



**Tuesday, May 2, 2017
Regular Board Meeting
MS/HS Library, 7:00 PM**

1. Call to Order

2. Regular Meeting Opening 7:06 p.m.

Ms. Jean Lucasey, Vice President; Mr. Robert Reiser; Mr. Jonathan Greengrass; Ms. Shannon Johnson; Ms. Rita Kennedy; Dr. Lisa Brady, Superintendent ; Ms. Sylvia Fassler-Wallach, Assistant Superintendent of Finance, Facilities and Operations; Mr. Douglas Berry, Assistant Superintendent of Curriculum and Instruction and Ms. Loretta Tularzko, District Clerk.

Ms. Tracy Baron and Mr. Louis Schwartz were not in attendance.

2.01 Pledge of Allegiance

2.02 Acceptance of the Agenda

Ms. Johnson moved, and Mr. Reiser seconded, that the Board accept the May 2nd Agenda.

Vote: 6 - ayes - 0 nays

2.03 Approval of Minutes

Mr. Reiser moved, and Ms. Kennedy seconded, that the Board approve the minutes of the April 4, 2017 meeting.

Vote: 4 - ayes - 0 nays – abstention – Ms. Johnson

Mr. Reiser moved, and Ms. Johnson seconded, that the Board approve the minutes of the April 18, 2017 meeting.

Vote: 4 - ayes - 0 nays – abstention – Mr. Greengrass

Mr. Greengrass moved, and Mr. Reiser seconded, that the Board approve the minutes of the April 25, 2017 meeting.

Vote: 5 - ayes - 0 nays

3. Announcements

3.01 Board Member Terms of Office

Two terms of office of the Dobbs Ferry Board of Education will be expiring on June 30, 2017:

- *Mr. Robert Reiser – Ms. Anna-Christina Allen - Ms. Tracy Baron will be running for the two seats*

3.02 Personal Voter Registration

*Any community resident not registered with the Westchester County Board of Elections may do so during Personal Registration which will take place on **Monday, May 8, 2017 between 3:30 PM and 7:30 PM** in the HS Gymnasium Foyer. Voter Qualifications: (1) Must be a citizen of the United States; (2) Must be 18 years of age or older; (3) Must have been a resident of the school district for a period of 30 days or more prior to May 16, 2017.*

4. Superintendent's Report

- Congratulations Dobbs Ferry PTSA on the Best of the Best PTSA Award for the Westchester East Putnam Region!!
- Thoughtexchange Strategic Plan Update
 - Adults 172 – people sharing - 886 thoughts
 - Students 687 - students sharing 2,991 thoughts
 - The survey will be running until 5/7
 - If you didn't receive an invite, you can go the website and self-register
- Clarity Survey Update
 - 198 parents participated; 75 – 85% of staff - HS/MS students
 - Good indication of what they are doing; what our professional development needs are; what students are doing here and at home
- High School
 - US News & World Report HS Rankings
 - This year's Step 4 of the rankings methodology didn't include International Baccalaureate test data. The International Baccalaureate Organization informed U.S. News in November 2016 that it was unable to supply U.S. News with data for 12th-grade students in 2014-2015 as it had in previous years.
 - IB did not give a heads up of the change in practice
 - IB school district principals will continue to pursue finding out why IB didn't report and/or let us know
 - College choices are coming in! Some of the schools that our students are planning to attend next year are as follows: UPenn; Stanford; West Point; University of Chicago; Dartmouth; UCLA; Cornell.
 - Our IB Film students won a second place Chester Award at the Annual Future Filmmaker's Competition for their film "Fight!" The film was directed by Hannah Brown and produced by Shannon O'Halloran, Alex Rosillo, and Molly Selin.
 - The Theater Arts program put on a great production of one-act plays on Friday night.
 - Great job by our students and our teacher Georgia DeFalco and her team!
 - IB Learner Breakfast: The DFHS science department hosted last week's IB Learner Profile Breakfast. Students were nominated based on the qualities outlined in the IB Learner Profile.
 - All three schools were named a No Place for Hate school by the Anti-Defamation League
 - Thank you to Lisa Giannco-Doty for all her work
 - Top 100 Blue Star School : We are pleased to share that DFHS was named a
 - 100 Best WISE High School. This honor is given to the 100 high schools across the nation that score the highest on the Financial Literacy Exam. This exam is taken by our students who take senior level Economics.
 - DFHS Blood Drive: Thank you to everyone who came out to donate blood before break.
 - A special thanks to Ms. Wing for coordinating
 - Science Research: Senior Hannah Brown won at WESEF and will be competing at ISEF in Los Angeles in two weeks. Also, junior Nisha Mathur is leaving for Houston tomorrow (Wednesday) to compete at 1-SWEEEP. Finally, junior Rebecca Cadenhead was named a finalist in the International Genius Olympiad.
- Middle School
 - NYS State Math exams - May 2-4
 - Teacher appreciation luncheon hosted by our PTSA on Friday 5/5
 - 8th grade Career Day on Friday May 5th
 - 5th grade parent orientation May 11th
 - Activity Night on May 12th
 - MS Spring Concert May 16th
 - MS Theatre Arts production May 24th with a 5th grade show on the 23rd
- Springhurst
 - NYS Math Assessment, Grades 3-5, May 2, 3, and 4
 - Grade 5 DARE Graduation - May 5th, 2 pm

MINUTES

- The Springhurst and Middle School graduations will be livestreamed
- Possibly the High School graduation as well

Mr. Berry updated the Board on the OPT Out numbers participation rate

- For a school to be designated "in good standing" on the NYSED Report cards, a school must have good student performance and a participation rate of 95%
- If a school doesn't meet the criteria for a three year period, they will be scored below the adequate yearly progress (AYP). This is the measure by which schools, districts, and states are held accountable for student performance under Title I of the No Child Left Behind Act of 2001 (NCLB), the current version of the Elementary and Secondary Education Act.
- Our District (because of high number of opt outs) could have consequences in the 18-19 school year
- Districts are trying to push the Federal Government to change the rules

5. Committee Reports

5.01 Committee Reports

Student Activities & Athletics - 4/19

- Young Democrats Club:
 - Rebecca Baron shared with the committee her proposal for the creation of the club - High School Democrats of Dobbs Ferry. The committee asked many clarifying questions and appreciated her participation. John Falino will meet with the committee in May to speak with the committee and also share proposals for 2 additional clubs (in addition to the HS Democrats).
- Spring Sport Update:
 - JV Girls Lacrosse, JV Boys Lacrosse and Golf have been cancelled due to low student enrollment.
 - Senior Awards related to PE and Athletics:
 - Coaches provide recommendations from the teams. There are criteria for each award. There is a committee consisting of the athletic director, principal, guidance counselor, coach, administrator and others who decide on the students who are selected for the awards.
- Other Concerns:
 - Concerns were raised about students who are jumping in cars and racing up to Springhurst for practices and creating extremely unsafe situations for themselves and children walking from Springhurst. Andrew is working with the coaches and athletes to address this.

Facilities - 4/25

- Cleaning Bid
 - The District is required to go out to bid every 5 years. The low bidder does not have any experience with schools and did not submit a bid bond as required in our bid specifications. There is a resolution on tonight's agenda disqualifying the low bidder as nonresponsive and awarding the bid to A&A Maintenance.
- Electrical Services Upgrade
 - Work went very smoothly over the spring break on the MS/HS campus.
- MS Roof
 - The Middle School roof has been being patched as needed. Replacement of the roof would be close to \$1M and resurfacing would be \$400-500,000. This will continue to be an item of discussion.

Finance - 4/25

- Borrowing Update – The District received four bids on its Bond Anticipation Note (BAN) to be closed on May 2, 2017. The best price received was from JP Morgan Chase with a net interest cost of 1.3300%.
- Greenburgh #11 has currently paid us through September 2016. They anticipate paying us through May 31, 2017 by June 30, 2017. As a result of recognizing previously deferred revenue and all of the 2016-2017 revenue, the District's surplus for 2016-2017 will be approximately \$500,000 more than originally projected.

MINUTES

Personnel - 4/25

- Reviewed the recommendations on tonight's meeting and found no problems

SE Subcommittee - 4/25

- Reviewed the following:
 - CSE recommendations on tonight's agenda
 - Update on enrollment numbers
 - SPARC, Inc. Program has started for the After School Program
 - Travel Training will be discussed at the next SE Subcommittee meeting.

Curriculum & Instruction - 5/1

- Renewal of Middle School Experiment in Organizational Change
- Originally granted 10 years ago
 - Allows for the assignment of teachers outside of their certification area if "deemed qualified by education or experience"
 - Currently is use to allow a K-6 certified teacher to teach 8th grade ELA, and a 7-12 certified English teacher to teach 6th grade Humanities
- Change in structure of 6th grade
 - Currently students have a "humanities block"
 - ELA (Language and Literature) - double period - every other day
 - Soc. St (Individuals and Society) -double period - every other day
 - Will allow for smaller class sizes in ELA (duplicate smaller class size model that has been successful in grades 7 and 8)
 - Entire building will be on identical 9 period day schedule - ease scheduling of classes where teachers serve multiple grade levels
- Springhurst Schedule Change for 17-18
 - Will be presented later in the meeting

PTSA Announcements

1. Saturday, May 6, 2017 at 10:30 AM in the Commons – the PTSA will hold a "Meet the Candidates" session.
2. PTSA general membership meeting and vote will be held on May 8th, at 7:30 PM in the MS/HS Library.
3. On June 2nd, from 7 to 10 PM, the PTSA will host their 25th Anniversary and Annual dinner at the Historical Society Meet House.

6. Correspondence

None.

7. Public Hearing

7.01 2017-2018 Adopted Budget

The Board of Education held a Public Hearing on the adopted 2017-2018 Budget.

Ms. Fassler-Wallach reviewed the adopted 2017-2018 School Budget for the community.

- Dobbs Ferry Sources of Revenue
- 2017-2018 Tax Levy Cap Calculation
- Summary of 2017-2018 Proposed Expenditures
- Changes over the Years
- Adopted 2017-2018 Budget
- Proposition #1 – Budget
- Proposition #2
- Board Members
- Budget Preparation Calendar

This is the last presentation before the vote on May 16, 2017.

MINUTES

The Board thanked the Administration for all the work involved in creating this budget.

8. Citizen's Comments

8.01 Notice

Members of the community may comment on any matter related to district business. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

9. Reports to the Board

9.01 Springhurst - Schedule Changes

Ms. Julia Drake, Springhurst Principal, and Ms. Lisa Giannico-Doty, presented the revised Springhurst schedule.

- Rationale
- The Journey
- Sample Current Grade 2 Schedule
- Springhurst ES Master Blocks 12-99-16 Grade 2
- The Result
- Implementation Details
- Additional Benefits

Highlights:

- The process started two years ago
- Team worked with a national consultant at BOCES
- Current schedule evolved over the year – many schools have the same schedule
- New schedule will have uninterrupted instructional time (K-%)
- Schedules will be consistent & balanced with no changes to arrival/dismissal time
- It will be a 6 day schedule and begin in September

9.02 Tri-State Report

Mr. Douglas Berry, Assistant Superintendent of Curriculum and Instruction will review the Tri-States Report.

- The Visit
- Focus of the Visit
- Highlights Noted
- Commendations & Recommendations
- Next Steps

Highlights:

- No other IB schools in attendance – 1 anticipating IB authorization
- Utilizing Jen Cronk who is in District 2 days a week should be considered for expansion
- What is the success we are anticipating?
- Student portfolios?
- How do we track back to our mission and educational vision, i.e., metrics?
- How do we assess independent thinkers, i.e., graduates?
- Thanks to our teachers who provided many required artifacts
- The report will be on the website under Departments – Curriculum & Instruction

A Parent Education night on 6/7 – Digital Citizenship for Parents – facilitated by Jen Cronk, Jessica Bauer, Jen Hickey, Lisa Brady, Doug Berry and Terence Huyter.

MINUTES

The Board thanks Mr. Berry for the report and all the work completed for the visit.

10. Board Actions

10.01 Dobbs Ferry Schools Foundation Grant

Mr. Greengrass moved, and Johnson seconded, that the Board accept a grant from the Dobbs Ferry Schools Foundation for Karen LaPorte and Jennifer Hickey to attend a conference on "Project-Based Learning: Integrating Technology to Support Meaningful Student Learning" totaling \$1,490.00 (\$745 per person).

Dr. Brady and the Board thanked the Foundation for their continued support of our students and teachers.

Vote: 5 - ayes - 0 nays

10.02 Board of Registry and Election Inspector

Ms. Kennedy moved, and Ms. Johnson seconded, that the Board rescind the appointment of Mr. Stanley A. Wexler and appoint James W. O'Brien (15 Virginia Avenue) to the Board of Registry and Election Inspectors for the May 8, 2017 and May 16, 2017 Annual Election and Budget Vote.

Vote: 5 - ayes - 0 nays

10.03 2017-2018 Reorganizational Meeting

Ms. Kennedy moved, and Mr. Reiser seconded, that the Board establish Wednesday, July 5, 2017 as the date of the 2017-2018 Reorganizational Meeting. It will take place in the Board Room at 7:00 PM.

Vote: 5 - ayes - 0 nays

10.04 Renewal of Status

Mr. Greengrass moved, and Ms. Kennedy seconded, that the Board renew of our status with the New York State Educational Department as a District implementing an Experiment in Organizational Change.

Vote: 5 - ayes - 0 nays

10.05 Section I Teams

Mr. Reiser moved, and Ms. Kennedy seconded, that the Board approve the following team merges:

- Dobbs Ferry Boys Swimming Team to Merge with Ardsley Boys Swimming Team
- Dobbs Ferry Wrestling Team to Merge with Ardsley Wrestling Team

Vote: 5 - ayes - 0 nays

Ms. Johnson moved, and Mr. Reiser seconded, that the Board approve Items 10.06, 10.08, 10.09, 10.10, 10.12, 10.13 as a consent agenda.

Vote: 5 - ayes - 0 nays

Mr. Reiser moved, and Mr. Greengrass seconded, that the Board approve 10.06, 10.08, 10.09, 10.10, 10.12, and 10.13.

Vote: 5 - ayes - 0 nays

10.06 Capital Projects Change Order

The Board approved the following credit change order:

MINUTES

Project Number	Contractor	Change Order Number	Amount	Description
660403-03-001017	J. Salvatore & Sons, Inc.	RC-001	\$4,802.97	To reimburse the District for damages resulting from J. Salvatore & Sons, Inc. cutting an existing gas pipe as well as water infiltration in the High School

10.08 Budget Increase - Hudson River Community Education

The Board authorized the following budget increase to pay HRCE expenses through June 30, 2017:

Revenue Account to Increase	Amount	Expenditure Accounts to Increase	Amount
A1489.500	\$18,660	A8060.150.00.HRCE	\$ 2,650
HRCE Tuition		Salary - Certified Staff	
		A8060.160.00.HRCE	\$ 1,500
		Salary - Classified Staff	
		A8060.401.00.HRCE	\$ 1,800
		Credit Card/Bank Fees	
		A8060.406.00.HRCE	\$12,710
		Contractual	
Total	\$18,660	Total	\$18,660

10.09 Budget Transfer - Operations

The Board authorized the following budget transfer to pay for security service and oil through the end of the year:

Accounts to Decrease	Amount	Account to Increase	Amount
A9010.810.00.0000	\$28,000	A1620.406.08.0000	\$20,000
Employment Retirement		Contractual - Security	
A1620.160.00.0000	\$12,000	A1620.421.08.1000	\$20,000
Operations - Security Aide		Operations - Fuel Oil - SH	
Total	\$40,000	Total	\$40,000

10.10 Budget Transfer - Maintenance

The Board authorized the following budget transfer to pay for netting and fencing on the Springhurst turf field:

Accounts to Decrease	Amount	Account to Increase	Amount

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A9020.820.00.0000	\$35,000	A1621.401.08.0000	\$35,000
Teacher Retirement		Maintenance Projects	
Total	\$35,000	Total	\$350,000

10.12 CSE/CPSE

The Board authorized and directed the following:

WHEREAS the Committee on Special Education and Committee on Pre-School Special Education had issued to the Board by written confidential report dated April 21, 2017 its IEP recommendations for the students who are identified therein; and

WHEREAS the Board is responsible for arranging for appropriate special programs and services to students with IEPs, as recommended by said committee;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dobbs Ferry Union Free School District hereby authorize and direct the administration to immediately arrange for the special programs and services as set forth in said report dated April 21, 2017.

10.13 Personnel

The Board approved the Civil Service and staff personnel recommendations.

10.07 Cleaning Services Bid #1718-26

Mr. Greengrass moved, and Ms. Johnson seconded, that the Board approve the following resolution:

WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, has invited sealed bids for the furnishing of material and labor necessary for cleaning services, which bids were opened publicly on March 20, 2017; and

WHEREAS, Divine Professional Cleaning Services, Inc. submitted a bid for the cleaning services which was not in compliance with the bid specifications in that the bid package was incomplete, in that there was no bid bond or check included with the bid package as required;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby determines that the failure of Divine Professional Cleaning Services, Inc. to comply with the bid specifications as set forth above constitutes a material deviation from the bid specifications and, therefore, rejects such bid for being non-responsive; and

BE IT FURTHER RESOLVED, that the Board of Education hereby determines that A & A Maintenance Ent. is the lowest responsible and responsive bidder for the project identified herein, with a bid in the amount of \$463,855.89.

Vote: 5 - ayes - 0 nays

10.11 Special Education Program

Mr. Reiser moved, and Ms. Lucasey seconded, that the Board approve SPARC, Inc. to provide varied daily therapeutic and recreational activities for students with developmental disabilities effective July, 2017 through August, 2017. The fee is \$27,000. It will be charged to F2253.400.00.1718SS.

Vote: 5 - ayes - 0 nays

10.14 Westchester Putnam School Boards Association (WPSBA) Proposed Budget and Nominating Committee Slate

MINUTES

Mr. Greengrass moved, and Ms. Kennedy seconded, that the Board cast their vote for the 2017-18 Westchester Putnam School Boards Association (WPSBA) Proposed Budget and Nominating Committee Slate.

Vote: 5 - ayes - 0 nays

10.15 Policy Revision - First Reading

The Board conducted a first reading of the following policies:

- 0100 - Non-Discrimination and Equal Opportunity
 - Will be brought back for a second reading at the 6/6 Board meeting
- 5405 - Student Wellness
 - The committee will work on the formatting

11. Acknowledgements

11.01 Warrants

The Board acknowledged receipt of the following warrants:
Warrant No. 45 Multi and 47 Multi.

12. Citizen's Comments

12.01 Notice

Members of the community may comment on any matter related to district business. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

13. Old Business

14. New Business

14.01 2017-2018 Board Meeting Schedule

15. Upcoming Meetings

15.01 Calendar

Thursday, May 4, 2017 - 7:00 PM - Board Room

- Audit Committee

Monday, May 8, 2017 - 3:30 PM - 7:30 PM - HS Gymnasium Foyer

- Voter Registration

Tuesday, May 16, 2017 - 7:00 AM - 9:00 PM - HS Gymnasium

- Trustee & Budget Vote

Wednesday, May 17, 2017 - 9:00 AM - Board Room

- Certification of Trustee and Budget Vote

Executive Session - 9:35 PM

Ms. Kennedy moved, and Mr. Reiser seconded, that the Board convene to Executive Session for the following purpose: To discuss the employment history of a particular person and contract negotiations.

MINUTES

Vote: 5 ayes - 0 nays

Mr. Reiser moved, and Ms. Lucasey seconded, to appoint Mr. Greengrass as Clerk Pro Tem.

Vote: 5 ayes - 0 nays

At 10:05 PM, Ms. Kennedy moved, and Ms. Johnson seconded, to move back to the Regular Meeting.

Vote: 5 ayes - 0 nays

16. Adjournment

At 10:05 PM, Ms. Kennedy moved, and Ms. Johnson seconded, that the Board adjourn the meeting.

Vote: 5 - ayes - 0 nays

17. Approved Minutes

16.01 Approved Minutes – March 11 and 21, 2017



District Clerk