



**Saturday, March 9, 2019
Regular Board Meeting
MS/HS Media Center, 9:00 AM**

1. Call to Order

2. Meeting Opening 9:09 a.m.

2.01 Pledge of Allegiance

2.02 Roll Call

Ms. Jean Lucasey, President; Ms. Shannon Johnson, Vice President; Mr. Robert Reiser; Ms. Tracy Baron; Mr. Louis Schwartz; Ms. Rita Kennedy; Dr. Lisa Brady, Superintendent; Mr. Douglas Berry, Assistant Superintendent of Curriculum and Instruction; Mr. Ron Clamser, Jr., Assistant Superintendent of Finance, Facilities and Operations; and Ms. Loretta Tularzko, District Clerk.

Ms. Lucasey welcomed everyone to this Saturday morning meeting.

2.03 Acceptance of the Agenda

Ms. Baron moved, and Ms. Kennedy seconded, that the Board accept the March 9th Agenda as amended to include an Executive Session to discuss the employment history of specific personnel.

Vote: 6 - ayes - 0 nays

2.04 Approval of Minutes

Ms. Johnson moved, and Mr. Schwartz seconded, that the Board approve the minutes of the February 5 and 27, 2019 meetings.

Vote: 6 - ayes - 0 nays

3. Announcements

3.01 Private School Transportation Requests

Parents who are considering sending a child to a private school next year are advised that transportation requests must be submitted by Monday, April 1, 2019, in order to be included in the district's request for transportation next year. Requests for forms should be made to the Transportation Director at 914-295-5544. A written request must be submitted for each child and for each school being considered. The School Board has established a firm policy of not considering requests submitted after the deadline.*

**(Parents should note that a separate request must be submitted for each school being considered. Requests may be withdrawn if a school is not selected, but may not be considered if submitted after the deadline).*

3.02 Board Member Terms of Office

Three terms of office of the Dobbs Ferry Board of Education will be expiring on June 30, 2019:

- *Ms. Jean Lucasey, Mr. Louis Schwartz and Ms. Rita Kennedy*

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One term of office of the Dobbs Ferry Board of Education for two years ending on June 30, 2021*:

- Vacancy - Mr. Jonathan Greengrass

**The Candidate with the fourth highest number of votes will fill the unexpired vacancy*

Forms for petitions to run for a seat on the Board of Education are available in the District Office. Petitions to run as a candidate for the School Board next year must be submitted by the close of business 5:00 PM on Monday, April 22, 2019. Twenty-five signatures of qualified voters in the district are required.

3.03 Personal Voter Registration

Any community resident not registered with the Westchester County Board of Elections may do so during Personal Registration which will take place on Monday, May 13, 2019, between 3:30 PM and 7:30 PM in the HS Gymnasium Foyer. Voter Qualifications: (1) Must be a citizen of the United States; (2) Must be 18 years of age or older; (3) Must have been a resident of the school district for a period of 30 days or more prior to May 21, 2019.

The WPSBA will be holding their Annual Education Law Workshop on March 22, 2019 - 8:00 am - 12:00 pm - WPSBA Offices - 450 Mamaroneck Ave., 3rd Floor, Harrison - (park in upper back lot and take middle ramp to SW BOCES entrance on 3rd floor).

The PTSA is still collecting books for the Used Book Fair until March 25th. Books can be left in the Middle School and Springhurst offices and JJ Beans in the Village.

The Harlem Wizard Basketball game will be tonight at Springhurst. It is sold out.

The Westchester Putnam Regional PTA will host its annual Advocacy Breakfast on 3/23/19 at 8:00 AM – The Education House, White Plains. Topics will include: PTA Goals for 2019 and State of Mental Health Amongst our Youth. It will include speakers and a panel discussion

Ms. Johnson will be attending an Education Policy Fellowship Program symposium on Education Policy in Washington, DC beginning Wednesday through Saturday. Please contact her if you would be interested in seeing any information.

Mr. Reiser announced that he will be submitting a letter of resignation from the Board to the district clerk on March 25th with an effective date of April 24th. The reason for the gap is to allow potential candidates who wish to run for the seat time to gather signatures while also minimizing the number of meetings at which the board will be short-handed. He also said that the board and the district continue to be in the best of hands. His colleagues on the board are among the most selfless, decent people that I have had the good fortune to meet and those in the administration among the most capable and caring. It has been an honor to serve the community and a privilege to serve with everybody gathered here today.

4. Citizen's Comments

4.01 Notice

Members of the community may comment on any matter related to the meeting's approved agenda. The Board President may request a brief description of the topic the speaker plans to address. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

5. Board Actions

Mr. Reiser moved, and Ms. Kennedy seconded, that the Board approve Items 5.01, 5.04, 5.05 and 5.06 as a consent agenda.

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Vote: 6 - ayes - 0 nays

Ms. Johnson moved, and Mr. Reiser seconded, that the Board approve 5.01, 5.04, 5.05 and 5.06.

Vote: 6 - ayes - 0 nays

5.01 Partial Tax Exemption For Qualified Persons Aged 65 or Older and For Qualified Persons With Disabilities and Limited Income

The Board approved the following amended resolution:

RESOLVED, that real property owned by one or more persons, each of whom is 65 years of age or over, or who qualify as persons with disabilities and limited income as defined by Section 459-c of the Real Property Tax Law, shall be exempt from taxation by the Board of Education of the Dobbs Ferry UFSD of the town of Greenburgh in Westchester County, State of New York, to the extent of 50% of the assessed valuation thereof, subject to the provisions and limitation contained in Sections 467 and 459 of the Real Property Tax Law of the State of New York; provided however, that the property is vested in either spouse, the combined income of both spouses for the income tax year immediately preceding the date of making the application for exemption is \$37,399.99 or less. This exemption would be in effect from July 1, 2019 through June 30, 2020.

<u>Annual Income</u>	<u>Percentage of Assessed Value Exempt from Taxation</u>
Up to and including \$29,000.00	50%
\$29,000.01 to \$29,999.99	45%
\$30,000.00 to \$30,999.99	40%
\$31,000.00 to \$31,999.99	35%
\$32,000.00 to \$32,899.99	30%
\$32,900.00 to \$33,799.99	25%
\$33,800.00 to \$34,699.99	20%
\$34,700.00 to \$35,599.99	15%
\$35,600.00 to \$36,499.99	10%
\$36,500.00 to \$37,399.99	5%
\$37,400.00 or more	Not Eligible

5.04 Settlement of a Tax Certiorari Proceeding

The Board authorized its attorneys, Shaw Perelson, May & Lambert, LLP to execute a Consent Judgment in a tax certiorari proceeding captioned 14 Cedar Street Realty v. Town of Greenburgh and Dobbs Ferry Union Free School District.

AND IT IS FURTHER RESOLVED, that the Board authorize the refund of taxes as required by the terms of the Consent Judgment.

5.05 Participation in SWBOCES Bids

The Board agreed that the District participate with other school districts of the Southern Westchester Board of Cooperative Educational Services in their cooperative bidding service as per the attached list.

5.06 Wrestling Mats

The Board approved the disposition and donation of wrestling mats in our storage area. The mats are 16 years old and have been in storage for the past 4 years. They will be donated to the Ardsley and Peekskill wrestling teams.

5.02 Settlement Agreement

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Mr. Reiser moved, and Ms. Baron seconded, that the Board approve the Settlement and Release Agreement regarding Student No. 77904; and

BE IT FURTHER RESOLVED, that the Board of Education does hereby authorize the Superintendent of Schools to execute such Settlement and Release Agreement on behalf of the District”.

Vote: 6 - ayes - 0 nays

5.03 Bradley & Katherine C. Bolke Memorial Humor Award

Ms. Kennedy moved, and Ms. Johnson seconded, that the Board accept donations totaling \$500.00 to the Bradley & Katherine C. Bolke Memorial Humor Award from the following donors:

- Robert Baron, Suzanne M. Berger, Lisa Brady and Maria Nigro.

The Board thanked the donors for their generosity.

Vote: 6 - ayes - 0 nays

5.07 Personnel

Mr. Reiser moved, and Ms. Baron seconded, that the Board appoint Louis Patack as the Hearing Officer pursuant to Section 75 of the New York Civil Service Law, with respect to Employee No. 030119, and authorized the Hearing Officer to hear evidence, make a transcript of proceedings and to issue a written report of his findings of fact and recommendations, including a disciplinary penalty, if any.

BE IT FURTHER RESOLVED, that the Board of Education hereby suspend Employee No. 030119, without pay, commencing on March 11, 2019, up to the maximum permitted by the New York Civil Service Law during the months of the employee's paid work year and then with pay during the pendency of these proceedings, if during a time when the employee would otherwise be paid.

Vote: 6 - ayes - 0 nays

5.08 Personnel Recommendations

Ms. Kennedy moved, and Mr. Reiser seconded, that the Board approve the civil service and staff personnel recommendations.

Vote: 6 - ayes - 0 nays

5.09 Policy Revision - Second Reading

The Board conducted a second reading. Mr. Schwartz moved, and Ms. Baron seconded that the Board adopt policy 4600 - Counseling & Guidance Program.

As per the policy, a committee will be created. They will update the Board twice a year.

Vote: 6 - ayes - 0 nays

6. Acknowledgements

6.01 Treasurer's Report

The Board acknowledged receipt of the Treasurer's Reports for January 2019.

6.01 Warrants

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The Board acknowledged receipt of the following warrants:
Warrant No. 42 & 44 Multi.

7. Proposed 2019-2020 Budget Presentations

Below each presentation is a snapshot of the information contained in each presentation. Please visit our website or go to TV DFTV - Channel 77 & 47 to view the entire meeting.

7.01 Budget Presentations – 9:30 AM

9:00 AM - Welcome and Budget Overview – Dr. Lisa Brady and Ron Clamser, Jr.

- Presentation Schedule
- Districtwide Budget Priorities

Dr. Brady welcomed everyone and thanked the Board, Ron Clamser and all the Administrators for their work in creating the budget being presented. Next, Dr. Brady explained the Key Financial Considerations and Program goals and turned the presentation over to Mr. Clamser.

- 2018-19 Budget Highlights
- District Enrollment

9:15 AM - Department Presentations

Springhurst Elementary - Julia Drake, Principal

- Budget Priorities
- Enrollment
- Average Class Size
- Non-Personnel Budget
- Enrichment & Cultural Arts
- Extra-Curricular Activities

Middle School - Patrick Mussolini, Principal

- Budget Priorities
- Enrollment
- Average Class Size
- Non-Personnel Budget
- Co-Curricular Activities

High School - Dr. John Falino, Principal

- Budget Priorities
- Enrollment
- Average Class Size
- Non-Personnel Budget
- Co-Curricular Activities

Special Education - Dr. Erin Vredenburgh, Director

- Driving Forces in Developing a SE Budget
- Enrollment
- Non-Payroll Budget

Athletics & Nursing Services - Andrew Klaich, Director

- Budget Priorities
- Non-Personnel Budget
- Coach Stipends & Student Participation (Fall)
- Coach Stipends & Student Participation (Winter)
- Coach Stipends & Student Participation (Spring)
- Nursing/Health Services (Non-Personnel)

Comments/questions on Departmental presentations:

- Are our class sizes comparable to other Districts?

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10:15 AM – Break – 10:21am to 10:33am

Department Presentations (continued)

Technology - Mr. Terance Huyter, Director

- Non-Payroll Budget
- Tech Support Statistics & Facts
- Chromebook Usage in the classrooms

Curriculum & Professional Development - Douglas Berry, Assistant Superintendent, Curriculum & Instruction

- Curriculum & Professional Development Highlights
- Non-Payroll Budget

Operations & Maintenance - Dave Robertin, Director

- Non-Personnel Budget
- Purchased Service Examples

Transportation, Central Administration & Personnel - Ron Clamser, Jr., Assistant Superintendent of Finance & Facilities

- Number of Students Transported
- Non-Personnel Budget

- Central Administration Non-Personnel Budget

- Debt Service & Interfund Transfers

- Salaries & Benefits
- Salary & Benefits Represent 78% of the Budget
- Summary of 2018-19 Proposed Expenditures
- Estimated Sources of Revenue
- 2018-2019 Tax Levy Cap Calculation
- Projected Tax Calculation
- Proposed 2018-2019 Budget Statistics
- Changes Over the Years
- 2018-2019 Budget Preparation Calendar

Comments/questions on Departmental presentations:

- All the presenters thanked the Board, Dr. Brady, Ron Clamser, the Administration and the Finance Committee for their support in building this budget. Everyone wished Mr. Reiser the best of luck and thanked him for his years on the Board and expressed that he will be missed.
- The budget has no program cuts and continues and expands some current programs
- It includes continued support for student social and emotional wellness
- It includes new and upgraded District wide telephone service
- It allows for the enhancement of security
- The Board asked to see historical breakdown of salary and benefits by school and District
- The Board while tough can't ask for a better school budget. It is as low as we can be while making the District better. This has been done ever since the tax cap has been in place. Thanks you to the Board and to Mr. Schwartz for guiding us.
- There are no changes from the February 13, 2018 budget presentation
- The Board and the administrators thanked Mr. Clamser for this presentation

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7.02 2019-2020 Line Item Budget

8. Citizen's Comments

8.01 Notice

Members of the community may comment on any matter related to district business. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

Executive Session

At 11:25 AM, Ms. Kennedy moved, and Mr. Reiser seconded, that the Board recesses into Executive Session for the following purpose: *the employment history of specific personnel*. The Board will not be taking any action and will not return to this room.

Vote: 6 ayes - 0 nays

Ms. Baron moved, and Ms. Lucasey seconded, to appoint Ms. Johnson as Clerk Pro Tem.

Vote: 6 ayes - 0 nays

At 12:02 PM, Mr. Reiser moved, and Ms. Baron seconded, to move back to the Public Meeting.

Vote: 6 ayes - 0 nays

9. Upcoming Meetings

9.01 Calendar

Tuesday, March 19, 2019 – 7:00 PM – MS/HS Library

Tuesday, April 9, 2019 – 7:00 PM – MS/HS Library

- Finalization of 2019-2020 Budget and Budget Adoption
- Revenue Forecast

Tuesday, April 23, 2019 - 7:00 PM - MS/HS Library

- SWBOCES Vote

10. Adjournment

At 12:03 PM, Ms. Kennedy moved, and Mr. Schwartz seconded, that the Board adjourn the meeting.

Vote: 6 - ayes - 0 nays

10. Approved Minutes

10.01 Approved Minutes – January 22, 2019



Loretta Tularzko
District Clerk