



**Tuesday, December 6, 2016  
Regular Board Meeting  
MS/HS Library, 7:00 PM**

**1. Audit Committee**

**1.01 The Audit Committee met to review the RFP's for external auditing services.**

**2. Call to Order**

**3. Regular Meeting Opening 7:20 p.m.**

Ms. Tracy Baron, President; Ms. Jean Lucasey, Vice President; Mr. Louis Schwartz; Mr. Robert Reiser; Ms. Shannon Johnson; Ms. Rita Kennedy; Dr. Lisa Brady, Superintendent; Ms. Sylvia Fassler-Wallach, Assistant Superintendent of Finance, Facilities and Operations; Mr. Douglas Berry, Assistant Superintendent of Curriculum and Instruction and Ms. Loretta Tularzko, District Clerk.

Mr. Jonathan Greengrass was not in attendance.

**3.01 Pledge of Allegiance**

**3.02 Acceptance of the Agenda**

Mr. Reiser moved, and Ms. Lucasey seconded, that the Board accept the December 6th Agenda.

Vote: 6 - ayes - 0 nays

**3.03 Approval of Minutes**

Ms. Johnson moved, and Mr. Schwartz seconded, that the Board approve the minutes of the November 1, meeting.

Vote: 6 - ayes - 0 nays

Mr. Reiser moved, and Ms. Lucasey seconded, that the Board approve the minutes of November 15, 2016 meeting.

Vote: 5 - ayes - 0 nays – abstention – Mr. Schwartz

**4. Announcements**

None.

**5. Superintendent's Report**

Building Bridges sessions will be taking place at Springhurst & the Middle School. Thank you to Linda Flanagan for her help in coordinating.

Dr. Hallie Malbin – congrats awarded School Phycologist of the Year by her local association.

Our eNewsletter will be launched this week. Thanks to Jonathan Greengrass for his work with the committee.

## MINUTES

Book Chats – have been going well. Last two meetings are scheduled for tomorrow at 10am and 7pm. You can still sign up on the PTSA Facebook page or website. On January 17<sup>th</sup> the Board Work Session will be discussing the book as well. - The book is entitled "The Originals by" Adam Grant. The total number of attendees of all the sessions will be approximately 35 attendees.

Drug & Alcohol Survey – we are trying to create a structure for a Community Forum that will allow for a more robust conversation. It will include members from DF Youth Services Council, staff and student assistance counselors. We will be back with a date and time.

Athletics – Each year, the NYHPHSA Association honors students on varsity teams that excel in the classrooms. We are happy to announce that our scholar athlete teams are as follows:

- Girls' tennis
- Girls' soccer
- Boys' soccer
- Girls' volleyball
- Girls' cross-country
- Boys' cross-country
- Cheerleading

Congratulations to all of the students for their hard work in achieving this award.

Athletic recognitions:

Volleyball team - league champs and sectional runners up

Girls' cross-country - league champs

Girls' tennis team - league champs

Football team - sectional champs

Middle School

Their annual musical was held in November. Their presentation of Fame Jr. was great and well received. Congratulations to all the students and the Springhurst students that joined the cast. Thanks also to Georgia DeFalco, Amanda Newhouse and all the parent volunteers.

6<sup>th</sup> grade - No Place for Hate Club students made scarfs with senior citizens for the local homeless and Snowmen for Cabrini Nursing Center.

7<sup>th</sup> grade - No Place for Hate Club students prepared lunch for our custodial and safety aides.

8<sup>th</sup> grade - No Place for Hate Club students made thank you cards and brought coffee and donuts for the custodial staff.

The Youth to Youth Club will be participating and promoting the Holiday Hustle – Rain Deer Run sponsored by the DF Youth Services Council this Sunday.

The Middle School faculty is participating in a book read entitled "The Power of the Young Adolescent Brain".

High School teacher leaders will read the "Innovators Mindset". There will be ongoing professional development around some topics in the book.

The HS will participate in menu driven professional development on December 13<sup>th</sup>. It will be facilitated by their colleagues. Topics will be technology and teaching and learning.

A Student Technology Team has been a goal of the Technology Initiative from the beginning. John Falino is working with Jen Cronk, Instructional Technology Coach, to create a technology professional development program for the students to train the teachers for a half day in February

Blake Hord went to Washington DC this weekend to compete as a Siemens Science Research Finalist. He placed 6<sup>th</sup> winning a scholarship worth \$10,000. Congratulations to Blake and the Science Research Program.

## MINUTES

Springhurst – The SPRING Family Annual Square Dance was held last week. It had a great turnout – Springhurst Student Government involved kids who didn't want to dance in playing western theme games.

Josh Rosen co-authored a book on KenKen Strategies. Perhaps, Josh can come to a BOE meeting to share with the Board. Congratulations to Mr. Rosen.

A Math Parent Workshop will be held on Thursday at 8:45am and 7:00pm for parents of students in K-5. The topic will be basic fact fluencies.

5<sup>th</sup> Grade Holiday Concert will be held on 12/13

4<sup>th</sup> & 5<sup>th</sup> grade had 15 students per grade to attend Allied training by the Anti-Defamation League

Middle School Concert will be held on 12/15

High School Concert will be held on 12/21

### 6. Committee Reports

#### 6.01 Committee Reports

School & Community Relations - 11/16

- Reviewed the e-newsletter template created by Mr. Greengrass and Ms. Hausman.

Facilities - 11/22

- Reviewed the capital projects overall
  - District seems confident that all projects will be completed
  - An exception is the ceiling in the library may not be replaced
- Reviewed bids for the HS/MS and Springhurst
- Committee's recommendations:
  - Awarding Pearl River Plumbing as General Contractor
  - Auditorium abatement work will be rebid again in 2017
    - Seats can be brought through BOCES at a much lower price
  - Alternates – Ventilation and HS gym a/c system
  - Rejecting the current bid at Springhurst. Work can be done through change orders
  - Roof repair work will also be rebid in 2017
- Lead Testing results have been communicated
- Thanks to Ms. Fassler-Wallach for all the work involved in the managing the capital projects

Curriculum & Instruction - 11/30

- Discussed the Physical Education program at each school
  - Assessments are being conducted and changes being made such as:
    - Curriculum will focus on what are we teaching and why and a shift to attaining fitness instead of skill
    - Giving students more choices
- PE should engage, encourage and motivate kids to be successful
  - Standardization of lesson structure including reflection of the days lessons
- Discussed the Athletic Option
  - 11<sup>th</sup> & 12<sup>th</sup> graders who currently play a varsity sport can apply to the Athletic Director for an Athletic Option which means they are not required to take a PE class during the season
    - Usually for 2 seasons only
    - If schedule allows
    - Possibility of District allowing for 3 seasons
  - 10<sup>th</sup> grade – JV and Varsity could be a possibility if the District concurs
    - Mr. Klaich will work with the SAC
- Tennis Courts – basketball hoops have been moved off the courts

Personnel - 11/29

- Reviewed the Personnel items for approval tonight - there were no questions or concerns
  - NCLB now ESSA Title III is for English language learners and immigrant students (less than 3 years in the country)

## MINUTES

- Based upon our survey, the District was awarded \$28,000 for the first time in 7 or 8 years
  - Once weekly student outreach homework support
  - Parent Out Reach offered on Saturday's
  - Support our ELL teachers to provide professional development to other teachers on how to work with ELL students

### SE Subcommittee - 11/29

- Reviewed the CSE recommendations
  - Several numbers on the reported in the past were incorrect – correct numbers are 213 students with IEP's and 109 students with 504's
- Reviewed the settlement agreement on tonight's agenda

## 7. Correspondence

The Board acknowledged the following:

1. confidential correspondence regarding a residency issue
2. a student handbook issue

## 8. Citizen's Comments

### 8.01 Notice

*Members of the community may comment on any matter related to district business. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.*

## 9. Reports to the Board

Please view the entire meeting on TV DFTV - Channel 75 & 47 for full details or visit the website for the video of the meeting

### 9.01 School Start Time

Dr. Brady and Ms. Baron reported on their NYSSBA Conference School Start Time presentation.

- Points in the presentation
  - The reasons why sleep is important – for everybody
  - Information regarding sleep and adolescents
  - The extent of the problem of adolescents not having sufficient sleep
  - Impact of chronic sleep loss in adolescents
  - Is this really a school problem?
  - Creating Understanding
  - Our District's approach
  - Dobbs Ferry Later School Start
  - Challenges
    - Transportation is the leading obstacle for some Districts
    - After school activities and sports
    - Parent inconvenience
    - Before school activities
    - Students with after school jobs
  - What the research shows when schools move start times later
  - 2016 Survey results
    - Feedback themes – students
      - Less stress in the morning
      - More kids are walking to school
      - Some experienced no change
      - District will be going to visit a school to learn about their block scheduling
    - Feedback themes – parents

## MINUTES

- Less stress at night and in the morning
- Easy to get organized
- Parent work schedule
- Some experienced no change
- Multiple children in different schools
- Students in athletics doing homework later in the evening
- Athletic teams being late for games

Comments

- SAC Committee discussed working with Section I regarding sports schedules

Ms. Kennedy left the meeting at 8:00 PM.

### 10. Board Actions

#### 10.01 Dobbs Ferry Schools Foundation

The Board acknowledged the following grants approved at the November 15<sup>th</sup> meeting and expressed their gratitude for their support.

15 Standing Desks (w/o stools)	\$4,350
Yoga Buddies	\$3,500
Professional Library (for 1 year)	\$1,700
Total	\$9,550

Mr. Reiser moved, and Mr. Schwartz seconded, that the Board approve Items 10.03, 10.04, 10.05, 10.06, 10.07, 10.08, 10.09, 10.12 and 10.13 as a consent agenda.

Vote: 5 - ayes - 0 nays

Mr. Reiser moved, and Ms. Johnson seconded, that the Board approve Items 10.30, 10.04, 10.05, 10.06, 10.07, 10.08, 10.09, 10.12 and 10.13.

Vote: 5 - ayes - 0 nays

#### Executive Session

At 8:18 PM, Ms. Lucasey moved, and Mr. Reiser seconded, to convene to Executive Session for the following purpose: to discuss the upcoming Settlement Agreement.

Vote: 5 ayes - 0 nays

At 8:28 PM, Ms. Lucasey moved, and Ms. Johnson seconded, to move back to the Regular Meeting.

Vote: 5 ayes - 0 nays

#### 10.03 2017-2018 Budget Development Calendar

The Board adopted the 2017-2018 Budget Development Calendar.

#### 10.04 Standard Work Day Reporting

The Board established the following as standard work day for the appointed official titles as set forth below based on the time keeping system of activities maintained by the District:

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Title	Standard Work Day (Hrs/day)
District Clerk	7 hrs/day
District Treasurer	7 hrs/day

### 10.05 Capital Projects Change Orders

The Board approved the following change orders:

Project Number	Contractor	Change Order Number	Amount	Description
660403-03-004017	Con-Tech Construction Technology Inc.	Site - 006	\$ 7,018.00	Move wooden fencing
660403-03-004017	Con-Tech Construction Technology Inc.	Site - 007	\$16,214.74	Install additional drainage at parking lot entry
660403-03-004017	Con-Tech Construction Technology Inc.	Site - 008	\$ 2,593.05	Demolish existing fence
660403-03-004017	Con-Tech Construction Technology Inc.	Site - 009	\$44,044.00	Install new fence on east side of property
660403-03-004017	Con-Tech Construction Technology Inc.	Site - 010	\$ 4,138.20	Install fence at playground
660403-03-004017	Con-Tech Construction Technology Inc.	Site - 011	\$ 7,585.01	Provide & install additional stone along roadway

### 10.06 Bid #1617-06 MS/HS 2016 Capital Projects Contract Award

The Board awarded the following contract and authorized the Board President and Superintendent to sign the contract:

Bid Number	Contract Number	Trade	Contractor	Alternate Number	Dollar Amount
1617-06	1	GC	Pearl River Plumbing, Heating & Electric, Inc.	4	\$672,457

### 10.07 Bid #1516-13 MS/HS 2016 Capital Projects Contract Awards

The Board awarded the following alternate contracts and authorized the Board President and Superintendent to sign them.

Bid Number	Contract Number	Trade	Contractor	Alternate Number	Dollar Amount
1516-13	2	HVAC	Pearl River Plumbing, Heating & Electric, Inc.	4	\$191,545

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1516-13	2	HVAC	Pearl River Plumbing, Heating & Electric, Inc.	5	\$176,823

**10.08 Springhurst 2016 Capital Projects Bid Rejections**

The Board rejected the following contract on Bid #1617-06:

Bid Number	Contract Number	Trade
1617-06	1	General Construction

**10.09 Budget Transfer - Maintenance**

The Board approved the following budget transfer to transfer funds to pay for additional HVAC repairs:

Accounts to Decrease	Amount	Account to Increase	Amount
A1621.405.08.0000	\$10,000.00	A1621.407.08.0000	\$10,000.00
Maint. Repairs - Ext/Roof		Maint. Repairs - HVAC	
Total	\$10,000.00	Total	\$10,000.00

**10.12 CSE/CPSE**

The Board authorized and directed the following:

WHEREAS the Committee on Special Education and Committee on Pre-School Special Education had issued to the Board by written confidential report dated November 22, 2016 its IEP recommendations for the students who are identified therein; and

WHEREAS the Board is responsible for arranging for appropriate special programs and services to students with IEPs, as recommended by said committee;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dobbs Ferry Union Free School District hereby authorize and direct the administration to immediately arrange for the special programs and services as set forth in said report dated November 22, 2016.

**10.13 Personnel**

The Board approved the Civil Service and staff personnel recommendations.

**10.02 Settlement Agreement**

Mr. Reiser moved, and Mr. Schwartz seconded, that the Board approve the following resolution:

"BE IT RESOLVED, that the Dobbs Ferry Union Free School District, hereby move to approve the Settlement Agreement in regard to Student No. 12376; and

BE IT FURTHER RESOLVED, that the Superintendent of Schools be authorized to sign such Settlement Agreement on behalf of the School District."

Vote: 5 ayes - 0 nays

## MINUTES

### 10.10 Policy Revisions - Second Readings

The Board conducted a second reading of the following policies:

- 1900 – Parent & Family Engagement
- 5300.60 – Student Searches & Interrogations

Ms. Johnson moved, and Mr. Schwartz seconded, that the Board approve the above policies.

Vote: 5 ayes - 0 nays

### 10.11 Former Policy

Mr. Schwartz moved, and Mr. Reiser seconded, that the Board rescind the former Searches/Interrogations/Investigations Policy 5330.

Vote: 5 ayes - 0 nays

## 11. Acknowledgements

### 11.01 Treasurer's Report

The Board acknowledged receipt of the Treasurer's Report for September, 2016.

### 11.02 Warrants

The Board acknowledged receipt of the following warrants:  
Warrant No. 19, 20 and 23 Multi.

## 12. Citizen's Comments

### 12.01 Notice

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## 13. Old Business

None.

## 14. New Business

None.

## 15. Upcoming Meetings

### 15.01 Calendar

**Tuesday, December 20, 2016 - 7:00 PM - MS/HS Library**

- Work Session - Student Feedback

**Tuesday, January 3, 2017 - 7:00 PM - MS/HS Library**



## MINUTES

- Budget Status Report
- Annual Special Education Update

### 16. Adjournment

At 8:34 PM, Ms. Lucasey moved, and Ms. Johnson seconded, that the Board adjourn the meeting.

Vote: 5 - ayes - 0 nays

### 17. Approved Minutes

#### 17.01 Approved Minutes – October 18, 2016



District Clerk