



**Tuesday, May 1, 2018**  
**Work Session Meeting**  
**MS/HS Media Center, 7:00 PM**

**1. Call to Order**

**2. Meeting Opening 7:01 p.m.**

**2.01 Pledge of Allegiance**

**2.02 Roll Call**

Mr. Jonathan Greengrass, Vice President; Ms. Tracy Baron; Mr. Robert Reiser; Mr. Louis Schwartz; Ms. Shannon Johnson; Ms. Rita Kennedy; Dr. Lisa Brady, Superintendent; Mr. Douglas Berry, Assistant Superintendent of Curriculum and Instruction; Mr. Ron Clamser, Jr., Assistant Superintendent of Finance, Facilities and Operations; and Ms. Loretta Tularzko, District Clerk.

Ms. Jean Lucasey, President was not in attendance.

Mr. Greengrass explained that the Special Education Workshop scheduled for tonight has been postponed until the June 12th Board of Education meeting.

**2.03 Acceptance of the Agenda**

Mr. Reiser moved, and Ms. Kennedy seconded, that the Board accept the May 1st Agenda.

Vote: 6 - ayes - 0 nays

**2.04 Approval of Minutes**

Mr. Reiser moved, and Ms. Baron seconded, that the Board approve the minutes of the April 17, 2018 meeting.

Vote: 6 - ayes - 0 nays

**3. Announcements**

**3.01 Board Member Terms of Office**

*Two terms of office of the Dobbs Ferry Board of Education will be expiring on June 30, 2018:*

- *Mr. Jonathan Greengrass and Ms. Shannon Johnson will be running for the two seats.*

**3.02 Personal Voter Registration**

*Any community resident not registered with the Westchester County Board of Elections may do so during Personal Registration which will take place on **Monday, May 7, 2018** between **3:30 PM and 7:30 PM** in the HS Gymnasium Foyer. Voter Qualifications: (1) Must be a citizen of the United States; (2) Must be 18 years of age or older; (3) Must have been a resident of the school district for a period of 30 days or more prior to May 15, 2018.*

# MINUTES

## 4. Superintendent's Report

### District

#### School Safety Zone Approval

- Working with the Village and the PTSA Safe Routes to School on an announcement regarding making the road 300 feet before and after the school entrance a "20 mile an hour school zone"

#### District Dialogue with Dr. Brady

- Last week, Ron Clamser was introduced to the District
- Tomorrow Robert Baron and Matt Rosenberg will be discussing the details of the School Safety Zone and Safe Routes Program

#### Ribbon Cutting for Wind Powered Lights - ARIS Wind

- Wednesday, May 2 at 10:30 a.m. in front of the HS

Graduation - June 16 – 6:30 PM

Senior Awards - June 4 at 6 PM

MS Awards – June 20 – 6 PM

Middle School Stepping Up - June 21 – 9:00 AM

Springhurst Stepping Up - June 22 – 9:00 AM – HS Gym

Letters sent to parents at the high school about changes to the Academic Awards

For the fifth year in a row all schools have been designated as No Place for Hate Schools by the Anti-Defamation League

### High School

- 2018 Teacher of the Year: Congratulations to DFHS teacher Leslie Stein on being named the 2018 Outstanding Social Studies Teacher of the Year by the Westchester Lower Hudson Council for the Social Studies.
- DFHS Sophomore Wins a Chester! Congratulations to sophomore Erika Totoro on winning a Chester award for her short film, Lonely. Originally made for her MYP Personal Project, this film was Erika's first claymation short. Thank you to MYP teacher Mallory Cairo for supporting her!
- On Wednesday, April 18th the faculty and staff honored our 22 18 diploma candidates with a dessert reception. Also in attendance were our 40 junior diploma candidates who were able to share in the work and experiences of their senior counterparts.
- In preparation of the MYP Personal Project Expo, 12 of our sophomore class visited Springhurst and presented their projects to all of the 4th grade classes. The 4th grade students were delighted to be able to share in the experiences of our students.
- On Wednesday, April 25th was our 2nd Annual DFHS 18 Personal Project Expo. Under the direction of Mr. Cohn, Ms. Cairo, Ms. Newhouse, and Ms. Hickey nearly over 75 of our sophomores showcased their personal projects. The diversity of the projects and the creativity of the students made this experience a truly wonderful night of learning.
- DFHS Blood Drive: The DF Blood Drive was a success as we donated 85 pints, which can save up to 255 lives! Thank you to Ms. Wing.
- Community Cleanup: The members of the DFHS Ecology Club participated in the Community Cleanup Day last weekend at Memorial Park in an effort to keep Dobbs beautiful. Thank you to Ms. Ravo.

### Middle School

- The Grade 8 Theatre Arts show last Thursday was hysterical. The students are very talented and each student was perfect in the character they portrayed
- This Friday, May 4th is 7th Grade Career Day. The focus is the "exploratories". STEM, Art, Health, and Design.
- Math NYS Assessments will be held on May 2-3.
- Congratulations to Claudia Ducic for being invited to be on the 2018 Scholastic Advisory Board for Scholastic magazine. She is one of only 25 educators to receive this honor

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## Springhurst

- Thanks to the generous support of the PTSA, DFSF and DFSD we were able to send a number of Springhurst teachers to the National Council of Teachers of Mathematics (NCTM) conference last week! (April 25-28, 2018 • Washington, D.C.) The teachers had a wonderful time and are looking forward to presenting to the larger Springhurst staff on some of their greatest "takeaways" from the Conference.
- On 4/24, Springhurst hosted teachers and administrators from Irvington to observe Compost Kids and the compost/garden systems.
- The Springhurst Annual International Feast Day was Friday 4/27/18! It was a wonderful experience.
- Coming up: Springhurst's 3rd Annual Compost Day! 5/7 - & 5/15

## 5. Citizen's Comments

### 5.01 Notice

*Members of the community may comment on any matter related to district business. The Board President may request a brief description of the topic the speaker plans to address. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.*

None.

## 6. Committee Reports

### 6.01 Committee Reports

#### School and Community Relations - 4/18

- Reviewed the Thought Exchange- Homework Survey
  - Survey Participation: 1733 Total Participants
  - Parents 603 (952 thoughts, 10,959 stars)
  - Teachers 148 (280 thoughts, 2485 stars)
  - Students 1073 (2365 thoughts, 34,693 stars)
  - No major surprises
  - Major themes identified included:
    - Positive Aspects of Current Practices
      - Homework with benefits, test preparation, project based
    - Areas of opportunity
      - Teacher Coordination
      - Time and Quantity
      - Lack of clarity
      - Family Involvement
  - Next Steps :
    - The results will be shared with teachers for feedback and follow up
    - The survey results and Insight Report will be shared with the BOE at the June 19 meeting

#### Personnel - 4/24

- Reviewed the personnel recommendations on tonight's agenda
- Any questions were addressed.

#### SE Subcommittee - 4/24

- Reviewed the recommendations on tonight's agenda
- Reviewed the draft of the Special Education Workshop presentation and gave feedback. Workshop will be held on 6/12

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## Facilities - 4/24

- Construction Timeline Update
  - All work is essentially completed
  - There are punch list items and things that needed to be done out of the general fund
- Auditorium Audit Update
  - Immediate fix to the rigging was completed on April 19th and 20th.
- Cell Tower – Springhurst
  - Ron met with the new representative from the company working with Verizon (Gotham). We are partnering with Children's Village on this.
- 2018-19 Bid Renewals
  - These are annual renewals for facilities vendors that work with the District. Rates will automatically be adjusted for CPI.
- Architect RFP
  - The District will release an RFP for architect services on April 26th. The timeline is in the RFP as follows:

Release of RFP Specifications	April 26, 2018
RFP Proposal Due	May 17, 2018 at 2 p.m.
Review of Proposals by Facilities Committee	May 24, 2018
Interviews of Finalists by Facilities Committee/BOE	June 7, 2018
Anticipated BOE approval and appointment	June 12, 2018
- Any interested BOE members are invited to attend the June 7th meeting to interview finalists in the process.
- Next Meeting is scheduled for Thursday, May 24

## Finance - 4/24

- The Committee reviewed the Budget Status Report as of April 24, 2018.
- Ron will provide the Committee with a fund balance projection at the next Committee meeting on May 24.
- Beginning with this year, school districts are required to include a Schedule of Reserves in the Property Tax Report Card provided to the public. Ron shared a copy of the Property Tax Report Card and Schedule of Reserves with the Committee. The Report will be available to the community as an attachment to the 2018-19 budget packet.
- Ron informed the Committee that there will be some proposed budget transfers to cover end-of-the-year maintenance projects.
- Ron also informed the Committee that the budget increase approved by the Board at the October 24th meeting to recognize insurance proceeds and enable repairs to the Springhurst gymnasium floor will need to be rescinded because the insurance company paid the vendor directly after the repairs were complete.
- The preliminary field work for the year-end audit is scheduled for May 23 and 24. The Auditors can meet with the Audit Committee at 6:30 p.m. on May 22. Ron will send an email out to the Audit Committee regarding the meeting on May 22.
- The Committee had a lengthy discussion regarding another budget increase approved by the BOE on October 24th. More information will be forthcoming after having the opportunity to research information regarding the increase. Ron and Lisa will contact the auditors and report back to the Committee. Ron has also been in contact with David Shaw and David has provided counsel related this issue.

## 6. Correspondence

None.

## 7. Public Hearing

### 7.01 2018-2019 Adopted Budget, Proposition and Trustees

The District conducted a Public Hearing on the adopted 2018-2019 Budget, Proposition, and Trustees.

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Mr. Ron Clamser, Assistant Superintendent of Finance, Facilities and Operations presented the following:

- Districtwide Budget Priorities
- 2018-19 Budget Highlights
- Proposed 2018-2019 Budget Statistics
- Summary of 2018-19 Proposed Expenditures
- Estimated Sources of Revenue
- Proposition #1 - Budget
- Proposition #2 – Reserve Fund 2018
- Board Members – J. Greengrass and S. Johnson
- 2018-2019 Budget Preparation Calendar

### 8. Citizen's Comments

#### 8.01 Notice

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None.

*The meeting can also be viewed on TV DFTV - Channel 77 & 47 or visit the website for the video of the meeting*

### 9. Board Actions

#### 9.01 Settlement Agreement

Mr. Schwartz moved, and Ms. Kennedy seconded, that the Board approve the terms of the Settlement and Release Agreement concerning Student No. 13060; and

**BE IT FURTHER RESOLVED**, that the Board of Education does hereby authorize the Superintendent of Schools to execute such Settlement and Release

Vote: 6 - ayes - 0 nays

#### 9.02 Board Election Inspector

Ms. Johnson moved, and Ms. Baron seconded, that the Board rescind the appointment of Ms. Monica Macchi and Ms. Lynn Jurgensen and appoint Marilu Farrington (89 Ashford Avenue) and Maria Frasca (12 Provost Place, Mahopac, NY) to the Board Election Inspectors for the May 15, 2018 Annual Election and Budget Vote.

Vote: 6 - ayes - 0 nays

#### 9.03 2018-2019 Renewal of Service Bids

Mr. Reiser moved, and Mr. Schwartz seconded, that the Board renew the attached contracts to the vendors as noted, subject however, to the ability of the School District to use cooperative purchasing networks and piggybacking for such services if the cost of the services is lower than the rates noted.

Vote: 6 - ayes - 0 nays

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### 9.04 2018-2019 Student Transportation Bid

Ms. Johnson moved, and Ms. Kennedy seconded, that the Board approve the following resolution:

WHEREAS, Quad Village Transportation Consortium invited sealed bids from reputable and qualified school bus transportation companies for furnishing student transportation services (school year and summer school out-of-district) for the four participating School Districts for a one-year contract period (2018-2019 school year); and

WHEREAS, two bids were received and one bidder, All County Bus, LLC, did not bid on all size buses as per the bid specifications and subsequently withdrew their bid;

BE IT RESOLVED, that the Board of Education awards the bid for school year and summer school out-of-district transportation to Royal Coach for the 2018-2019 school year, the lowest responsible bidder who complied with the bid specifications.

Vote: 6 - ayes - 0 nays

### 9.05 Quad Management Transportation Services Agreement

Mr. Reiser moved, and Ms. Baron seconded, that the Board approve a Quad Management Transportation Services Agreement between the Quad Villages (Ardsley, Dobbs Ferry, Hastings and Irvington) to a one (1) year municipal cooperation agreement, commencing on July 1, 2018 and terminating on June 30, 2019, for the purposes of providing the administration and management of transportation services to resident pupils attending schools within each of the Quad school districts or non-public schools.

Vote: 6 - ayes - 0 nays

### 9.06 Rescind a Budget Increase

Mr. Reiser moved, and Ms. Johnson seconded, that the Board rescind, as amended, the resolution approved on October 24, 2017 to increase the budget to recognize insurance proceeds from and enable repairs to the Springhurst gymnasium floor.

Vote: 6 - ayes - 0 nays

### 9.07 Budget Transfer

Mr. Reiser moved, and Ms. Baron seconded, that the Board approve the following budget transfers to cover end-of-the-year maintenance projects:

Account	Decrease	Increase
A 1620.425-08-1000 - Operations Electric Spr	\$20,000.00	
A 1620.426-08-0000 Operations Water	\$ 12,616.15	
A 1620.427-08-0000 Operations Telephone	\$ 2,500.00	
A 1620.428-08-0000 Utilities-Cable TV	\$ 20.00	
A 1621.404-08-0000 Maintenance Repairs - Paving	\$ 25,518.08	
A 1621.401-08-0000 Maintenance Projects		\$60,654.23

Vote: 6 - ayes - 0 nays

### 9.08 CSE/CPSE

Mr. Schwartz moved, and Ms. Kennedy seconded, that the Board authorize and direct the following:

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WHEREAS the Committee on Special Education and Committee on Pre-School Special Education had issued to the Board by written confidential report dated April 19, 2018 its IEP recommendations for the students who are identified therein; and

WHEREAS the Board is responsible for arranging for appropriate special programs and services to students with IEPs, as recommended by said committee;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dobbs Ferry Union Free School District hereby authorize and direct the administration to immediately arrange for the special programs and services as set forth in said report dated April 19, 2018.

Vote: 6 - ayes - 0 nays

### 9.09 Personnel

Mr. Reiser moved, and Ms. Kennedy seconded, that the Board approve the Civil Service and staff personnel recommendations.

Vote: 6 - ayes - 0 nays

### 10. Citizen's Comments

#### 10.01 Notice

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None.

### 10. Acknowledgements

#### 10.01 Treasurer's Report

The Board acknowledged receipt of the Treasurer's Report for March 2018.

#### 10.02 Warrant

The Board acknowledged receipt of the following warrant:  
Warrant No. 44 Multi.

### 12. Old Business

The Special Education Workshop will take place at the June 12, 2018 Board meeting.

### 13. New Business

None.

### 14. Upcoming Meetings

#### 14.01 Calendar

Monday, May 7, 2018 - 3:30 PM - 7:30 PM - HS Gymnasium Foyer

- Voter Registration

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Tuesday, May 15, 2018 - 7:00 AM - 9:00 PM - HS Gymnasium

- Trustee & Budget Vote

Wednesday, May 16, 2018 - 9:00 AM - Board Room

- Certification of Trustee and Budget Vote

Tuesday, May 22, 2018 - 7:00 PM - MS/HS Media Center

- Update on Assessment Data

### **15. Executive Session**

#### **15.01 Executive Session**

At 7:44 PM, Mr. Schwartz moved, and Ms. Kennedy seconded, that the Board recesses into Executive Session for the following purpose: to discuss possible litigation.

Vote: 6 ayes - 0 nays

Mr. Reiser moved, and Ms. Baron seconded, to appoint Ms. Johnson as Clerk Pro Tem.

Vote: 6 ayes - 0 nays

At 7:58 PM, Mr. Schwartz moved, and Ms. Baron seconded, to move back to the Public Meeting.

Vote: 6 ayes - 0 nays

### **16. Adjournment**

At 7:59 PM, Ms. Kennedy moved, and Mr. Greengrass seconded, that the Board adjourn the meeting.

Vote: 6 - ayes - 0 nays

### **17. Approved Minutes**

#### **17.01 Approved Minutes – April 10, 2018**



Loretta Tularzko  
District Clerk