March 13, 2020

Dear Parents,

As we all attempt to navigate these unprecedented circumstances, I wanted to address some of the ways in which the Special Education Department has planned to maintain the continuity of support in the event of an extended school closure.

**IEP and 504 Meetings**

Our office has taken the precaution of planning for IEP and 504 meetings to continue via teleconferencing. The staff on your meeting invitation will also be participating as planned. We encourage all meetings to continue as scheduled in order to accommodate all meetings within the school year.

**Related Services and Instruction**

In regards to related services, we will be exploring different technology to provide services as best we can virtually. General education and special education teachers will continue to collaborate to provide instructional support and materials through various platforms. Obviously there will be differences in instruction and participation, but we have been working with our technology support to find creative ways to respond to student needs.

I understand that the topics reviewed in this letter may not address all of your questions relating to state and local responses to special education. As we continue to receive guidance and information, we will work to update our community. I appreciate your understanding and collaboration during this time.

Sincerely,

Jean Gismervik
Director of Special Education