

MINUTES



**Tuesday, June 25, 2019
Regular Meeting
MS/HS Media Center, 7:00 PM**

1. Call to Order

2. Meeting Opening 7:00 p.m.

2.01 Pledge of Allegiance

Roll Call

Ms. Jean Lucasey, President; Ms. Shannon Johnson, Vice President; Mr. Louis Schwartz; Ms. Rita Kennedy; Mr. Matthew Rosenberg; Dr. Lisa Brady, Superintendent; Mr. Douglas Berry, Assistant Superintendent of Curriculum and Instruction; Mr. Ron Clamser, Jr., Assistant Superintendent of Finance, Facilities and Operations; and Ms. Loretta Tularzko, District Clerk.

Ms. Tracy Baron and Ms. Shannon Stringer were not in attendance.

Ms. Lucasey welcomed everyone to the last Board meeting of the 2018-2019 school year.

2.02 Acceptance of the Agenda

Mr. Schwartz moved, and Ms. Kennedy seconded, that the Board accept the June 25th Agenda.

Vote: 5 - ayes - 0 nays

3. Announcements

None.

4. Superintendent's Report

- High School Graduation on June 15th turned out to be a great night.
- Middle School Stepping Up this morning was a great event in spite of the heat in the auditorium.
- Springhurst Stepping Up tomorrow will unfortunately experience the same heat challenges in the auditorium.
- Due to the increase in our Kindergarten Enrollment the District will add an additional section for Kindergarten to keep our K class size in line with our neighboring Districts.
- This increase in our kindergarten numbers was not reflected in our 2016 Demographic Study therefore, we will conduct another study for a more accurate look at our projections.

5. Citizen's Comments

5.01 Notice

Members of the community may comment on any matter related to the meeting's approved agenda. The Board President may request a brief description of the topic the speaker plans to address. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct

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themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

None.

6. Correspondence

None.

7.01 BOE Committees

Special Education - 6/18

- Questions about CSE/CPSE recommendations were asked and clarified.
- There was a discussion about "onboarding" and integrating the new director into the Program. Jean Gismervik was in the District on 6/20 for the day and will be back on June 28th.

Finance - 6/18

- Tax Certiorari Analysis (update) - discussed the "definition of terms" used on the spreadsheet: abandoned, DNI, intervened, and disposed.
- Tax Cap Calculation, Explanation of "Available Carryover" - discussed the circumstances of any "available carryover" with the tax cap calculation.
- 2018-19 Revenue & Fund Balance Forecast. - discussed the possible options, i.e., increase unassigned fund balance and/or fund new TRS Sub-Reserve fund.

8. Board Actions

8.01 NYSSBA Everett R. Dyer Award for Distinguished School Board Service

Mr. Rosenberg moved, and Ms. Kennedy seconded, that the Board nominate Jonathan Greengrass for the New York State School Board Association's Everett R. Dyer Award for Distinguished School Board Service.

Vote: 5 - ayes - 0 nays

Mr. Rosenberg moved, and Ms. Johnson seconded, that the Board approve Items 8.02, 8.03, 8.04, 8.05 and 8.07 as a consent agenda.

Vote: 5 - ayes - 0 nays

Mr. Schwartz moved, and Ms. Kennedy seconded, that the Board approve 8.02, 8.03, 8.04, 8.05 and 8.07.

Vote: 5 - ayes - 0 nays

8.02 Budget Increase

The Board approved the following budget increase to enable the District to pay a tax certiorari refund to Joseph Cuneo as consented to at the September 25, 2018 Board meeting:

Revenue Account to Increase	Amount	Expenditure Account to Increase	Amount
A864 Appropriate Reserve for Tax Certiorari	\$74,978.74	A1930-434-99-8002 Tax Certiorari	\$74,978.74

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8.03 Budget Increase

The Board approved the following budget increase to enable the District to pay a tax certiorari refund to Vahid Noshirvani as consented to at the March 19, 2019 Board meeting:

Revenue Account to Increase	Amount	Expenditure Account to Increase	Amount
A864 Appropriate Reserve for Tax Certiorari	\$57,314.96	A1930-434-99-8002 Tax Certiorari	\$57,314.96

8.04 Budget Increase

The Board approved the increase the School Lunch Budget for 2018-2019 in the amount of \$80,000:

Revenue Accounts to Increase	Amount	Expenditure Accounts to Increase	Amount
C 1440 Sales of Reimbursable Meals	\$32,000	C 2860-401-00-0000 Admin Fees	\$8,000
C 1445 Other Cafeteria Sales	\$48,000	C 2860-402-00-0000 Direct Costs	\$72,000

8.05 Budget Transfer

The Board approved the budget transfer in the amount of \$78,035.47 to offset negative balances in the salary and benefit codes. The codes are monitored throughout the year to be certain that they remain positive in the aggregate.

8.07 CSE/CPSE

The Board authorized and directed the following:

WHEREAS the Committee on Special Education and Committee on Pre-School Special Education had issued to the Board by written confidential report dated June 17, 2019 its IEP recommendations for the students who are identified therein; and

WHEREAS the Board is responsible for arranging for appropriate special programs and services to students with IEPs, as recommended by said committee;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dobbs Ferry Union Free School District hereby authorize and direct the administration to immediately arrange for the special programs and services as set forth in said report dated June 17, 2019.

8.06 Year End Reserves

Ms. Kennedy moved, and Mr. Rosenberg seconded, that the Board approve the following actions on the District's reserve accounts:

G/L Account No.	Name of Reserve	Action	Amount
A828	Sub-Reserve for Retirement, TRS	Initial Funding	\$50,000
A864	Reserve for Tax Certiorari	Establish for FY 2018	\$1,755,766
A867	Reserve for Employee Benefits/Accrued Liability	Increase	TBD
A917	Unassigned Fund Balance	Retain at 4%	\$1,859,315

Vote: 5 - ayes - 0 nays

8.08 Personnel

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Ms. Kennedy moved, and Ms. Johnson seconded, that the Board approve the civil service, staff and confidential personnel recommendations.

Vote: 5- ayes - 0 nays

8.09 Policy Revision - Second Reading

The Board conducted a second reading and Mr. Schwartz moved, and Mr. Rosenberg seconded, that the Board adopt the following policy:

- 5152 - Admission of Non-Resident Students

Vote: 5 - ayes - 0 nays

9. Acknowledgements

9.01 Treasurer's Report

The Board acknowledged receipt of the Treasurer's Report for May 2019.

9.02 Warrant

The Board acknowledged receipt of the following warrant:
Warrant No. 60 Multi.

10. Citizen's Comments

10. 01 Notice

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None.

11. Old Business

- Leadership will discuss scheduling another Board Retreat in September.
- Dr. Brady requested a few dates from the Board members to contact David Shaw to schedule legal training for the new board members and anyone interested in attending again.
- Board discussed another Tax Certiorari training session.

12. New Business

- The Board will need to complete the Board Self Evaluation prior to the Board Retreat
 - If there are no volunteers to coordinate this effort – Ms. Baron volunteered
- An informal poll was conducted to see who may want to serve as President or Vice President
 - The results are as follows:
 - Shannon Johnson – President; Rita Kennedy – Vice President; Tracy Baron interested in serving in either position if needed.

13. Upcoming Meetings

13.01 Calendar

6/25/19

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Tuesday, July 9, 2019 - 7:00 PM - Board Room

- Audit Committee – 6:15 PM
- Public Hearing on the Code of Conduct – updates reflect new Dress Code and behavior outside the school during lunch
- Reorganizational Meeting

Wednesday, August 21, 2019 - 7:00 PM - Board Room

14. Adjournment

At 7:41 PM, Mr. Schwartz moved, and Ms. Johnson seconded, that the Board adjourn the meeting.

Vote: 5 - ayes - 0 nays

15. Approved Minutes

15.01 Approved Minutes – May 22 and 28, 2019



Loretta Tularzko
District Clerk