



## MINUTES

### Saturday, March 10, 2018 Regular Board Meeting MS/HS Media Center, 8:30 AM

#### 1. Call to Order

#### 2. Meeting Opening 8:31 a.m.

##### 2.01 Pledge of Allegiance

##### 2.02 Roll Call

Ms. Jean Lucasey, President; Mr. Jonathan Greengrass, Vice President; Ms. Tracy Baron; Mr. Louis Schwartz; Ms. Shannon Johnson; Ms. Rita Kennedy; Dr. Lisa Brady, Superintendent; Mr. Douglas Berry, Assistant Superintendent of Curriculum and Instruction; Mr. Ron Clamser, Jr., Assistant Superintendent of Finance, Facilities and Operations; and Ms. Loretta Tularzko, District Clerk.

Mr. Robert Reiser was not in attendance.

##### 2.03 Acceptance of the Agenda

Ms. Johnson moved, and Ms. Kennedy seconded, that the Board accept the March 10th Agenda.

Vote: 6 - ayes - 0 nays

#### 3. Announcements

Dr. Brady requested a moment of silence in memory of Meg Lauer who passed away on January 24, 2018. Ms. Lauer was a two term Board member who was part of the hiring team for several of our current administrators and was a huge supporter of the Middle Years Program.

Dr. Brady explained the student plans for Wednesday, March 14<sup>th</sup>, in connection with the national student walkout in remembrance of the 17 students killed in Parkland, FL and in support of safe schools for all children. A K-12 will be sent out this weekend with more information.

There will be two training sessions available to the Board:

- NYSSBA will be holding a Policy Workshop on Tuesday, 3/13 in White Plains
- WPSBA will be holding Negotiations & Legal Issues Workshop on March 28 in Harrison
- Since both workshops involve a fee, please contact Loretta Tularzko to register.

##### 3.01 Private School Transportation Requests

*Parents who are considering sending a child to a private school\* next year are advised that transportation requests must be submitted by **Sunday, April 1, 2018**, in order to be included in the district's request for transportation next year. Requests for forms should be made to the Transportation Director at 914-295-5544. A written request must be submitted for each child and for each school being considered. The School Board has established a firm policy of not considering requests submitted after the deadline.*

*\*(Parents should note that a separate request must be submitted for each school being considered. Requests may be withdrawn if a school is not selected, but **may not** be considered if submitted after the deadline).*

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## 3.02 Board Member Terms of Office

*Two terms of office of the Dobbs Ferry Board of Education will be expiring on June 30, 2018:*

- *Mr. Jonathan Greengrass and Ms. Shannon Johnson*

*Forms for petitions to run for a seat on the Board of Education are available in the District Office. Petitions to run as a candidate for the School Board next year must be submitted by the close of business on **Monday, April 16, 2018**. Twenty-five signatures of qualified voters in the district are required.*

## 3.03 Personal Voter Registration

*Any community resident not registered with the Westchester County Board of Elections may do so during Personal Registration which will take place on **Monday, May 7, 2018** between **3:30 PM and 7:30 PM** in the HS Gymnasium Foyer. Voter Qualifications: (1) Must be a citizen of the United States; (2) Must be 18 years of age or older; (3) Must have been a resident of the school district for a period of 30 days or more prior to May 15, 2018.*

## 4. Board Actions

### 4.01 Revised Annual Appointment

Mr. Greengrass moved, and Mr. Schwartz seconded, that Susan McCarthy be appointed Deputy District Treasurer at no additional compensation.

Vote: 6 - ayes - 0 nays

### 4.02 Participation in SWBOCES Bids

Ms. Kennedy moved, and Ms. Baron seconded, that the Board amend the resolution previously adopted at the February 13, 2018 meeting as follows, to agree that the District participate with other school districts of the Southern Westchester Board of Cooperative Educational Services in joint bidding amended to include **Audio-Visual Supplies & Equipment** for the 2018-2019 school year as per the attached list.

Vote: 6 - ayes - 0 nays

### 4.03 Personnel

Mr. Schwartz moved, and Ms. Kennedy seconded, that the Board approve the civil service and staff personnel recommendations.

Dr. Brady congratulated the following staff members who will retire at the end of the school year:

Marilyn Grady  
Gerri Trainor  
Diane O'Donohue  
Lisa Giannico-Doty.

Dr. Brady thanked them for all their support and work during their many years in the District.

Dr. Brady also thanked Lisa Giannico-Doty for her advocacy for all children especially those in need of help.

Vote: 6 - ayes - 0 nays

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## 5. Correspondence

### 5.01 Correspondence

The Board acknowledged the following:

- Two letters from P. Feiner regarding active shooter drills and possible NYS taxing gun/bullet purchases.
- eMail from a community with interest in the Dobbs Ferry Board of Education

## 6. Proposed 2018-2019 Budget Presentations

*Below each presentation is a snapshot of the information contained in each presentation. Please visit our website or go to TV DFTV - Channel 77 & 47 to view the entire meeting.*

### 6.01 Budget Presentations – 9:01 AM

#### 9:00 AM - Welcome and Budget Overview - Ron Clamser, Jr.

- Presentation Schedule
- Districtwide Budget Priorities
- 2018-19 Budget Highlights
- District Enrollment

#### 9:15 AM - Department Presentations

Springhurst Elementary - Julia Drake, Principal

- Budget Priorities
- Enrollment
- Average Class Size
- Non-Personnel Budget
- Enrichment & Cultural Arts
- Extra-Curricular Activities

Middle School - Patrick Mussolini, Principal

- Budget Priorities
- Enrollment
- Average Class Size
- Non-Personnel Budget
- Co-Curricular Activities

High School - Dr. John Falino, Principal

- Budget Priorities
- Enrollment
- Average Class Size
- Non-Personnel Budget
- Co-Curricular Activities

Special Education - Dr. Erin Vredenburgh, Director

- Driving Forces in Developing a SE Budget
- Enrollment
- Non-Payroll Budget

Athletics & Nursing Services - Andrew Klaich, Director

- Budget Priorities
- Non-Personnel Budget
- Coach Stipends & Student Participation (Fall)
- Coach Stipends & Student Participation (Winter)
- Coach Stipends & Student Participation (Spring)

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- Nursing/Health Services (Non-Personnel)

Comments/questions on Departmental presentations:

- Are our class sizes comparable to other Districts?

### 10:15 AM - Break

### 10:30 AM - Department Presentations (continued)

Technology - Mr. Terance Huyter, Director

- Non-Payroll Budget
- Tech Support Statistics & Facts
- Chromebook Usage in the classrooms

Curriculum & Professional Development - Douglas Berry, Assistant Superintendent, Curriculum & Instruction

- Curriculum & Professional Development Highlights
- Non-Payroll Budget

Operations & Maintenance - Dave Robertin, Director

- Non-Personnel Budget
- Purchased Service Examples

Transportation, Central Administration & Personnel - Ron Clamser, Jr., Assistant Superintendent of Finance & Facilities

- Number of Students Transported
- Non-Personnel Budget
  
- Central Administration Non-Personnel Budget
  
- Debt Service & Interfund Transfers
  
- Salaries & Benefits
- Salary & Benefits Represent 78% of the Budget
- Summary of 2018-19 Proposed Expenditures
- Estimated Sources of Revenue
- 2018-2019 Tax Levy Cap Calculation
- Projected Tax Calculation
- Proposed 2018-2019 Budget Statistics
- Changes Over the Years
- 2018-2019 Budget Preparation Calendar

Comments/questions on Departmental presentations:

- There are no changes from the February 13, 2018 budget presentation
- The Board discussed the possibility of establishing an additional proposition for Capital Projects Reserve Fund on this year's ballot
- The Board and the administrators thanked Mr. Clamser for his well explained presentation

### 7.02 2018-2019 Line Item Budget

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### 8. Citizen's Comments

#### 8.01 Notice

*Members of the community may comment on any matter related to district business. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.*

### 8. Upcoming Meetings

#### 8.01 Calendar

Tuesday, March 27, 2018 – 7:00 PM – Commons

- Internal Claims Auditor - 6:30 PM - Board Room

Tuesday, April 10, 2018 – 7:00 PM – MS/HS Library

- Revenue Forecast
- Proposed 2018-2019 Budget Review

Tuesday, April 17, 2018 - 7:00 PM - MS/HS Library

- Finalization of 2018-2019 Budget and Budget Adoption
- SWBOCES Vote
- 2017 Prevention Needs Assessment Survey

Monday, April 23, 2018 - 7:30 PM - MS/HS Library

- Board Presentation to the PTSA

### 9. Adjournment

At 11:43 PM, Mr. Schwartz moved, and Ms. Baron seconded, that the Board adjourn the meeting.

Vote: 6 - ayes - 0 nays

### 10. Approved Minutes

#### 10.01 Approved Minutes – January 9 and 23, 2018



Loretta Tularzko  
District Clerk