

**Finance Committee Meeting Minutes**  
**Monday, May 24, 2021**  
**5:30 p.m.**

**Present** Louis Schwartz, BOE Member  
 Shannon Stringer, BOE Member  
 Massimo Bufalini, BOE Member  
 Lisa Brady, Superintendent  
 Ron Clamser, Jr., Assistant Superintendent  
 Beth Ferguson, Fiscal Advisors & Marketing

**Capital Project Financing** Beth Ferguson from Fiscal Advisors & Marketing gave a report to the committee regarding the recent capital project financing. The BAN sale for the \$13.5m financing was on May 18 at 10:45 a.m. There were 5 bids received, with the award going to Jeffries LLC at a net interest rate of 0.203%. Below is a chart of the bids:

Bidder	Amount	Interest Rate	Gross Interest	Premium	Net Interest	Effective Net Interest Rate
Jeffries LLC	13,500,000	1.500%	201,937.50	174,557.00	27,380.50	0.203383%
BNY Mellon Capital Markets, LLC	13,500,000	1.500%	201,937.50	171,485.10	30,452.40	0.226202%
JP Morgan Securities, LLC	13,500,000	1.500%	201,937.50	170,775.00	31,162.50	0.231476%
TD Securities (USA) LLC	13,500,000	1.500%	201,937.50	170,370.00	31,567.50	0.234485%
Oppenheimer & Co.	13,500,000	1.250%	168,281.25	128,256.00	40,025.25	0.297309%

Beth further reported to the committee that the building aid projections provided during project development are still on target.

**Monthly Financial Reports** Ron reported on year-to-date revenues and expenses:

Revenue Update

- Q1 sales tax revenue is the highest quarter yet at \$239,459 (\$24,245 more than last quarter). Sales tax revenue is on track to be \$400,000 over budget.
- Tuition revenue is projected to finish \$120,000 over budget, primarily due to the tuitioned special education student from Rye.
- Interest revenue remains low and is projected to be \$30,000 under budget.
- State aid may be under budget by \$180,000 (depends on CARES Act approval)

Total year-end revenue projections are anticipated to be a surplus of \$310,000

Expense Update

July through March expenses are noted in the chart below. Nothing out of the ordinary to report.

<b>March is 75% of the fiscal year</b>	<b>2017-18</b>	<b>2018-19</b>	<b>2019-20</b>	<b>2020-21</b>
<b>Utilities</b>	63.13%	69.59%	75.33%	75.90%
<b>Special Ed Tuitions (Non-BOCES)</b>	40.00%	50.57%	43.36%	55.35%
<b>BOCES</b>	50.83%	67.95%	85.71%	81.47%
<b>Health Insurance</b>	84.26%	74.96%	67.19%	67.70%
<b>TRS</b>	59.54%	60.09%	61.01%	59.26%
<b>ERS</b>	73.60%	72.13%	68.35%	74.43%
<b>Social Security</b>	60.03%	60.28%	60.59%	58.57%
<b>Transportation</b>	69.94%	70.82%	68.84%	64.46%
<b>Payroll</b>	61.46%	61.42%	61.48%	61.34%

Taking into consideration year-end encumbrances and some outstanding yet-to-be determined accruals, I'm estimating that there will be approximately \$250,000 of unspent expense budget. Combined with the excess revenues, a potential of \$560,000 returned to fund balance.

### **Fund Balance Totals and Options**

Ron provided the committee with a summary of current reserve fund balances and projections. A discussion ensued regarding where to apply any excess revenues or unspent expenditures from the current fiscal year. The committee discussed the following:

- Maintaining unassigned fund balance at 4%
- Replenishing the unemployment insurance reserve and accrued employee benefits reserve
- Adding minimal funding to the retirement system contributions reserve to mitigate future increases in the pension contribution rate
- Adding to the tax certiorari fund

### **Tax Certiorari Analysis**

Ron provided the committee with a summary of the tax certiorari claims totaled by year. The analysis included a calculation of what the potential refunds could cost the district. Ron also reported that as of June 30, 2020 the district had \$3,925,807 in the Tax Cert Reserve Fund.

### **Special Purpose Inactive Trusts**

During the June 30, 2020 fiscal year end audit, it was noted that three of the five special purpose trust accounts had no activity. Those accounts are:

- Martha Corey-Ochoa Memorial Fund, balance \$60.57
- George Delmerico Memorial Fund, balance \$17.74
- Sumi Koide Teacher Enrichment Fund, balance \$6,822.83

Ron reported that the Martha Corey-Ochoa and George Delmerico Memorial Funds are inactive and no further activity is occurring. As per the auditors recommendation, Ron recommended that the board officially close those accounts by resolution at the June 8 board meeting and authorize a transfer of the remaining funds into the Ricciardi Memorial Fund.

The Sumi Koide Teacher Enrichment Fund has not had any activity since 2016. The fund had been awarding \$500 to a faculty member who participated in the development of new curriculum. In early 2021, the sole donors, Dr. Samuel Koide and Dr. Sumi Mitsudo both passed away. Ron received notice on 5/20/21 that the Koide's willed an additional sum of \$10,000 to the Sumi Koide Teacher Enrichment Fund. Doug is working to reactivate the purpose of the fund and have an award made this year.

**Cares Act Funding - UPDATE**

Ron reported on the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) allocations available to the district. The following chart represents a summary of those amounts:

- Elementary and Secondary School Emergency Relief (ESSER)
- American Rescue Plan (ARP)
- Foundation Aid

	<b>ESSER 2</b>	<b>ESSER APR</b>	<b>FOUNDATION AID</b>
Allocation	\$255,983	\$574,901	\$574,023
Application Process	Due June15 - extension available on request	Assurances due by May 24 Indicates intent Awaiting notice from NYSED re: next steps.	No application required
Proposed Use	Facilities needs <ul style="list-style-type: none"> <li>● Air purifiers</li> </ul> Technology <ul style="list-style-type: none"> <li>● Chromebook replenishment</li> </ul>	Support our most vulnerable students through partnership with SPRING providing 2-3 teachers for summer academic support  Expansion Of After-school ELA and Math Academies at Springhurst  Hiring of temporary additional remediation/AIS staff at SH and MS  SEL Support Services	Meet goals of: <ul style="list-style-type: none"> <li>● Supporting and retaining reduced class sizes</li> <li>● Providing supports for students with disabilities</li> </ul> 1 Elem Teacher 1 K-12 Contingency Teacher 2 Special Ed Teachers General and Special Ed Teaching Assistants
Additional Requirements		20% (\$114,980) Must be used to address "learning loss"	Plan outlining how funds will be used must be posted to the district website by July 1. Plan does not need to be submitted to nysed but have opportunity for public comment prior to plan finalization
Notes			District admin will work to develop draft plan  June 8 - present draft plan to boe  June 9 - post draft plan to website for public comment  July 1 - post final plan to website