



**Tuesday, October 18, 2016  
Regular Board Meeting  
MS/HS Library, 7:00 PM**

**1. Audit Committee**

**1.01 External Auditor - 6:15 PM**

Domenick Consolo from PKF O'Connor Davies, LLP, met with the Audit Committee to review the Annual Audit Report for the 2015-2016 school year.

**2. Call to Order**

**3. Regular Meeting Opening 7:08 p.m.**

Ms. Tracy Baron, President; Ms. Jean Lucasey, Vice President; Mr. Louis Schwartz; Mr. Robert Reiser; Mr. Jonathan Greengrass; Ms. Shannon Johnson; Ms. Rita Kennedy; Dr. Lisa Brady, Superintendent; Ms. Sylvia Fassler-Wallach, Assistant Superintendent of Finance, Facilities and Operations; Mr. Douglas Berry, Assistant Superintendent of Curriculum and Instruction and Ms. Loretta Tularzko, District Clerk.

**3.01 Pledge of Allegiance**

**3.02 Acceptance of the Agenda**

Mr. Reiser moved, and Ms. Johnson seconded, that the Board accept the October 18th Agenda.

Vote: 7 - ayes - 0 nays

**3.03 Approval of Minutes**

Ms. Kennedy moved, and Mr. Greengrass seconded, that the Board approve the minutes of the September 20 and October, 2016 meetings.

Vote: 7 - ayes - 0 nays

**4. School Board Recognition**

**4.01 School Board Recognition Week - October 24 - 28, 2016**

Dr. Brady, Ms. Heffler, DFUT President and Ms. McNamara, PTSA President, acknowledged the Board for their dedication and service to the District. Our Board is a team of balanced perspectives and expertise.

On behalf of the Board, Ms. Baron expressed their pleasure in serving and thanked the administration, community and staff for their support.

## MINUTES

### 5. Board Actions - Grants

#### 5.01 PTSA Grants

Mr. Greengrass moved, and Ms. Johnson seconded, that the Board accept the following monies from the Dobbs Ferry Schools PTSA for academic enrichment and field trips totaling \$33,500:

Academic Enrichment- High School - \$5,000  
Academic Enrichment-Middle School - \$7,500  
Academic Enrichment -Springhurst - \$15,000

Field Trip/Transportation- Middle School - \$3,000  
Field Trip/Transportation- Springhurst - \$3,000

The Board thanked the PTSA for their generous funding and support.

Vote: 7 - ayes - 0 nays

#### 5.02 Dobbs Ferry Schools Foundation Grant

Mr. Reiser moved, and Ms. Kennedy seconded, that the Board accept a grant from the Dobbs Ferry Schools Foundation for Donna Misrok and Currier Todd to attend the Advanced Strategies in Problem Solving and Assessment Ban Har conference totaling \$1,176.00 (\$588 each).

The Board thanked the Foundation for the grant and continuous support.

Vote: 7 - ayes - 0 nays

*Please view the entire meeting on TV DFTV - Channel 75 & 47 for full details or visit the website for the video of the meeting*

### 6. Reports to the Board

Domenick Consolo from PKF O'Connor Davies, LLP, presented the Annual Audit Report for the 2015-2016 school year.

Mr. Schwartz, Audit Committee Chairperson, introduced Mr. Consolo and explained that the Audit Committee received a thorough report of the Audit, prior to the meeting. The District has a clean Financial Statement and is in strong financial standing. The results are a great compliment to the entire staff and to Ms. Fassler-Wallach and the Business Office.

- Mr. Consolo gave an explanation of the Audit Findings, including the Financial Statement, Balance Sheet, Assets and Liabilities
- The District had clean financial statistics and is in sound financial standing
  - Document will be available on-line

The Board thanked Mr. Consolo for his report and attending the meeting.

### 7. Announcements

Pumpkin Fair will be held Saturday, October 22<sup>nd</sup> from 10-3 PM. Volunteers are still needed for the 12-2pm and 2-4pm time slots. If you are interested please email [pfvolunteer.dfptsa@gmail.com](mailto:pfvolunteer.dfptsa@gmail.com) or go to their website.

A Haunted House will be held on October 29<sup>th</sup> at the Women's Club. The cost will be \$3.00.

SPRING Partners are still in need of slightly used coats of all sizes for the Winter Coat Drive. Please drop off your coats at any school building until Friday, October 21<sup>st</sup>.

## MINUTES

### 8. Superintendent's Report

The Middle Years Program Authorization team will visit the District this Wednesday, Thursday and Friday. The team will be meeting with the Board, administration, teachers and parents. This will be the final stage of the District's four years of work towards this goal. Thanks to Mr. Berry and Ms. Hickey for their high level of work. The District feels confident that the visit will go well. There is no set date for a response from the MYP team regarding our acceptance.

Annual Senior Citizen Thanksgiving Luncheon will be held on Tuesday, November 15th in the Commons. Lisa, Sylvia and Loretta are working with Abby Connett on this. The students from the MS Musical will provide entertainment following the luncheon and the HS students will be the servers as they have in the past. The seniors are looking forward to this year's luncheon especially since their displacement from the Embassy Club.

Halloween Parade and Fun on October 31st- we will not be permitting students or staff to wear clown costumes this year. Adults are asked not to wear masks.

The Middle School will hold a Halloween costume contest at the end of the school day.

Athletics: The turf field at Springhurst is complete and we already played multiple games on the field including modified football and soccer games. The boys' varsity soccer and girls' varsity soccer teams were able to have their senior games on the new turf. Family ID (online registration) will be used beginning October 17th for all students planning on participating in a winter sport.

Springhurst

Soup Day, Keenan West Anti-Bullying assembly and Stomp out Bullying/Blue Shirt Day were a great success.

On October 14th Edgemont staff visited our Kindergarten classes to learn about our K literacy practice.

Middle School

Our Stomp out bullying initiative was a great success. Anne Pecunia and the guidance team visited all the classes to spread the message and we had a full school assembly to hear Keenan West's message. The students were great and responded positively.

The MS drumline participated in their first Homecoming celebration. They led the varsity team from the HS school to the field.

High School

MYP Personal Project Night: Local community members, including sophomore parents, attended our Personal Project Night. All sophomores will complete a personal project this year.

The high school app has been redesigned and re-launched. It's beautiful! Download it for free in the App Store. The PTSA funded the app last year.

The Wellness Committee met today.

- Ellen Moorehouse, from Student Services, presented the results from last fall's New York SPF-SIG Youth Survey to assess local alcohol and other substance use prevalence rates and related risk and protective factors.

The Board requested a 10-15 minute synopsis by Dr. Brady at an upcoming meeting.

Ms. Baron and Dr. Brady will be attending the NYSSBA Conference in Buffalo next week.

Dr. Brady will be attending the Suburban School Superintendent's Conference in Austin, TX on November 2-5 and the District Administrators Leadership Summit during the winter recess in Tampa, FL.

## MINUTES

Ms. Baron reminded the Board members to let Loretta Tularzko know if they want to attend the WPSBA Joint Dinner on November 14<sup>th</sup> at the DoubleTree in Tarrytown.

### 9. Committee Reports

Personnel Sub-Committee - 10/11

- Reviewed the Personnel items for approval tonight - all routine resolutions.

Special Education Sub-Committee - 10/11

- Reviewed the CSE recommendations
- Discussed how the Districts conducts training and counseling for parents with autistic children as required by the new NYSED Law
  - Families receive in-house support from our staff
  - No group training has been held but an option for the future
- New 8-1-3 classes
  - Are doing very well. There is open communication with parents on a daily basis
  - Students in the MS and what would a class would look like in HS if needed
- Building Bridges – Linda Flanagan very involved
  - Team for Grade 7 – developed a curriculum
  - May expand to the 6 and 8<sup>th</sup> grade
  - Building Bridges is an ongoing program not just a one day event
  - Thanks to the PTSA for their support of the program

### 10. Correspondence

The Board acknowledged a letter from Paul Feiner regarding the CAC Third Report and Recommendation for development in the town.

### 11. Citizen's Comments

***Members of the community may comment on any matter related to district business. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.***

None.

### 12. Board Actions

#### 12.01 Annual Audit Report

Mr. Schwartz moved, and Ms. Lucasey seconded, that the Board accept the Independent Auditors Report, performed by PKF O'Connor Davies, LLP, for the 2015-16 school year.

Thank you to Sylvia and her staff and the committee chairperson.

Vote: 7 - ayes - 0 nays

#### 12.02 Donation - Garden

Mr. Reiser moved, and Ms. Johnson seconded, that the Board accept a donation in the amount of \$500 from the Slow Food Metro North School Garden Micro Grant Program.

|                             |
|-----------------------------|
| Revenue Account to Increase |
|-----------------------------|

|                                 |
|---------------------------------|
| Expenditure Account to Increase |
|---------------------------------|

**MINUTES**

|                     |                          |
|---------------------|--------------------------|
|                     |                          |
| A2705               | A2110.450.01.1000        |
| Gifts and Donations | Tch Reg - Supplies - Spr |
|                     |                          |

The Board would like to know the cost of the program.

Vote: 7 - ayes - 0 nays

**12.03 Settlement of a Tax Certiorari Proceeding**

Ms. Johnson moved, and Mr. Greengrass seconded, that the Board authorize its attorneys, Shaw, Perelson, May & Lambert, LLP to execute a Consent Judgment in a tax certiorari proceeding captioned Maxian Realty Corp. v. Town of Greenburgh and the Dobbs Ferry UFSD:

**AND IT IS FURTHER RESOLVED**, that the Board authorize the refund of taxes as required by the terms of the Consent Judgment for a total refund of \$22,775.47.

Vote: 7 - ayes - 0 nays

**12.04 Budget Increase**

Mr. Reiser moved, and Ms. Lucasey seconded, that the Board authorize the refund of taxes as required by the terms of the Consent Judgment and the increase to the 2016-2017 budget to pay the prior year portion of the tax certiorari refund to Maxian Realty Corp.

| Revenue Account to Increase | Amount      | Expenditure Account to Increase | Amount      |
|-----------------------------|-------------|---------------------------------|-------------|
|                             |             |                                 |             |
| A864                        | \$13,621.83 | A1930.434.99.8002               | \$13,621.83 |
| Reserve for Tax Certiorari  |             | Tax Certiorari                  |             |
|                             |             |                                 |             |
|                             |             |                                 |             |
| Total                       | \$13,621.83 | Total                           | \$13,621.83 |

Vote: 7 - ayes - 0 nays

**12.05 Budget Transfer**

Mr. Schwartz moved, and Mr. Greengrass seconded, that the Board approve the following budget transfer to transfer funds to pay HTA of New York-Westchester for related services for the 2016-2017 school year:

| Account to Decrease | Amount   | Account to Increase         | Amount   |
|---------------------|----------|-----------------------------|----------|
| A2250.470.00.0000   | \$45,400 | A2250.465.00.7200           | \$45,400 |
| Special Ed-Tuition  |          | Special Ed-Related Services |          |
|                     |          |                             |          |
| Total               | \$45,400 | Total                       | \$45,400 |

Vote: 7 - ayes - 0 nays

## MINUTES

### 12.06 Budget Transfer

Mr. Greengrass moved, and Mr. Schwartz seconded, that the Board approve the following budget transfer to transfer funds to pay for landscaping maintenance services during the 2016-2017 school year:

| Accounts to Decrease   | Amount      | Account to Increase             | Amount      |
|------------------------|-------------|---------------------------------|-------------|
| A1620.160.02.2000      | \$25,376.14 | A1620.430.08.0000               | \$39,500.00 |
| Operations Salaries-MS |             | Operations Services/Maintenance |             |
|                        |             |                                 |             |
| A1620.160.03.3000      | \$14,123.86 |                                 |             |
| Operations Salaries-HS |             |                                 |             |
|                        |             |                                 |             |
| Total                  | \$39,500.00 | Total                           | \$39,500.00 |

Vote: 7 - ayes - 0 nays

### 12.07 Budget Transfer

Mr. Greengrass moved, and Ms. Kennedy seconded, that the Board approve the following budget transfer to transfer funds to pay for additional water testing required by the state:

| Accounts to Decrease    | Amount      | Account to Increase        | Amount      |
|-------------------------|-------------|----------------------------|-------------|
| A1621.404.08.0000       | \$12,000.00 | A1621.406.08.0000          | \$12,000.00 |
| Mtnce.- Repairs- Paving |             | Mtnce. - Professional Fees |             |
|                         |             |                            |             |
|                         |             |                            |             |
| Total                   | \$12,000.00 | Total                      | \$12,000.00 |

Vote: 7 - ayes - 0 nays

### 12.08 Capital Projects Change Order

Mr. Greengrass moved, and Ms. Kennedy seconded, that the Board approve the following change order:

| Project Number   | Contractor                           | Change Order Number | Amount     | Description  |
|------------------|--------------------------------------|---------------------|------------|--|
|                  |                                      |                     |            |  |
| 660403-03-001017 | Applied Landscape Technologies, Inc. | Site - 003          | \$2,200.00 | Overtime to meet deadline. Work increased due to District request.                           |
|                  |                                      |                     |            |  |
| 66043-03-001017  | Applied Landscape Technologies, Inc. | Site - 004          | \$2,105.62 | Furnish and install drainage structures, remove existing nailers and provide stone coverage. |

The Facilities Committee will review the capital project funding at their next meeting on 10/25.

A K12 will be prepared detailing the rules and regulations of using the tennis courts at Springhurst.

Vote: 7 - ayes - 0 nays

## MINUTES

### 12.09 WIHD Appointment Revision

Mr. Reiser moved, and Ms. Johnson seconded, that the Board revise the July 1, 2016 approval of the WIHD - Westchester Institute for Human Development to provide various Assistive Technology evaluations/training, and consultant meetings with staff regarding IEPs to also include behavioral consultations.

Vote: 7 - ayes - 0 nays

### 12.10 Policy Revisions - First Reading

The Board conducted a first reading of the following policies:

- 2120.1 – Candidates & Campaigning
- 5100 – Attendance

### 12.11 Policy Revisions - Second Reading

The Board conducted a second reading of the following policies:

- 1740 – Relationship with Nonpublic Schools
- 5151 – Homeless Children

Mr. Greengrass moved, and Mr. Reiser seconded, that the Board adopt policy 1740.

Vote: 7 - ayes - 0 nays

Mr. Greengrass moved, and Ms. Lucasey seconded, that the Board adopt policy 5151.

Vote: 7 - ayes - 0 nays

### 12.12 CSE/CPSE

Ms. Kennedy moved, and Mr. Schwartz seconded, that the Board authorize and direct the following:

WHEREAS the Committee on Special Education and Committee on Pre-School Special Education had issued to the Board by written confidential report dated October 6, 2016 its IEP recommendations for the students who are identified therein; and

WHEREAS the Board is responsible for arranging for appropriate special programs and services to students with IEPs, as recommended by said committee;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dobbs Ferry Union Free School District hereby authorize and direct the administration to immediately arrange for the special programs and services as set forth in said report dated October 6, 2016.

Vote: 7 - ayes - 0 nays

### 12.13 Personnel

Mr. Reiser moved, and Mr. Greengrass seconded, that the Board approve the Civil Service, staff personnel and HRCE recommendations.

Vote: 7 - ayes - 0 nays

## 13. Acknowledgements

### 13.01 Treasurer's Report

# MINUTES

The Board acknowledged receipt of the Treasurer's Report for July and August, 2016.

## 13.02 Warrants

The Board acknowledged receipt of the following warrants:  
Warrant No. 13 and 15 Multi.

## 14. Citizen's Comments

### 14.01 Notice

*Members of the community may comment on any matter related to district business. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.*

## 15. Old Business

None.

## 16. New Business

None.

## 17. Upcoming Meetings

### 17.01 Calendar

#### Sunday, October 23, 2016 - 9:00 AM - Board Room

- Board Retreat

#### Tuesday, November 1, 2016 - 7:00 PM - MS/HS Library

#### Tuesday, November 15, 2016 – 7:00 PM – MS/HS Library

- Work Session - The Innovator's Mindset - George Courous

## Executive Session

At 8:14 PM, Ms. Lucasey moved, and Mr. Reiser seconded, to convene to Executive Session for the following purpose: to discuss collective negotiations pursuant to Article 14 of the Civil Service Law.

Vote: 7 ayes - 0 nays

At 8:21 PM, Mr. Reiser moved, and Ms. Johnson seconded, to appoint Ms. Lucasey as Clerk Pro Tem.

Vote: 7 ayes - 0 nays

At 8:38 PM, Mr. Greengrass moved, and Ms. Kennedy seconded, to move back to the Regular Meeting.

Vote: 7 ayes - 0 nays



## MINUTES

### 18. Adjournment

At 8:38 PM, Ms. Johnson moved, and Mr. Greengrass seconded, that the Board adjourn the meeting.

Vote: 7 - ayes - 0 nays

### 19. Approved Minutes

#### 19.01 Approved Minutes – September 6, 2016

A handwritten signature in cursive script that reads "Loreta Laluzko".

District Clerk