

November 12, 2019

Dear Parent/Guardian,

Official registration for all IB courses and components has been completed. Students reviewed their registration with our Diploma Coordinator. Each student also signed the candidate consent form and is aware that all work submitted is to be his or her own work or the correctly acknowledged work of others.

All students registered for IB courses have them listed on their official school transcripts which are sent to colleges. Any student registered for an IB course is required to complete all the component coursework including taking the exam papers in May. There are no exceptions.

Dobbs Ferry High School has paid all fees for each IB course. Any changes after this writing will incur the following fees which will be passed onto you:

Dropping/Withdrawing from an IB course after November 15<sup>th</sup>:

\$119 (each course)

In addition, withdrawing from full Diploma Candidacy will also incur the following fees:

Extended Essay: \$91  
Theory of Knowledge: \$46  
CAS: \$10

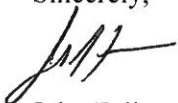
Transcripts will be updated and any colleges which have previously received transcripts will receive updated IB status.

These fees will also apply to any exam paper or component a student does not complete. Attendance at exams requires that a student take the exam seriously and do his or her best. If a student does not do this, these fees will also apply.

Please note that the *General Regulations: Diploma Programme* document is posted on the IB Diploma Programme Web page accessible through the DFHS homepage.

We are very proud of the DFHS IB Diploma Programme and our students gain valuable experience and skills which serve them well as they continue their studies and pursuits beyond high school. Thank you for your continued support and encouragement.

Sincerely,



John Falino, Ed.D.  
Principal