



**Tuesday, June 12, 2018
Regular Meeting
MS/HS Media Center, 7:00 PM**

1. Call to Order

2. Meeting Opening 7:02 p.m.

2.01 Pledge of Allegiance

2.02 Roll Call

Ms. Jean Lucasey, President; Mr. Jonathan Greengrass, Vice President; Ms. Tracy Baron; Mr. Robert Reiser; Mr. Louis Schwartz; Ms. Shannon Johnson; Ms. Rita Kennedy; Dr. Lisa Brady, Superintendent; Mr. Douglas Berry, Assistant Superintendent of Curriculum and Instruction; Mr. Ron Clamser, Jr., Assistant Superintendent of Finance, Facilities and Operations; and Ms. Loretta Tularzko, District Clerk.

2.03 Acceptance of the Agenda

Mr. Schwartz moved, and Mr. Reiser seconded, that the Board accept the June 12th Agenda.

Vote: 7 - ayes - 0 nays

Ms. Lucasey explained that a few items will be moved up in the agenda to accommodate several guests in the audience.

2.04 Approval of Minutes

Ms. Kennedy moved, and Ms. Johnson seconded, that the Board approve the minutes of the May 22, 2018 meeting.

Vote: 6 - ayes - 0 nays – 1 abstention – Mr. Schwartz

3. Announcements

Announcement from WPSBA – the SED will be holding a forum tomorrow regarding Data Privacy Issues. It will be held from 6-8 PM at SWBOCES – 450 Mamaroneck Avenue. Please plan on arriving at 5:30 PM to register. Written comments may also be submitted electronically ending close of business on June 18 to PrivacyForumComment@nysed.gov.

Ms. Johnson will be attending the Education Policy Fellowship Program for 2018-2019. She is looking forward to learning from her peers in the different school districts.

4. Superintendent's Report

Panorama Survey – Mr. Berry explained that the Culture & Climate survey has been completed by 73% of 3-11 graders; 168 parents and 21% of the staff. Another K-12 notice will be sent out and information.

Springhurst Walk – Tomorrow - June 13th at 9 a.m.

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Springhurst

Tonight we welcome the new Assistant Principal Mr. Raymond Cavallo.

Last week we held the 3rd and 4th grade concerts! The students did a wonderful job! Please keep your eye on the DFSD website for links to the video recordings of these events!

Friday's Springhurst Art Gallery was beautiful! First grade students did an incredible job! First graders had been studying the artists Pablo Picasso and Claude Monet and created their own masterpieces using these artists as an inspiration.

Today was Field Day. The whole school came together in the spirit of sportsmanship and community. The weather was perfect and the students had a great time. Thank you PE Coaches for organizing this special annual event.

Later this week 5th graders will "graduate" from DARE. Thank you to Sgt. Justin Kamke for his work with the students.

Friday is Springhurst Salad Day! Students will all have the opportunity to taste produce grown in our very own Outdoor Classroom! Thank you to everyone (parents and staff) who have worked tirelessly in the garden to prepare for this day and for all of the volunteers who will be assisting.

On Sunday (Father's Day) the Harmonaires will be performing at the Hudson River Museum at 3pm!

Middle School

The 8th graders had a very successful trip to Washington DC field trip. The weather was perfect and our students were amazing. They had a great time and learned a lot.

Springhurst visit

Our incoming 6th graders visited the MS in two phases. They had the opportunity to spend some time with their 6th grade buddy and check out what life is like at DFMS. They visited an academic, an exploratory, and the lunch period.

Caramoor - 6th graders had a field trip to Caramoor, a renaissance village. They toured a renaissance estate where they observed the architecture, and artwork.

High School

Graduation - Saturday at 6:30 at the Waterfront

As noted by Ms. Lucasey at the beginning of the meeting the following items were moved up in the agenda – 10.08 Personnel, 10.01 Dobbs Ferry Schools Foundation Donation and 9.01 Special Education Work Session.

10.08 Personnel

Mr. Reiser moved, and Ms. Baron seconded, that the Board approve the Civil Service, confidential and staff personnel recommendations.

Dr. Brady introduced the new Springhurst Assistant Principal, Mr. Raymond Cavallo, who will be replacing Ms. Giannico Doty who will be retiring at the end of the school year. Dr. Brady noted the extensive interview process that was involved and Mr. Cavallo emerged the top choice.

Vote: 7 - ayes - 0 nays

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10.01 Dobbs Ferry Schools Foundation

Ms. Baron moved, and Ms. Kennedy seconded, that the Board accept a donation from the Dobbs Ferry Schools Foundation in the amount of \$70,000 to be used for new classroom libraries at Springhurst.

Ms. Louise Pegg, Co-President explained that the donation was from the proceeds of the very successful Gala. She thanked the Gala coordinators and all the generous community members that attended in support of our schools.

Ms. Lucasey thanked the Foundation for their generous donation and support of our schools.

Vote: 7 - ayes - 0 nays

9.01 Special Education

Ms. Vredenburgh, Director of Special Education conducted a Special Education Work Shop.

- Tonight's Areas of Focus
- Activity
- Individual Education Program (IEP) What is it?
- Keep in Mind
- Committee on Special Education (CSE) Team
- IEP's are Built Upon
- Classification Categories
- Individual Education Program (IEP) Includes
- Questions

Ms. Vredenburgh directed an interactive session with an activity designed to re-recreate the evaluation process and creation of the individual education plans for students.

- A Special Education acronym test (with the associated answers)
- A blank recommendation with a corresponding sample recommendation to explain the 20 associated sections and required information
- An IEP must contain one classification category out of the 13 categories available
- The District uses the IEP Direct template that is used by most districts in NYS

Questions/answers/comments:

- An IEP is implemented by a special ed teacher, general ed teacher, related service provider or other school staff depending on what the plan requires
- Each IEP is assigned a case manager who tracks classroom progress along with the teachers
- No two IEPs will be the same; every student is unique and different; they are reviewed annually
- Once an IEP is developed if a parent is not in agreement with what the committees recommends – they can file a Due Process Complaint
- SAT accommodations are set by the College Board
- A 504 does not follow a student to college. It would be up to the college if they would accommodate a student

5. Committee Reports

5.01 Committee Reports

Curriculum & Instruction - 5/23

- Dobbs Ferry Innovative Classroom Initiative
 - Mr. Berry will be launching a new initiative to support risk taking and innovation by teachers.
 - 26 teachers have signed up

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- Throughout the school year participants will engage in a variety of activities designed to challenge and push their thinking, encourage reflection, and support their growth as educators
- Participants will be expected to apply what they are learning within their classrooms and to share their growing knowledge and experience with colleagues by welcoming others into their classroom, through small group meetings and by facilitating turn-key professional development
- New Support Class in the HS in 2018-19 - Strategies for Mindful Learning (DBT)
 - Dialectical Behavioral Therapy - adapted for school use
 - Piloted on a small scale
 - Students are selected to be in this course (17 next year)

Student Activities & Athletics - 5/23

- Andrew Klaich reviewed an extensive amount of information regarding a potential conflict of interest charge being made by a parent. The Committee reviewed all of the documentation provided; the administration and committee agree that there is no reason to make a coaching change to the Girls Varsity Soccer Program.
- Overnight Trips
 - Andrew is working on a "check list" for overnight trips to ensure consistency of documentation for any overnight trips being requested.

Facilities - 5/24

- Construction Project Update
 - Voters approved \$16M for the project. We still have about \$700,000 that is unpaid. We will have run \$350,000 through the General Fund as maintenance projects. We have still not received a certificate of substantial completion from the architects yet but we are anticipating this will be forthcoming.
- Terance Huyter was looking at a system that was going to utilize our current system but it is an expensive "band-aid" (\$200,000). We are currently looking at a VOIP full overhaul which is a \$500,000 expense that is available through the LHRIC.
- Review Architect RFP Proposals
 - The Committee reviewed a summary analysis of the six proposals received by the District. The committee is recommending Tetra Tech

Finance - 5/24

The Committee discussed the following:

- Fund Balance Projection
 - The committee reviewed the unencumbered fund balance at this point in time. Mr. Clamser is projecting that we will have about \$420,000 of unexpended funds available at years end and an additional \$500,000 in excess revenues at year end. He will have a recommendation for what to do with those extra funds for the June 14 Finance Committee Meeting.
- Tax Cert Projection
 - Mr. Clamser will present a tax cert projection and a status report of pending proceedings at the June 14 Finance Committee Meeting.
- Moody's Report
 - According to the Moody's report, Dobbs Ferry UFSD's credit position is very high quality and its Aa2 rating is a little stronger than the US school districts median of Aa3.
- A Budget Transfer from Oct.24, 2017, will be addressed tonight by BOE resolution.

Personnel - 6/6

- Reviewed the personnel recommendations on tonight's agenda any questions were addressed.

SE Subcommittee -6/6

- The Committee discussed a new program at the HS - Strategies for Mindful Learning which will incorporate the Dialectical Behavioral Therapy (DBT) skills being taught in the current class.
- Reviewed the recommendations on tonight's agenda
- The Committee reviewed the SE enrollment numbers to date.

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Students had an issue printing when the Library was closed. Dr. Brady will discuss with Terance Huyter.

6. Correspondence

6.01 Letter from Paul Feiner

The Board acknowledged receipt of a letter from Paul Feiner regarding Con Edison's preparation for future storms.

7. Citizen's Comments

7.01 Notice

Members of the community may comment on any matter related to district business. The Board President may request a brief description of the topic the speaker plans to address. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

None.

The meeting can also be viewed on TV DFTV - Channel 77 & 47 or visit the website for the video of the meeting

8. Reports to the Board

8.01 Budget Status & Revenue Update

Mr. Ron Clamser, Assistant Superintendent of Finance, Facilities and Operations updated the Board.

- Projected Revenues as of May 31, 2018
- Projected Expenses as of May 31, 2018
- Fund Balance as of May 31, 2018
- Considerations for the Finance Committee at the June 14, 2018 meeting
- Other Considerations for the Finance Committee at the June 14, 2018 meeting

The Board thanked Mr. Clamser for the update.

10. Board Actions

10.02 Stop & Shop A+ Awards

Ms. Kennedy moved, and Mr. Greengrass seconded, that the Board accept a donation from AHOLD USA Retail Business Services Stop & Shop A+ Rewards 2018 in the amount of \$2,344.67 for the Springhurst Elementary School to be applied to budget code F2100.450.01-APLUS (A-PLUS Supplies) for the 2018-2019 school year.

The Board thanked Stop & Shop for the donation and sponsoring the program.

Vote: 7 - ayes - 0 nays

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10.03 Rescind a Budget Increase/Transfer

Mr. Schwartz moved, and Mr. Reiser seconded, that the Board rescind that part of resolution 8.02 that was approved on October 24, 2017 which decreased unassigned Fund Balance to make appropriations into the following budget codes in the aggregate amount of \$900,000.00:

Account	Decrease	Increase
A 917.00 – Unassigned Fund Balance	900,000.00	
A 1010-490-00-0000 BOE-BOCES		2,650.00
A 1240-450-00-0000 Supt-Supplies		3,644.08
A 1620-406-08-0000 Oper-Contr Security		37,000.00
A 1621-401-08-0000 Maintenance Projects		426,000.00
A 2010-490-04-0000 BOCES		40,000.00
A 2020-160-01-8120 Clerical		25,551.75
A 2020-160-02-8120 Clerical		25,551.75
A 2020-160-03-8120 Clerical		12,534.17
A 2020-450-01-1000 Suprv Supplies-Spr		5,000.00
A 2020-450-02-2000 Suprv Supplies-MS		5,000.00
A 2020-450-03-3000 Suprv Supplies-HS		5,000.00
A 2070-400-04-0000 Staff Dev.-Consultant		15,450.00
A 2110-120-01-1000 Reg Tch-Springhurst		27,000.00
A 2110-481-01-1000 Tch Reg – Books-SH		2,000.00
A 2110-481-01-7300 Tch Reg-Books-AIS		24,000.00
A 2110-490-01-4400 Tch Reg-BOCES Science		8,000.00
A 2250-160-00-8120 Clerical		13,418.25
A 2630-220-00-5500 Comp Hardware-Dist		153,800.00
A 2630-460-00-5500 Comp Tech-Software		6,000.00
A 2815-404-00-6400 Health-Sal-Nurse-Spr		62,400.00

Vote: 7 - ayes - 0 nays

10.04 Capital Reserve Fund Increase

Mr. Reiser moved, and Ms. Baron seconded, that the Board authorize an increase to the Reserve for Capital Projects from Unassigned Fund Balance:

Reserve Fund to Increase	Amount	Fund Balance to Decrease	Amount
A 878.00 – Reserve for Capital Projects	\$900,000	A 917.00 – Unassigned Fund Balance	\$900,000

Vote: 7 - ayes - 0 nays

Ms. Johnson moved, and Ms. Kennedy seconded, that the Board approve Items 10.05, 10.06 and 10.07 as a consent agenda.

Vote: 7 - ayes - 0 nays

Ms. Kennedy moved, and Ms. Baron seconded, that the Board approve 10.05, 10.06 and 10.07.

Vote: 7 - ayes - 0 nays

10.05 Budget Transfer

The Board approved the following budget transfers to cover payroll code alignments:

Account	Decrease	Increase
A 2110-130-02-4307 Tch Reg-Math Salary		85,848.00
A 2110-130-02-4308 Tch Reg-Math Salary	85,848.00	

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A 2110-120-02-4406 Tch Reg-Science Salary	103,277.54	
A 2110-130-02-4408 Tch Reg-Science Salary		103,277.54
A 1620-160-02-8130 Custodians/Maint		31,003.34
A 1620-160-03-8130 Custodians/Maint	31,003.34	
A 1620-160-01-8131 Custodial Security/Night	19,148.86	
A 1620-160-02-8131 Custodial Security/Night-MS		19,148.86
A 1310-160-00-8110 Business Office-Classified	56,560.09	
A 1310-160-00-8120 Business Office		56,560.09

10.06 2018-2019 Service Bids

The Board awarded the following contracts to the vendors as noted below; subject, to the ability of the School District to use cooperative purchasing networks and piggybacking for such services if the cost of the services is lower than the rates noted below:

Bid Name & Number	Vendor to be Awarded	2017-18 Rate	Mark-up %
PA System Bid #1819-01	No Bidders		
Site Work Services Bid#1819-02	Ben Cozzi , Inc.	\$115.00 / hr. Equipment Operator \$105.00 / hr. Laborer \$95.00 / hr. Truck Driver \$115.00 / hr. Mason	10%
Appliance Repair Services Bid #1819-03	No Bidders		
Refrigeration Services Bid #1819-04	Atlantic Westchester, Inc.	\$155.00 /hr. Journeyman	50%
Asphalt Paving & Repair Bid #1819-05	Ben Cozzi, Inc.	\$96.00 / hr. Equipment Operator \$77.00 / hr. Laborer \$85.00 / hr. Truck Driver \$92.00 / hr. Mason	0%
Concrete Construction & Repair Bid #1819-06	Con-Tech Construction Technology, Inc.	\$136.90 / hr. Equipment Operator \$104.25 / hr. Laborer \$140.40 / hr. Truck Driver \$135.55 / hr. Mason	15%
Glass Repair & Replacement Services Bid#1819-07	No Bidders		
HVAC Service Bid #1819-08	Atlantic Westchester, Inc.	\$155.00/hr. Journeyman \$147.50/hr. Helper	50%

10.07 CSE/CPSE

The Board authorized and directed the following:

WHEREAS the Committee on Special Education and Committee on Pre-School Special Education had issued to the Board by written confidential report dated June 4, 2018 its IEP recommendations for the students who are identified therein; and

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WHEREAS the Board is responsible for arranging for appropriate special programs and services to students with IEPs, as recommended by said committee;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dobbs Ferry Union Free School District hereby authorize and direct the administration to immediately arrange for the special programs and services as set forth in said report dated June 4, 2018.

10.09 Policy Revision - Second Reading

The Board conducted a second reading and Ms. Johnson moved, and Ms. Baron seconded, that the Board adopt the following policies:

- 4770 - Graduation Requirements
- 4773 - Diploma & Credential Options for Students with Disabilities

Vote: 7 - ayes - 0 nays

10.10 Policy Revision - First Reading

Due to the time constraints, the Board will conduct the first reading of the following policies at the June 19, 2018 meeting:

- 5225 - Student Expression
- 5420 - Student Health Services

11. Acknowledgements

11.01 Warrant

The Board acknowledged receipt of the following warrant:
Warrant No. 50 Multi.

12. Citizen's Comments

12.01 Notice

Members of the community may comment on any matter related to district business. The Board President may request a brief description of the topic the speaker plans to address. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

None.

13. Old Business

What is happening with the school schedule? It has been three years since the late start time was instituted.

This will be discussed in the fall.

14. New Business

Mr. Schwartz will create a Doodle to find a Saturday morning date for the fall Board Retreat.

The Board Self Evaluation needs to be discussed regarding what template and protocol will be used.

15. Upcoming Meetings

15.01 Calendar

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Tuesday, June 19, 2018 - 7:00 PM - MS/HS Media Center

- Thoughtexchange Home Work

Monday, July 2, 2018 - 7:00 PM - Board Room

- Reorganizational Meeting

Tuesday, August 14, 2018 - 7:00 PM - Board Room

16. Executive Session

16.01 Executive Session

At 9:03 PM, Mr. Greengrass moved, and Ms. Baron seconded, that the Board recesses into Executive Session for the following purpose: to discuss the Superintendent's evaluation.

Vote: 7 ayes - 0 nays

Ms. Johnson moved, and Ms. Baron seconded, to appoint Mr. Greengrass as Clerk Pro Tem.

Vote: 7 ayes - 0 nays

At 9:55 PM, Ms. Lucasey moved, and Mr. Schwartz seconded, to move back to the Public Meeting.

Vote: 7 ayes - 0 nays

17. Adjournment

At 10:00 PM, Ms. Lucasey moved, and Ms. Kennedy seconded, that the Board adjourn the meeting.

Vote: 7 - ayes - 0 nays

18. Approved Minutes

18.01 Approved Minutes – May 1 and 16, 2018



Loretta Tularzko
District Clerk