities of participating in advanced coursework. For purposes of this subdivision, the term “advanced coursework” shall mean any middle, high school, or college level honors, gifted, accelerated, advanced placement, international baccalaureate, dual-enrollment, or concurrent-enrollment course, or a course that would offer the ability for a student to earn college credit and/or an industry-recognized certification. (NYS EL sect 817 <https://www.nysenate.gov/legislation/laws/EDN/817>). This information can be found on the middle and high school websites.

Parent & Family Engagement

The Board of Education believes that positive parent and family engagement is essential to student achievement, and thus encourages such involvement in school educational planning and operations. Parent and family engagement may take place either in the classroom or during extra-curricular activities. However, the Board also encourages parent and family engagement at home (e.g., planned home reading time, informal learning activities, and/or homework “contracts” between parents, family members and children). The Board directs the Superintendent of Schools to develop a home- school communications program in an effort to encourage all forms of parent and family engagement. For details please go to the Policies on the District Website and see Policy 1900. https://boardpolicyonline.com/?b=dobbs_ferry&s=51092

APPR of Teachers and Principals

For details please go to the Policies on the District Website and see Policy 9420. https://boardpolicyonline.com/?b=dobbs_ferry&s=51329

Boy Scouts Equal Access Act

For details please go to the Policies on the District Website and see Policy 1500. https://boardpolicyonline.com/?b=dobbs_ferry&s=51082

Military Recruitment

It is the responsibility of the Dobbs Ferry High School to provide military recruiters access to student recruiting information. There are two (2) similar, but not identical, provisions in Federal Law that deal with the issue. One is contained in the National Defense Authorization Act, and the other is part of the No Child Left Behind Act.

Both provisions require local educational agencies that receive federal funding to provide access to secondary school student names, addresses, and telephone listings upon a request made by the military recruiters. Under both laws, a secondary school student or parent of the student may request that such information not be released without prior written parental consent.

If you do not want your child’s name, address and/or phone listing released to military recruiters, please return the form, received in your child’s mailer packet, to the Guidance Department. It is not necessary to return the form if it was submitted previously.

Notification of Non-Discrimination Policy

The Dobbs Ferry School District does not discriminate on the basis of age, color, religion, creed, disability, marital status, veteran status, national origin, race, gender in the education programs and activities it operates.

Inquiries concerning this policy should be referred to Mr. Kenneth Slentz, Superintendent at 914- 693-1500 ext. 3024 or Dr. Darrell Stinchcomb, Assistant Superintendent of Curriculum, Instruction and Equity at 914-693-1500 x3059, who have been designated to coordinate the District's efforts to comply with and carry out its responsibilities under Title IX, Section 504, the ADA, and the Age Discrimination Act. Mr. Slentz, Superintendent or Dr. Darrell Stinchcomb, Assistant Superintendent of Curriculum, Instruction and Equity, will provide information, including complaint procedures, to any student or employee who believes that his or her civil rights may have been violated by the District or its officials.

In addition, pursuant to the Dignity for All Students Act ("DASA"), the District has appointed each building assistant principal as a DASA coordinator to address any instances of harassment, discrimination and/or bullying on the basis of actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender or sex. Inquiries concerning DASA and/or the filing of complaints that DASA is believed to have been violated, should be referred to your child's building principal.

Child Abuse

For details please go to the Policies on the District Website and see Policy 5460. https://boardpolicyonline.com/?b=dobbs_ferry&s=51245

Sexual Harassment

The Board of Education recognizes that harassment of students, employees (including all staff, applicants for employment, both paid and unpaid interns, exempt and non-exempt status, part-time, seasonal, and temporary workers, regardless of immigration status) and certain "non-employees" (which includes contractors, subcontractors, vendors, consultant and other persons providing services pursuant to a contract, or their employees) on the basis of sex, gender and/or sexual orientation is abusive and illegal behavior that harms targets and negatively impacts the school culture by creating an environment of fear, distrust, intimidation and intolerance. The Board further recognizes that preventing and remedying such harassment in schools is essential to ensure a healthy, nondiscriminatory environment in which students can learn and employees and "non-employees" can work productively.

Sexual harassment is a form of sex discrimination and is unlawful under federal, state, and (where applicable) local law. Sexual harassment includes harassment on the basis of actual or perceived or self-identified sex, sexual orientation, gender identity, gender expression, and transgender status. Sexual harassment of a student can deny or limit the student's ability to participate in or to receive benefits, services, or opportunities from the school's program.

Please see Policy 0110, 0110.1 & 0110.2 on the District website for more detailed information.

https://boardpolicyonline.com/?b=dobbs_ferry&s=51056

https://boardpolicyonline.com/?b=dobbs_ferry&s=980992

https://boardpolicyonline.com/?b=dobbs_ferry&s=981005

Health Policy

All students in the District are provided health services in accordance with New York State requirements. Each child in grades K, 2, 4, 7 and 10 is required to have a health appraisal by the family doctor or by the school physician, which must include the results of a WSC/BMI. If the school physician does examine a student and has a concern, a report will be made to the parents. New York State Education Law requires that all children in grades 5 through 9 receive a school screening examination for possible curvature of the spine (scoliosis) Any child entering school for the first time or transferring from another school must furnish the school with an immunization certificate, a current physical examination (within the last 12 months) and a dental health certificate.

In accordance with New York State Education Law, the District also requires that students enrolling in grades K, 2, 4, 7, and 10 present a dental health certificate containing a report of a comprehensive dental examination signed by a New York State licensed dentist.

Anaphylaxis

For details please go to the Policies on the District Website and see Regulation 5420. https://boardpolicyonline.com/?b=dobbs_ferry&s=51235

Concussions

For details please go to the Policies on the District Website and see Policy 5280. https://boardpolicyonline.com/?b=dobbs_ferry&s=51204

Immunization for School Entrance and Attendance

For your child to be eligible to attend a New York state public school, please see <https://www.health.ny.gov/publications/2370.pdf>.

Sports Health Forms

Middle and high school students who plan to participate in any scholastic sport must have a physical completed within 12 months of the sport season and no physical restrictions on file in the health office. The school doctor visits the schools before the fall sports season to perform pre-sports physicals for those students who request them. Parental permission form and 30-day update must also be provided for each sports season.

School Lunch Program

As a convenience for parents and students of the Dobbs Ferry Union Free School District's School Lunch Program provides parents an easy and secure online prepayment service to deposit money into your child's school meal account at any time. This service also provides parents the ability to view your child's account balance through a web site called www.myschoolbucks.com. By having money in each child's account prior to entering the cafeteria, the lunch lines will move along much faster so your child will have more time to eat and be with friends. Parents will also have the ability to print out a copy of their child's purchasing history report. This history report will show you all dates and times that your child made purchases in the cafeteria within the past thirty days. Parents are encouraged to sign up on www.myschoolbucks.com and establish an account regardless of how they pay. By signing up you will also be notified by e-mail when you have a low balance. You will need to know your child's Student ID# which is on their report card or you may call your child's school office. If you need further information on the lunch program, please contact (Business Office) at 914-693-1500 x3025. You can also always pay with cash or check in the cafeteria. Anyone in need of a "Free and Reduced " Lunch Program can find more information on our website at <https://www.dfsd.org/domain/318> or call Mia Alfano, on 914-693-1500 ext. 3045.

Students who cannot pay for a meal or who have unpaid meal debt shall not be publicly identified or stigmatized (including wristbands or hand stamps), required to do chores or work to pay for meals, or have meals thrown away after they have been served. District staff shall not discuss a student's unpaid meal debt in front of other students. The district shall not take any action directed at a student to collect unpaid school meal fees. However, the district may discreetly notify students of their account balances, and why certain items (e.g., à la carte, etc.) could not be provided with charged meals. Please see [Policy 8505](#) for additional information.

High School Graduation

Chapter 32 of the Laws of 2018 Relating to Policies that Allow All Students to Participate in a High School Graduation Ceremony

Participation in the graduation ceremony and related activities will be predicated on satisfactory completion of all graduation requirements, or as otherwise described in this policy. Exceptions may be

made under extraordinary circumstances with the permission of the Superintendent of Schools. A student who has earned either a Career Development and Occupational Studies Commencement Credential (CDOS) or Skills and Achievement Commencement Credential (SACC) by the time their ninth-grade cohort reaches graduation may, but is not required to, participate in that graduation ceremony and related activities.

Please see Policy 4772 and 4773 on the District website for more detailed information.

https://boardpolicyonline.com/?b=dobbs_ferry&s=412250

https://boardpolicyonline.com/?b=dobbs_ferry&s=51180

Pesticide Notification

New York State Education Law Section 409-H, effective July 1, 2001, requires all schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year. The District is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- a school remains unoccupied for a continuous 72-hours following an application;
- anti-microbial products;
- nonvolatile rodenticides in tamper-resistant bait stations in areas inaccessible to children;
- nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children;
- silica gels and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children;
- boric acid and disodium octaborate tetrahydrate;
- the application of EPA designated biopesticides;
- the application of EPA designated exempt materials under 40CFR152.25;
- the use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps, and hornets.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list. If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, or for more information, please contact the Director of School Facilities, Maintenance & Operations at 693-1500 x3044.

Notification of Availability of the District Asbestos Management Plan

In accordance with the EPA's Asbestos Hazard Emergency Response Act (AHERA) of 1987 (40CFR Part 763), the Dobbs Ferry School District is required to give annual notification stating that the Asbestos Management Plan for each building is available and kept in the main office of each building and in the District's Central Office. These records are available for review during normal school business hours.

In addition, in accordance with this act, a six-month periodic surveillance is conducted in each building that contains asbestos. The periodic surveillances are conducted in June and December of each year. Furthermore, before the start of any project, the District will make sure all building occupants are properly notified and all signage will indicate the scope of work.

For more information, please contact the Director of School Facilities, Maintenance and Operations at 693-1500, x3044.

FERPA Annual Notification—Notification to Parents and Students of Rights Concerning a Student's

School Records

The Family Educational Rights and Privacy Act (FERPA) grants parents or guardians and students over eighteen (18) years of age (“eligible students”) certain rights with respect to the student’s education records. They are:

1. The right to inspect and copy the student’s education records, within 45 days from the day the District receives a request for access. Parents or guardians of students less than eighteen (18) years of age and students older than eighteen (18) years of age have the right to inspect and copy the student’s permanent record. Parents, guardians or students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent(s)/guardian(s) or eligible student of the time and place where the records may be inspected. The District charges a nominal fee for copying, but no one will be denied their right to copies of their records for inability to pay this cost.

The rights contained in this section are denied to any person against whom an order of protection has been entered concerning a student.

2. The right to request an amendment of the student’s education records that the parent(s)/guardian(s) or eligible student believes are inaccurate, misleading, irrelevant, or improper. Parents/guardians or eligible students may ask the District to amend a record that they believe is inaccurate, misleading, irrelevant, or improper. They should write the school principal or records custodian, clearly identifying the part of the record they want changed, and specify the reason. If the District decides not to amend the record as requested by the parent(s)/guardian(s) or eligible student, the District will notify the parent(s)/guardian(s) or eligible student of the decision and advise him or her of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent(s)/guardian(s) or eligible student when notified of the right to a hearing.
3. The right to permit disclosure of personally identifiable information contained in the student’s education records, except to the extent that FERPA or state law authorizes disclosure without consent. Disclosure is permitted without consent to school officials with legitimate educational or administrative interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent(s)/guardian(s) or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the District also discloses education records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by state or federal law. Disclosure is also permitted without consent to: any person for research, statistical reporting, or planning, provided that no student or parent(s)/guardian(s) can be identified; any person named in a court order; and appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons.
4. The right to prohibit the release of directory information concerning the parent’s/guardian’s child. Throughout the school year, the District may release to the public student “directory information” consisting of the student’s name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height (if members of athletic teams), degrees and awards received, and the name of the educational agency or institution previously attended by the student. (See Board Policy

5500). A parent or eligible student may object to the release of the above directory information on an annual basis by notifying the Superintendent of Schools, in writing, by September 15 of each school year. Any written objection filed with the Superintendent will remain in effect for the duration of the school year in which it was filed.

Consent to release personally identifiable student information.

The District takes great pride in our students' work and their achievements. To this end, periodically during the school year, the District may use individual student photographs, student works, and/or audio or video recordings of students in any of several types of publications, including but not limited to, District newsletters, yearbooks, calendars, web sites, newspapers, radio and/or television. As the District takes its responsibility to protect our students' privacy very seriously, the District requires your written consent in order to allow your child to participate in these publications. Please complete the form attached to this document and return it to your child's homeroom teacher by September 15.

The right to file a complaint with the U.S. Department of Education, concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

DOBBS FERRY UNION FREE SCHOOL DISTRICT

Consent to Release Personally Identifiable Student Information 2024-25

Please fill out the form below and return it to your child's school office by September 15.

During the school year, the District may use individual student photographs, student works, and/or audio or video recordings of students in any of several types of publications, including but not limited to, District newsletters, yearbooks, calendars, web sites, newspapers, radio and/or television. As the District takes its responsibility to protect our students' privacy very seriously, the District requires your written consent **NOT** to allow your child to participate in these publications.

NO • I DO NOT CONSENT to my child's participation in publications, including but not limited to District Newsletters, yearbooks, websites, newspapers, radio and/or television.

Print Student's Name: _____ Date: _____

Print Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____

Relation to Student: _____

Grade: _____ Homeroom: _____ Homeroom Teacher: _____

COMMENTS:

Pursuant to Section 2-c and 2-d of the Education Law, parents and students are entitled to certain protections regarding confidential student information. The Dobbs Ferry School District is committed to safeguarding personally identifiable information from unauthorized access or disclosure as set forth below:

1. A student's personally identifiable information cannot be sold or released for any commercial purposes;
2. Parents have the right to inspect and review the complete contents of their child's education record;
3. The District is committed to implementing safeguards associated with industry standards and best practice under state and federal laws protecting the confidentiality of personally identifiable information, including but not limited to, encryption, firewalls, and password protection when data is stored or transferred;
4. New York State, through the New York State Education Department, collects a number of student data elements for authorized uses. A complete list of all student data elements collected by the State is available for public review at: [http://www.p12.nysed.gov/irs/sirs/2011-12/2011-12SIRSGuidance/NEWER/2013-14SIRSMannual9-1 20131107.pdf](http://www.p12.nysed.gov/irs/sirs/2011-12/2011-12SIRSGuidance/NEWER/2013-14SIRSMannual9-1%20131107.pdf) or by writing to the Office of Information & Reporting Services, New York State Education Department, Room 863 EBA, 89 Washington Avenue, Albany, NY 12234;
5. Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to:

At the School District: Mr. Ken Slentz, Superintendent of Schools, 505 Broadway, Dobbs Ferry, NY 10522, (914) 693-1506.

At the State: Chief Privacy Officer, New York State Education Department, 89 Washington Avenue, Albany, NY 12234; Email address: cpo@mail.nysed.gov.

6. Agreements with third party contractors/consultants will ensure that the subcontractors, persons or entities that the third party contractor/consultant will share the student data or teacher or principal data with, if any, will abide by data protection and security requirements.
7. A parent, student, eligible student, teacher or principal may challenge the accuracy of the student data or teacher or principal data that is collected by filing a written request with the Superintendent of Schools.