



**Wednesday, July 5, 2017**  
**Annual Organizational and Regular Board Meeting**  
**Board Room, 7:00 PM**

**1. Call to Order**

**2 Annual Organizational – 7:24 PM**

**2.01 Annual Organizational Meeting**

Ms. Tracy Baron; Ms. Jean Lucasey; Mr. Robert Reiser; Mr. Jonathan Greengrass; Mr. Louis Schwartz; Ms. Shannon Johnson; Ms. Rita Kennedy; Dr. Lisa Brady, Superintendent; Mr. Douglas Berry, Assistant Superintendent of Curriculum and Instruction and Ms. Loretta Tularzko, District Clerk.

Ms. Sylvia Fassler-Wallach, Assistant Superintendent of Finance, Facilities and Operations was not in attendance.

**2.01 Opening of the Meeting**

**2.02 Pledge of Allegiance**

**2.03 Acceptance of the Agenda**

Mr. Reiser moved, and Ms. Lucasey seconded, that the Board accept the July 5th Agenda.

Vote: 7- ayes - 0 nays

**3. Board Actions**

**3.01 Election of a Temporary Chairperson**

Mr. Reiser moved, and Ms. Lucasey seconded, that the Board accept the motion for the District Clerk to act as the temporary Chairperson of the meeting, until the nomination and election of the President.

Vote: 7 - ayes - 0 nays

**3.02 Oath of Office to the newly elected members of the Board of Education**

The District Clerk administered the Oath of Office to Ms. Tracy Baron and Mr. Robert Reiser.

**3.03 Election of President of the Board of Education**

Mr. Reiser moved, and Mr. Greengrass moved seconded, to nominate Ms. Jean Lucasey.

Vote: 6 - ayes - 0 nays

The District Clerk administered the Oath of Office to the newly elected Board President.

The Board President administered the Oath of Office to the Superintendent and the District Clerk.

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### 3.04 Election of Vice President of the Board of Education

Ms. Baron moved, and Mr. Reiser seconded, that the Board nominate Mr. Jonathan Greengrass.

Vote: 6 - ayes - 0 nays

The Board President administered the Oath of Office to the newly elected Board Vice President.

### 3.05 Resolution appointing and setting the salaries of the District Clerk and District Treasurer

Ms. Baron moved, and Ms. Johnson seconded, that the Board approve the following resolutions:

That Loretta Tularzko be appointed District Clerk at an annual stipend of \$8,881. The Board President will administer the Oath of Office to the District Clerk.

That Liana Majernik be appointed as Acting District Clerk, to serve in the absence or disability of the District Clerk, at no additional compensation.

That Ann Marie Vulpone be appointed District Treasurer at an annual stipend of \$8,881, and Jacqueline Gibbs be appointed District Treasurer at no additional compensation.

That Liana Majernik be appointed Deputy District Treasurer at no additional compensation.

The District Clerk will administer the Oath of Office to the appointees above at a later date.

Vote: 7 - ayes - 0 nays

### 3.06 Resolutions for all required annual appointments

Mr. Greengrass moved, and Mr. Reiser seconded, that the Board approve the following resolutions to serve for the 2017-2018 school year or until the next organizational meeting or a successor is appointed and qualifies according to law:

That Pediatrics on Hudson, and Katherine Hough M.D., be appointed as school physician at an annual fee not to exceed \$20,037.

That Brian Gair, M.D., be appointed to perform employee physical exams. The District will pay Dr. Gair what the insurance company does not pay up to a maximum annual amount of \$4,000.

That the firm of Shaw & Perelson, LLP serve as Counsel for the District at an annual retainer of \$30,000. Hourly services shall be provided at \$200 per hour.

That the firm of O'Connor Davies, LLP, be appointed as District Auditor (audit 2016-2017 school year) at an annual fee of \$35,000 and \$38,000 (if a single audit is required).

That Ann Marie Vulpone be appointed Central Treasurer – Extra Classroom Activity Account at no additional compensation.

That Denise Connell be appointed Claims Auditor at an hourly rate of \$100, not to exceed up to a maximum amount of \$12,000. The District Clerk will administer the Oath of Office to the Claims Auditor at a later date.

That Exclusive Security Group, Inc., and AF Investigations be appointed to perform investigations for the District not to exceed \$2,500 per investigation.

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That National Joint Powers Alliance be authorized as an alternative energy supplier when prices are better than our other cooperatives or contracts.

That the Ardsley Union Free School District be appointed the District Transportation coordinator.

That the Board of Education of the District renew the contract with and award the 2017-18 Out-of-District Transportation to Royal Coach Lines, Inc., as the lowest responsive and responsible bidder.

That the Board of Education of the District renew the contract with and award the 2017-18 In-District Transportation to Royal Coach Lines, Inc., as the lowest responsive and responsible bidder.

That the Board of Education of the District renew the contract with and award the 2017-18 Athletic and Field Trip Transportation to Royal Coach Lines, Inc., as the lowest responsive and responsible bidder.

That the Board of Education of the District renew the contract with and award the 2017 Summer School In- and Out-of-District Transportation to Royal Coach Lines, Inc., as the lowest responsive and responsible bidder.

That the Board of Education approve the following alternate transportation resolutions:

That the Board of Education of the District renew the Alternate No. 1: Out-of-District Home-to-School Contract/ Annual Cost of Performance Bond and Alternate No. 1: In-District Home-to-School Contract/ Annual Cost of Performance Bond to Royal Coach Lines, Inc., at CPI of 1.8%.

That the Board of Education of the District renew the Alternate No. 2: Out-of-District Home-to-School Contract/ Cost per vehicle of Video and Sound Recording Equipment, Alternates 2.1 and 2.2, and Alternate No. 2: In-District Home-to-School Contract/ Cost per vehicle of Video and Sound Recording Equipment, Alternates 2.1 and 2.2, to Royal Coach Lines, Inc., at CPI of 1.8%.

That the Board of Education of the District renew the Alternate No. 3: Out-of-District Home-to-School Contract/ Daily increase per vehicle in cost of Lower Vehicle Age Requirements, Alternate 3.2, and Alternate No. 3: In-District Home-to-School Contract/ Daily increase per vehicle in cost of Lower Vehicle Age Requirements, Alternate 3.2, to Royal Coach Lines, Inc., at CPI of 1.8%.

That BOCES be appointed for Cooperative Educational Services and Lower Hudson Regional Information Center Services for 2017-2018 in the initial amount of \$1,310,191, to be increased as needed.

That Symmetry be appointed to provide an Athletic Trainer for the District at the current rate plus allowable CPI increase.

That A&A Maintenance provide cleaning services per the BOE contract awarded at it's meeting on May 2, 2017 in the amount of \$463,055.89.

That Honeywell be appointed for HVAC Controls, Automation and Monitoring & Verifications Services for the District in an amount not to exceed \$22,500. Required repair work will be billed hourly.

That the Board of Education approves the participation in cooperative bids for the purchase of various supplies, materials, and equipment as advertised by the Clarkstown Central School District acting as Lead Agency. This resolution will enable the District to purchase through Educational Data Services, Inc.

WHEREAS, General Municipal Law Section 119-0 specifically authorizes municipal Corporations and school districts to enter into agreements for "purchasing and making of contracts"; and

WHEREAS, the attached school district listing has explored and supported the establishment of II municipal cooperative purchasing group; and

WHEREAS, the parties hereto desire a municipal cooperative purchasing group to effect economies in the purchasing and making contracts for materials, supplies and public works; and

WHEREAS, the governing bodies of the parties hereto have approved this cooperative purchasing

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arrangement by appropriate resolution;

NOW, THEREFORE, in consideration of the promises and covenants set forth herein, it is mutually agreed as follows:

1. A municipal cooperative purchasing group to be known as the "NY/Island Cooperative Bid" (purchasing Group) has been established.
2. Membership in such Purchasing Group shall be available to any school district or municipal Corporation in New York State which, by appropriate resolution, adopts the provisions of this agreement.
3. The members of the Purchasing Group shall adopt such rules, regulations and procedures in the conformity with New York State bidding laws to effectuate the purposes of this Agreement.
4. The Purchasing Group may enter into agreements with contractors to assist the Purchasing Group in carrying out the purposes of this Agreement.
5. The Clarkstown Central School District shall serve as Lead Agency for the Purchasing Group.
6. Educational Data Service will serve as the Administrative Agent for the Purchasing Group to perform those ministerial functions required as per the Lead Agency.

The Board would like to receive a report of how much we have paid in total (retainer/hourly) for the last couple of years.

Vote: 7 - ayes - 0 nays

### 3.07 Designations and Authorizations

Ms. Kennedy moved, and Ms. Baron seconded, that the approve the following resolutions, for the 2017-2018 school year or until the next organizational meeting or a successor is appointed and qualifies according to law:

1. That Surety Bonds for all employees of the District will be maintained at \$3,000,000 for the 2017-2018 school year.
2. That the Assistant Superintendent of Finance, Facilities and Operations be appointed Purchasing Agent for the District, Authorized Representative for all Federal programs including E-Rate and Child Nutrition, and Designated Custodian for the general fund, building fund, child nutrition fund, bond fund, activity fund, all state programs, and all other school programs and activities not listed at no additional compensation.
3. That the Assistant Superintendent of Finance, Facilities and Operations shall purchase, procure, store, and distribute all supplies and equipment for which appropriations have been made with due regard to existing law, economy and efficiency, and the needs and desires of the departments of the school requesting such supplies.
4. That the Assistant Superintendent of Finance, Facilities and Operations is authorized to execute in the name of the Board of Education any and all documents, contracts, orders or other instruments.
5. That the District Treasurer be authorized to sign checks on behalf of the District.
6. That Krystle Leon be appointed Deputy Purchasing Agent at no additional compensation.
7. That the District's funds be deposited with:

Bank	Maximum Amount
Webster Bank	\$30,000,000
JP Morgan/Chase Bank	\$30,000,000
Hudson Valley Bank	\$10,000,000
TD Bank	\$10,000,000
Bank of America	\$10,000,000
Wells Fargo	\$10,000,000
CLASS	\$10,000,000
NYLAF	\$10,000,000
M&T Bank	\$10,000,000

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People's United Bank	
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or other banks, institutions or cooperative investment programs which meet the requirements of New York State and provide the most competitive rates for the District.

8. That The Rivertowns Enterprise and/or The Journal News be designated as the official newspapers for the District.
9. That the Omni Group be designated as the 3rd party Administrator of the DFUFSD 403b and 457b plans for the District at an annual fee of \$1,968.
10. That Capital Markets Advisors, LLC. be designated for Financial Advisory Services in connection with bond or note financing(s) and continuing disclosure for the District, if required. Fees are pursuant to required services.
11. That Hawkins Delafield & Wood LLP be designated as bond counsel, if required. Fees are pursuant to a fee schedule determined by the amount of the bonds.
12. That RBO Medical Staffing, Pearlcare or any other required agencies be appointed for temporary nursing personnel, as needed.
13. That The Learning Shop be appointed for contractual homebound tutoring services for the District.
14. That Education, Inc. be designated for tutoring services for the District.
15. That Listening Partners be designated for speech and language therapy for hearing impaired students.
16. That WIHD, Westchester Institute For Human Development, be designated for Assistive Technology Evaluations and Training.
17. That HTA of NY be designated for rehabilitative, educational and social services.
18. That Achieve Beyond/Bi-Linguals, Inc. be designated for bi-lingual evaluations.
19. That Accucare be designated for school nursing services.
20. That CRM Audiology be designated for audiological support services for students with hearing loss and auditory deficits.
21. That Beth Kastner be designated as a consultant for special education students with selective mutism.
22. That Paxxon Health Care Services be designated as a provider of Physical Therapy for special education students.
23. That Cognitive & Behavioral Consultants, LLP be designed as a provider of Dialectical Behavior Therapy (DBT) training & consultations regarding treatment targeting emotions.
24. That Steve Terrell be designated as a behavioral consultant for special education students.
25. That the hourly rates for temporary, hourly Aide/Monitors, Teacher Aides and Office Assistants correspond to Step 1 of the 2016-2020 CSEA Clerical Agreement Salary Schedule for 10-month employees established in 2017-2018 and remain in effect, along with the Custodial Substitute Rate based on Step I of the 2016-2020 CSEA Custodial Contract.
26. That in the absence of the school principals, the assistant principals may recommend suspension of students in their respective schools to the Superintendent.
27. That Liana Majernik be appointed as Alternate Claims Auditor, to serve only in the absence or disability of the Claims Auditor, at no additional compensation.
28. That Linda Carpenter be appointed as Alternate Claims Auditor, to serve only in the absence or disability of the Claims Auditor, at \$100 an hour.
29. That the Superintendent be authorized to establish Petty Cash Funds in accordance with Section 170.2(b) of the Commissioner's Regulations. Specifically, the Petty Cash Funds shall be located in the following areas, and be in the following amounts and the following individuals are appointed custodians of the Petty Cash Funds:

Springhurst School	Springhurst Principal's Secretary, Trustee	\$100
Middle School	Middle School Principal's Secretary, Trustee	\$100
High School	High School Principal's Secretary, Trustee	\$100
Asst. Supt. of Finance, Facilities & Oper.	Administrative Secretary, Trustee	\$100
Superintendent's Office	Superintendent's Secretary, Trustee	\$100
Personnel Office	Personnel Secretary, Trustee	\$100

30. That the Superintendent be authorized to request renewals of Federal, State and other grants, and new Federal, State and other grants with Board notification.

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31. That the estimated 2016-2017 Tuition Rate for Out of District Students is as follows:  

K - 6	\$17,334	7 - 12	\$18,004
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32. That Liana Majernik and Marilyn Grady be authorized as residency designees as part of the registration process at no additional compensation.
33. That the Springhurst Principal be authorized to make determinations regarding elementary student residency status as part of the registration process at no additional compensation.
34. That Nancy Donofrio be authorized as pre-school student residency designee as part of the registration process at no additional compensation.
35. That the Director of Special Education be authorized to make determinations regarding pre-school student residency status as part of the registration process at no additional compensation.
36. That the attached Substitute Teacher/Nurse Compensation remains in effect.
37. That the Assistant Superintendent of Finance, Facilities and Operations be authorized to make final determinations regarding student residency status as part of the registration process at no additional compensation.
38. That the Assistant Superintendent of Finance, Facilities and Operations be appointed Records Retention and Disposition Officer at no additional compensation.
39. That the Assistant Superintendent of Finance, Facilities and Operations be appointed Records Access Officer (Freedom of Information Officer) at no additional compensation.
40. That the Assistant Superintendent of Finance, Facilities and Operations and the District Treasurer be designated as Financial Software administrators.
41. That the Assistant Superintendent of Finance, Facilities and Operations be designated Emergency Coordinator and that the Superintendent be designated Alternate Emergency Coordinator, at no additional compensation.
42. That the Superintendent be designated as Records Appeal Officer at no additional compensation.
43. That the Director of Facilities be appointed District AHERA/SASA designee at no additional compensation.
44. That the Director of Facilities be appointed District Chemical Hygiene Officer at no additional compensation.
45. That the Director of Facilities be appointed District School Pesticide designee at no additional compensation.
46. That the Director of Facilities be appointed District Capital Assets Preservation Program Coordinator at no additional compensation.
47. That the Director of Facilities be appointed District Compliance Officer for Americans with Disabilities Act (public accommodations/facilities' requirements) designee at no additional compensation.
48. That the Assistant Superintendent of Curriculum and Instruction be appointed Title VII/Title IX Coordinator at no additional compensation.
49. That the Director of Special Education be appointed Title VI (Civil Rights) Compliance Officer at no additional compensation.
50. That the Superintendent of Schools be authorized to sign applications for approved ESEA Title I and other Federal Chapter programs to which the district is entitled by Federal Law.
51. That the District Social Workers be appointed McKinney-Vento Liaisons pursuant to the Every Student Succeeds Act (ESSA) at no additional compensation.
52. That the Superintendent be authorized to approve or disapprove staff vacation days, personal days, professional and visitation days, conferences, and travel as indicated in contractual agreements, Board of Education policy, and as provided for in the budget.
53. That in accordance with Section 170.2(1) of the Commissioner's Regulations, the Assistant Superintendent of Finance, Facilities and Operations or her designee be authorized to make budget transfers between function and object code line item accounts, provided the cumulative transfer to or from any budget line does not exceed \$5,000 and the transfer supports activities categorically approved by the Board of Education in the annual expenditure budget.
54. That in accordance with Section 170.2(1) of the Commissioner's Regulations, the Superintendent or her designee be authorized to make budget transfers between function and object code line item accounts, provided the cumulative transfer to or from any budget line does not exceed \$10,000 and the transfer supports activities categorically approved by the Board of Education in the annual expenditure budget. Transfers in excess of \$10,000 require prior approval of the Board of Education.
55. That the Assistant Superintendent of Finance, Facilities and Operations or her designee be authorized to approve contracts that do not exceed \$5,000.
56. That the Superintendent or her designee be authorized to approved contracts that do not exceed \$10,000. Contracts in excess of \$10,000 require prior approval of the Board of Education.

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57. That the District Treasurer be authorized to make payment of wages to all personnel in the school district in accordance with Board approved and/or contracted amounts and to make necessary deductions as prescribed by Law and/or agreement, at no additional compensation and that the Superintendent be authorized to review all payments of wages.
58. That the President of the Board of Education and the Superintendent of Schools be authorized to sign contracts for health services for Dobbs Ferry students attending non-public schools in neighboring districts.
59. That the Board of Education does hereby reaffirm that all existing policies, rules, bylaws, Code of Conduct, safety plans and regulations in force during the 2016-2017 school year are continued in full force and effect during the 2017-2018 school year or until amended, changed, or deleted.
60. That the President, or in his or her absence, the Vice President, be authorized to sign all necessary papers, or reports.
61. That the Board members be authorized with expenses to attend conferences and conventions.
62. That Denise Helgesen be appointed to be in charge of working papers at no additional compensation.
63. That fundraising for student overnight travel/trips for athletic and extracurricular programs is authorized pending Superintendent approval and on the necessary level of student interest. Overnight travel requires approval of the full Board as soon as reasonably possible with required documentation (itineraries, costs, chaperones, etc.).
64. That the 8th Grade Washington, DC trip be authorized for the 2017-2018 school year pending the necessary level of student interest.
65. That the District adheres to Section 135.4(c)(7)(ii)(a)(4) of the Commissioner of Education's Athletic Placement Regulations.
66. That Joseph Wooley be appointed Student Disciplinary Hearing Officer to conduct Education Law Section 3214 Hearings for the Dobbs Ferry School District at the rate of \$175.00 an hour.
67. That the District Clerk be authorized to appoint the next available Impartial Hearing Officer according to the rotational selection process of the State Education Department.
68. That the Regular and Work Session Meetings of the Board of Education for 2017-2018 will be held at 7:00 PM (unless otherwise noted) as enclosed.
69. That the Board of Registration for the Annual School District Election and Budget Vote shall meet in the lobby of the Dobbs Ferry High School Gymnasium on Monday, May 7, 2018 between the hours of 3:30 PM and 7:30 PM.
70. That the Chief Election Inspector be paid a rate of \$10.50 per hour for the District's Election Registration.
71. That Election Inspectors and Election Clerks be paid a rate of \$10.50 per hour for the Annual School District Election and Budget Vote.
72. That Optical Scanner Board of Election Inspectors be paid at the current rate set by the Board of Elections.
73. The Clerk of the District is authorized to appoint qualified voters to fill any vacancies caused by the inability, refusal or failure of any person to serve at the annual election.
74. That the Assistant Superintendent of Finance, Facilities and Operations be appointed as Trustee for the State Wide Schools Health Insurance Consortium at no additional compensation.
75. That the Board approve parent membership on the Committee on Special Education and the Committee on Pre-school Education for 2017-2018 as enclosed.
76. That the Director of Special Education be appointed the Dignity Act Coordinator for the District effective July 1st.
77. That the Assistant Principals of the High School (Candace Reim), Middle School (Anne Pecunia) and Springhurst (Lisa Gianicco-Doty) be appointed as the Building Level Dignity Act Coordinators (DAC) for the 2017-2018 school year.
78. That the Director of Special Education be appointed the Medicaid Compliance Officer at no additional compensation.
79. That the Director of Special Education be appointed Section 504/Title II ADA Coordinator at no additional compensation.
80. That Louis Schwartz, Tracy Baron, Robert Reiser, Jonathan Greengrass, Jean Lucasey, Shannon Johnson, Rita Kennedy, Jeanne Cronin-Ceccolini and Abbie Relkin be appointed members to the District's Audit Committee.
81. Supplemental Defense and Indemnification Resolution

Whereas, Section 18 of the Public Officers Law of the State of New York authorizes municipal corporations, including Boards of Education, to adopt supplemental defense and indemnification provisions to those contained in the Education Law; and



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Whereas, the statute authorizes Boards of Education to defend, indemnify and save harmless, members of boards of education and officers, agents and employees of the Boards of Education and parent volunteers in connection with any claims asserted or judgment obtained against such board members, officers, agents or employees in any State or Federal Court, or in the amount of any settlement of any such claim, provided the act or omission from which such judgment or claim arose occurred while the Board member, officer, agent or employee was acting within the scope of his or her office of employment;

Now therefore, be it Resolved that the Board of Education of the Dobbs Ferry Union Free School District hereby adopts the supplemental defense and indemnification provisions contained in Section 18 of the Public Officers Law for its Board members, officers, agents and employees, and parent volunteers on school-based planning and shared decision making committees or other community volunteers performing volunteer service with the consent of the Board and/or Superintendent of Schools. This coverage shall supplement and shall be in addition to the coverage available to such employees under other enactments, including but not limited to the Education Law of the State of New York.

82. In accordance with the Children's Internet Protection Act (CIPA), the District uses Light Speed Rocket System and GoGuardian (internet filtering software).
83. Internet Safety Policy #4526.1 addresses the following as required by CIPA:
  - access by minors when using electronic mail, chat rooms, and other forms of direct electronic communications unauthorized access, including hacking and other unlawful activities by minors online (proxy accounts)
  - unauthorized disclosure, use, and dissemination of personal information regarding minors
  - access by minors to inappropriate matter on the Internet and World Wide Web
  - measures designed to restrict minors' access to materials harmful to minors
  - educating minors about appropriate online behavior, including interacting with other individuals on social networking websites and in chat rooms, and cyber bullying awareness and response.
84. That the mileage reimbursement rate for employees will be the same rate as that established by the Internal Revenue Service at the time the mileage was incurred.
85. That the following credit cards shall be issued to the following personnel:
  - Gasoline credit card (Exxon/Mobil and Shell) issued to Dobbs Ferry UFSD for use by the Facilities, Operations & Maintenance Department.
86. Resolved: Cell phones shall be issued to district personnel as enclosed.

The Board would like to know the process for choosing parent membership on the CSE/CPSE committee.

Vote: 7 - ayes - 0 nays

#### 4. Regular Meeting

#### 5. Committee Reports

##### 5.01 Committee Reports

Facilities Committee - 6/22

Construction update

Springhurst

- The Committee received a construction update for the summer work that will be taking place. This included updates on the HVAC work and electrical work.
- 5th Grade purchased a portable sound system for the Springhurst field.

MS/HS

- The Committee received a construction update for the summer work that will be taking place. This included updates on the HVAC work, abatement work and electrical work.
- The library alternate was previously approved by the BOE (ceiling) and lights are being ordered by KG&D.



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- Abatement will begin July 5th. Scaffolding has already begun. The sequencing of work will be as follows: Scaffolding, protection, abatement, new plaster and paint.
- Middle School Roof - Tremco has agreed to do the work on the MS roof at no cost to the District. Work will start on June 26th. The funds initially designated for the roof work will be encumbered to perform paving, concrete work and telephone system upgrades district-wide.

### Cell service at Springhurst

- Current solution is that Springhurst staff can connect to the WiFi (40 people are doing this). The committee discussed some of the issues related to this. What would be the ramifications of putting a cell tower on the property? There is no cell service in this area. The District will revisit this issue.

### Finance Committee - 6/22

#### Reserve for Tax Certiorari

- Some of the existing certiorari funds are going to expire. We need to do a one-time liquidation of the reserve to reflect abandoned and expired claims.
- When we partially liquidate the reserve for tax certiorari, we should put \$500,000.00 into the 2017-2018 school year reserve. Otherwise, we may not be able to fund the 2017-2018 reserve at 55% at the end of the year.
- Should we fully fund the newly established capital reserve fund at \$2.5M?
- Should we maintain the reserve for tax certiorari at 50% or 60%? The Committee recommends that we fund the reserve at 55% across the entire portfolio.
- What is the allocation of the liquidated reserve for tax certiorari for the reserve for capital projects?
- What is the allocation for other areas of the district?
- Wish lists for instructional and non-instructional items? The Committee would like a list of curriculum-related projects/needs for the BOE to consider. Doug has requested the following:
  - AIS curriculum supplies for Springhurst - \$24,000

### Special Ed Committee - 6/28

- The Committee reviewed the CSE/CPSE Recommendations from 10 meetings from 2016-2017 and 99 meetings from 2017-2018. A number of clarifying questions were asked and discussed by the committee. Erin will check with Gary about a question that was raised.
- The Committee discussed very initial planning for a 12:1:4 program for HS students. This program will start in the HS for the 2018-2019 school year.
- Travel Training
  - This is part of the transition skills that appear on the IEP of some students who are working on skills related to transitioning into the community and need skills for "navigating" in the community. Teaching Assistants go with students into the community for lunch (as a start). Skills class students go into the City (responsible for planning how they will get there) and then they initially travel accompanied by two teachers from the skills class. Travel training takes different forms for different students.
- Update on OOD placements:
  - The committee received an update on the status students for whom we are seeking Out Of District (OOD) placements.

### Personnel Committee - 6/28

- The Committee discussed the Professional and Civil Service Personnel recommendations. A new nurse is being hired for Springhurst and Lisa assured the committee that "meet and greet" meetings can be arranged for parents and students with high-needs for health services. The new nurse will be working days this summer with Bernadette to transition into the position.
- There are numerous civil service resignations and appointments related to the proposed reorganization in the Business Office.
- The personnel secretary has resigned unexpectedly to accept a position in Scarsdale. The Office Assistant from the Business Office is training to temporarily handle the responsibilities until a replacement plan is decided upon.

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- SMOA with DFUT
  - The Committee also discussed a SMOA between the DFUT and the District to Article V, Section N(1)(a) of the 2015-2020 Agreement Non-Resident Children - Tuition Free Attendance in District Schools. Lisa will share this with the BOE on 8/22 since the DFUT will not be meeting over the summer so the SMOA will not be signed until the fall.

### 6. Citizens Comments

#### 6.01 Notice

*Members of the community may comment on any matter related to district business. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.*

### 7. Board Actions

#### 7.01 Approval of Minutes

Mr. Reiser moved, and Ms. Johnson seconded, that the Board approve of the minutes of the June 20, 2017 meeting.

Vote: 7 - ayes - 0 nays

Ms. Johnson moved, and Mr. Schwartz seconded, that the Board approve Items 7.02, 7.03, 7.04, 7.05, 7.06, 7.07, 7.09 and 7.10 as a consent agenda.

Vote: 7 - ayes - 0 nays

Mr. Reiser moved, and Ms. Kennedy seconded, that the Board approve Items 7.02, 7.03, 7.04, 7.05, 7.06, 7.07, 7.09 and 7.10.

Vote: 7 - ayes - 0 nays

#### 7.02 Certification of Lead Evaluators - Education Law Section 3012-d

The Board certified the following resolutions:

**BE IT RESOLVED, THAT THE BOARD OF EDUCATION**, pursuant to the provisions of Education Law Section 3012-d and Part 30-3.10 of the Regents Rules hereby certify that the following individuals have completed all the necessary training to be certified as lead evaluators of classroom teachers:

Mr. John Falino  
Mr. Patrick Mussolini  
Ms. Julia Drake

**BE IT FURTHER RESOLVED, THAT THE BOARD OF EDUCATION**, pursuant to the provisions of Education Law Section 3012-d and Part 30-3.10 of the Regents Rules hereby certify that the following individuals have completed all the necessary training to be certified as lead evaluators of building principals:

Dr. Lisa Brady  
Mr. Douglas Berry

#### 7.03 2017-2018 Use of Reserves

The Board approved the following budget increases to utilize the reserves as proposed in the 2017-2018 budget:

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Reserve/Revenue Account	Budget Code to Increase	Amount to Increase
A884/A5997.884	A9711.600.99.0000	\$286,000
Reserve for Debt Services	Serial Bonds Princ.-Payoff	
A827/A5997.827	A9010.810.99.0000	\$186,000
Reserve for Retirement Contribution	Employee Retirement	

### 7.04 Budget Increase - BAN Interest

The Board approved the following budget increase to pay BAN interest in July 2017:

Revenue Account to Increase	Amount	Expenditure Accounts to Increase	Amount
A3103.000	\$159,531.67	A9730.700.00.0000	\$159,531.67
BOCES Aid		BAN Interest	
Total	\$159,531.67	Total	\$159,531.67

### 7.05 Budget Transfer- BOCES

The Board approved the following budget transfer to transfer funds to pay for BOCES charges:

Accounts to Decrease	Amount	Accounts to Increase	Amount
A9060.860.00.0000	\$23,500.00	A2630.490.00.5500	\$23,500.00
Medical Ins. - Premiums		Computer Tech - BOCES	
Total	\$23,500.00	Total	\$23,500.00

### 7.06 17-18 HRCE Budget Increase

The Board approved the following budget increase to recognize the projected revenue from and pay the expenditures for the Hudson River Community Education program during the 2017-2018 fiscal year:

Revenue Account to Increase	Amount	Expenditure Accounts to Increase	Amount
A1489.500	\$110,000.00	A8060.150.00.HRCE	\$10,000.00
HRCE Tuition		Salary - Certified Staff	
		A8060.160.00.HRCE	\$31,900.00
		Salary - Classified Staff	
		A8060.401.00.HRCE	\$ 2,000.00
		Credit Card/Bank Fees	
		A8060.406.00.HRCE	\$54,000.00
		Contractual	

## MINUTES

		A8060.460.00.HRCE	\$ 1,600.00
		Software	
		A8060.473.00.HRCE	\$ 1,500.00
		Postage	
		A8060.490.00.0000	\$ 9,000.00
		BOCES - Printing	
Total	\$110,000.00	Total	\$110,000.00

### 7.07 2017-2018 School Lunch Budget

The Board adopted the School Lunch Budget for the 2017-2018 School Year.

2017-2018 Budgeted Revenues: \$686,300

2017-2018 Budgeted Expenditures: \$686,300

### 7.09 CSE/CPSE Recommendations

The Board authorized and directed the following:

**WHEREAS** the Committee on Special Education and Committee on Pre-School Special Education had issued to the Board by written confidential report dated June 23, 2017 its IEP recommendations for the students who are identified therein; and

**WHEREAS** the Board is responsible for arranging for appropriate special programs and services to students with IEPs, as recommended by said committee;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Dobbs Ferry Union Free School District hereby authorize and direct the administration to immediately arrange for the special programs and services as set forth in said report dated June 23, 2017.

### 7.10 Personnel

The Board approved the civil service, and staff personnel recommendations

### 7.08 Policy Revision - Second Reading

Mr. Schwartz moved, and Ms. Kennedy seconded, that the Board adopt the following policies:

- 1741- Home-Schooled Students
- 4531 - Field Trips and Excursions – as amended.
- 5151 - Homeless Children

Vote: 7 - ayes - 0 nays

## 8. Acknowledgement

### 8.01 Treasurer's Report

The Board acknowledged the Treasurer's Report for May, 2017.

## MINUTES

### 8.02 Warrant

The Board acknowledged the following warrant:  
Warrant No. 61 Multi.

### 9. Citizens Comments

*Members of the community may comment on any matter related to district business. Any group or organization wishing to address the Board must identify a single spokesperson. Presentations should be as brief as possible and no speaker will be permitted to speak for longer than 3 minutes. It is expected that speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.*

### 10. Old Business

#### 10.01 Board of Education Goals

The Board reviewed and revised their goals from last year.

Mr. Schwartz moved, and Mr. Greengrass seconded, that the Board adopt the 2017-2018 BOE Goals.

Vote: 7 - ayes - 0 nays

#### New Business

Ms. Lucasey will send an email to the Board members regarding:

- Board Duties
- Committee Choices – generally each Board member is on two committees; all Board members can attend any committee meeting
- Ms. Johnson will assist in a leadership capacity when required

### 11. Upcoming Meetings

#### 11.01 Calendar

Thursday, August 22, 2017 - 7:00 PM - Board Room

### 12. Adjournment

At 9:35 PM, Ms. Johnson moved, and Mr. Schwartz seconded, that the Board adjourn the meeting.

Vote: 7 ayes – 0 nays

### 13. Approved Minutes

#### 13.01 Approved Minutes – May 30 and June 6, 2017



District Clerk