



Tuesday, June 19, 2018
Work Session
MS/HS Media Center, 7:02 PM

1. Call to Order

2. Meeting Opening 7:02 p.m.

2.01 Pledge of Allegiance

2.02 Roll Call

Ms. Jean Lucasey, President; Mr. Jonathan Greengrass, Vice President; Ms. Tracy Baron; Mr. Robert Reiser; Mr. Louis Schwartz; Ms. Shannon Johnson; Ms. Rita Kennedy; Dr. Lisa Brady, Superintendent; Mr. Douglas Berry, Assistant Superintendent of Curriculum and Instruction; Mr. Ron Clamser, Jr., Assistant Superintendent of Finance, Facilities and Operations; and Ms. Loretta Tularzko, District Clerk.

2.03 Acceptance of the Agenda

Mr. Reiser moved, and Ms. Johnson seconded, that the Board accept the June 19th Agenda.

Vote: 7 - ayes - 0 nays

2.04 Approval of Minutes

Mr. Schwartz moved, and Mr. Greengrass seconded, that the Board approve the minutes of the June 12, 2018 meeting.

Vote: 7 - ayes - 0 nays

3. Announcements

WPSBA sent a survey link to all Board members that contains 5 key questions on their programming and services for a chance to let them know how they can meet our needs next year.

4. Superintendent's Report

Thank you to all the people involved with the graduation ceremony. It was a picture perfect Dobbs Ferry evening.

Middle School stepping up will be held at 9:00 AM on Thursday in the auditorium.

Springhurst stepping up will be held at 9:00 AM on Friday in the auditorium.

The District is winding down after a fruitful and productive school year.

5. Committee Reports

5.01 Committee Reports

MINUTES

Finance – 6/14

- Audit Committee Request – the following language will be inserted into current policy for budget transfers:
 - For those rare instances when a non-typical accounting transaction, budget transfer, or journal entry is necessary that may require approval from the Board of Education, the Assistant Superintendent for Finance, Facilities, & Operations, in close collaboration with the Superintendent, will consult with the External Auditor and School Attorney and, when applicable, the Bond Counsel to ensure compliance with all regulations, best practices, and appropriate internal controls.
- Discussion on Investments/Interest Earnings
 - Committee discussed making sure that we are making the most that we can on our investments. Ron will pursue strategies to maximize interest earnings within the regulations and update the Committee regularly.
- Tax Certiorari/Fund Balance Discussion
 - We currently fund our tax certiorari reserves at 55%. The Committee is going to look at some historical data to see what we have actually been paying in tax certiorari settlements to determine if we need to continue to fund at 55% or can we use a lower percentage (David Shaw suggests 40%). The 2017-2018 reserve will still be funded at 55% as has been our practice.
 - The current Unassigned Fund Balance as well as Excess Revenues and Unspent Expenses as of May 31, 2018. Based on the discussions, the Committee recommends funding the projects shared with the BOE at the June 12, meeting.
 - Establishing a schedule/timeline for next year's Committee meetings to include some of the following items for discussion by the Committee:
 - Borrowing Schedule/Capital Projects/Debt Schedule
 - Tax Cert Forecast
 - Budget Cycle - philosophy (big assumptions)
 - Capital Planning
 - Investments and interest earnings

6. Correspondence

None.

7. Citizen's Comments

7.01 Notice

Members of the community may comment on any matter related to district business. The Board President may request a brief description of the topic the speaker plans to address. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

None.

The meeting can also be viewed on TV DFTV - Channel 77 & 47 or visit the website for the video of the meeting

8. Reports to the Board

8.01 Thoughtexchange Home Work Results

Dr. Brady reviewed the Thoughtexchange Home Work Results which included:

- An Exchange Overview
 - Participation – 603 parents, teachers 148 and students 1,073

MINUTES

- Positive Aspects of Current Practices
 - Reinforce Learning
 - Test Preparation
 - Project-Based Homework
 - Continue no Weekend Homework
 - Reading for Pleasure
- Areas of Opportunity
 - Activities and Rest
 - Busy Work
 - Teacher Coordination
 - Differentiated Learning
 - Time & Quality
- Opportunities for Engagement
 - Understand Guidelines
 - Family Involvement

- Dr. Brady will contact other Districts who have been looking at homework practices to get some data about their future plans.
- Block scheduling could help with the amount of homework.
- The group discussed students' schedules and whether or not we are giving more homework than before. How much does involvement with additional activities contribute to excessive time being spent i.e., homework, sports, extracurricular clubs, etc.
- During the summer, the Administrators will meet to review these results and will then discuss them with the teacher leaders for feedback.

9. Board Actions

9.01 Tax Warrant Notification

Ms. Kennedy moved, and Ms. Johnson seconded, that the Board approve the Tax Warrant Notification for the 2018-2019 School Year to the Town of Greenburgh in the amount of \$37,276,560 calculated as follows:

Total Appropriation: \$44,796,949
 Non-Property Tax Revenue: \$7,520,389
 Total Tax Warrant to be collected: \$37,276,560

Vote: 7 - ayes - 0 nays

9.02 Reserve Accounts

Mr. Schwartz moved, and Mr. Greengrass seconded, that the Board approve the following actions on the District's reserve accounts:

G/L Account No.	Name of Reserve	Action	Amount
A827	Reserve for Retirement	Increase	TBD
A864	Reserve for Tax Certiorari	Establish for FY 2017	\$1,253,029
A867	Reserve for Employee Benefits/Accrued Liability	Increase	TBD
A917	Unassigned Fund Balance	Retain at 4%	\$1,791,878

Vote: 7 - ayes - 0 nays

Mr. Reiser moved, and Ms. Baron seconded, that the Board approve Items 9.03, 9.04 and 9.05 as a consent agenda.

Vote: 7 - ayes - 0 nays

Mr. Reiser moved, and Mr. Schwartz seconded, that the Board approve 9.03, 9.04 and 9.05.

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Vote: 7 - ayes - 0 nays

9.03 Budget Transfer

The Board approved the following budget transfer to cover the cost of additional security:

Account	Increase	Decrease
A 1620-406-08-0000 Contractual Security	\$50,000	
A 9903-900-00-0000 Transfer to Capital		\$50,000

9.04 Budget Transfer

The Board approved the budget transfer in the amount of \$697,906.69 to offset negative balances in the salary and benefit codes. The codes are monitored throughout the year to be certain that they remain positive in the aggregate.

9.05 Budget Transfer

The Board approved the budget transfer in the amount of \$627,072.28 to offset negative balances in various codes. The codes are monitored throughout the year to be certain that they remain positive in the aggregate.

9.06 Special Education Program

Ms. Johnson moved, and Ms. Baron seconded, that the Board approve SPARC, Inc. to provide varied daily therapeutic and recreational activities for students with developmental disabilities effective July, 2018 through August, 2018. The fee is \$30,370. It will be charged to F2253.400.00.1819SS.

Vote: 7 - ayes - 0 nays

9.07 Personnel

Mr. Reiser moved, and Ms. Kennedy seconded, that the Board approve the Civil Service and staff personnel recommendations.

Vote: 7 - ayes - 0 nays

9.10 Policy Revision - First Reading

The Board conducted a first reading of the following policies:

- 5225 - Student Expression
 - Will be reworded and brought back for another first reading.
- 5420 - Student Health Services
 - Will be brought back for a second reading and adoption.

10. Acknowledgements

10.01 Treasurer's Report

The Board acknowledged the Treasurer's Report for May, 2018.

10.01 Warrant

The Board acknowledged receipt of the following warrant:
Warrant No. 53 Multi.

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11. Citizen's Comments

11.01 Notice

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None.

12. Old Business

The Board Self Evaluation survey will be distributed to the Board members two weeks prior to the Board Retreat in the fall.

A Doodle will be distributed to choose a date for the retreat.

13. New Business

13.01 NYSSBA 2018 Convention

Anyone interested, please let Loretta know by July 12th.
As of this meeting, Ms. Kennedy, Ms. Johnson and Ms. Baron will be attending.

For the Reorganization Meeting on 7/2- Mr. Schwartz will Skype into the meeting.

So far, Ms. Lucasey and Ms. Baron are interested in the President seat; Mr. Greengrass and Ms. Johnson are interested in the Vice President seat; and Ms. Kennedy, Ms. Reiser and Mr. Schwartz declined interest.

Dr. Brady will contact David Shaw for protocol.

13.02 High School Graduation Timing

The Board will have a discussion in early fall regarding the possibility of changing the time of our high school graduation ceremony to the morning – 10:00 or 10:30 AM.

There are pros and cons for holding the ceremony either in the morning or the evening.

Dr. Brady will notify the Student Legislative Branch of the exact meeting date.

The possibility of student speakers along with the Valedictorian and Salutatorian will be discussed as well.

14. Executive Session

14.01 Executive Session

At 8:29 PM, Mr. Schwartz moved, and Ms. Kennedy seconded, that the Board recesses into Executive Session for the following purpose: to discuss the employment of two administrators.

Vote: 7 ayes - 0 nays

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Mr. Schwartz moved, and Mr. Reiser seconded, to appoint Mr. Greengrass as Clerk Pro Tem.

Vote: 7 ayes - 0 nays

At 9:10 PM, Mr. Schwartz moved, and Ms. Lucasey seconded, to move back to the Public Meeting.

Vote: 7 ayes - 0 nays

15. Upcoming Meetings

15.01 Calendar

Monday, July 2, 2018 - 7:00 PM - Board Room & a Satellite Location

- Reorganizational Meeting

Tuesday, August 14, 2018 - 7:00 PM - Board Room & a Satellite Location

16. Adjournment

At 9:12 PM, Ms. Baron moved, and Ms. Johnson seconded, that the Board adjourn the meeting.

Vote: 7 - ayes - 0 nays

17. Approved Minutes

17.01 Approved Minutes – May 22, 2018



Loretta Tularzko
District Clerk