



**Tuesday, December 6, 2022
Business Meeting
7:00 PM**

1. Opening of the Meeting

2. Proposed Executive Session – 6:30 PM

2.01 Proposed Executive Session

At 6:40 PM, the Board recessed into Executive Session for the following purpose: *to discuss a due process complaint for student #11 with legal counsel.*

Mr. Wood moved, and Ms. Stringer seconded, to appoint Ms. Bass as Clerk Pro Tem.

Vote: 6 ayes - 0 nays

Ms. Lucasey arrived at 6:45 PM. Also in attendance was Beth Harris, District Attorney.

At 7:14 PM, Ms. Stringer moved, and Ms. Baron seconded, to move back to the Public Meeting.

Vote: 7 ayes - 0 nays

3. Call to Order – 7:24 PM – Board Meeting

3.01 Pledge of Allegiance

3.02 Roll Call

Ms. Jean Lucasey, President; Ms. Brooke Bass, Vice President; Ms. Tracy Baron; Ms. Shannon Stringer; Mr. Massimo Bufalini; Ms. Penny Sullivan-Nunes; Mr. Darren Wood; Mr. Kenneth Slentz, Superintendent; Dr. Ron Clamser, Jr., Assistant Superintendent of Finance, Facilities and Operations; Ms. Loretta Tularzko, District Clerk, Mr. Jason Balbo, Deputy District Clerk.

Dr. Darrell Stinchcomb, Assistant Superintendent of Curriculum, Instruction and Equity was not in attendance.

3.03 Acceptance of the Agenda

Ms. Sullivan-Nunes moved, and Ms. Stringer seconded, that the Board accept the December 6th Agenda.

Vote: 7 - ayes - 0 nays

3.04 Approval of Minutes

Mr. Wood moved, and Ms. Baron seconded, that Board approve the minutes of the November 1, 2022 meeting.

Vote: 5 - ayes - 0 nays – 2 Abstentions - Ms. Sullivan-Nunes and Mr. Bufalini

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Mr. Wood moved, and Mr. Bufalini seconded, that Board approve the minutes of the November 15, 2022 meeting.

Vote: 7 - ayes - 0 nays

4. Citizen's Comments

4.01 Notice

The Board of Education values input from the entire Dobbs Ferry School District community. Although we do not engage in dialogue with the public at our Board of Ed business meetings, we are listening. Members of our school district community may comment on any matter related to the meeting's approved agenda. If you wish to address the board, please sign in with the District Clerk. Any group or organization wishing to address the Board must identify a single spokesperson. Please state your name for the record and keep your remarks to 3 minutes or less. Speakers will conduct themselves in a civil manner and will be ruled out of order for any statement that constitutes a direct threat against officers, employees or students of the school district, or that is obscene. Questions or comments concerning matters that are not on the agenda will be taken under consideration and referred to the Superintendent for appropriate action.

None.

5. BOE Correspondence

5. Correspondence

The Board acknowledged the following:

1. An email regarding BOE and Committee meetings.

6. Announcements

The Youth Services Coalition will be holding their Annual Holiday Hustle on December 11th.

The Dobbs Free Library will be holding a World Cup Final Viewing Party at the Dobbs Ferry Library on Sunday, December 18th at 10 a.m.

7. Superintendent's Report

- Typically, Mr. Slentz would give a midyear update to the Board that coincides with the mid-year evaluation.
- This being his first few months, he explained the types of things that he would highlight.
- There are Ten Items of Progress on the report
 - Mr. Slentz highlighted the following:
 - Analysis of the various current district plans
 - Using those plans in the background to establish this year's goals,
 - Organizing the Administrative team and Board committees
 - Meeting with the various community groups and parents to get their perspective.
 - The biggest message this year is the focus after the challenges of two and a half years of COVID.
 - We now need to refocus our efforts on teaching and learning.
 - We also focus on safety and security - physical and emotional constitutes a good deal of our work.
 - We have to have the systems and structures in place that organize our work along with protocols and processes that support that work so that we can function efficiently.
 - We are working with the facilities committee, our architects and engineers, on the capital project progress.
 - Analyzing the census data that gives us a good sense of who we are serving, both in terms of students and our families and the general makeup of our community.
 - Development of the general fund budget this year.

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- A public forum in January on the state of the District.
- The collaborative work has included the board, the committees, the administrative team, working with all of the partners that we have within the district. He said this has really been a remarkable first semester for him.
- He couldn't be more pleased with the amount of learning that people have been willing to do and also the amount of teaching that they've been willing to do.

8. Committee Reports

- Tonight we have nine committee meetings to report, so we will be brief. Anyone wanting to see the details, please go to tonight's agenda in BoardDocs.

8.01 Committee Reports

Policy – 11/14, 11/21

- The committee discussed the following:
- Reviewed the District Code of Conduct just to address some language issues of some policies that are with counsel for review.
- Continuing to look at a series of three policies that were impacted by a particular court decision and another series of policies that were impacted by a change in New York state public law that we hope to have ready for the December 20th meeting.
- The Code of Conduct should be ready for a public hearing in January.
- We have a couple ready for this meeting about student personal expression and student prevention that you'll be hearing more about later.

Wellness – 11/14

- The committee discussed the following:
- A number of topics cross over with the School and Community Relations Committee work.
- Data bases for decision making were discussed and the superintendent will contact Student Assistance Services to discuss the Prevention Needs Assessment Survey, when it was administered, and what the data can tell us. Ken and Tracy will plan to coordinate attendance at the Dobbs Ferry Youth Services Coalition meetings.
- The CODA group from Ardsley and what we might learn from them based on some of the challenges we are seeing with our students.
- The committee is focusing on community education opportunities and will discuss challenges we are seeing with our mental health support team, building administration, and security staff.
- The committee further discussed the possibility of participating in Challenge Success, of being cognizant of our homework policy, and of our school start times.

Facilities – 11/16

- The committee discussed the following:
- Current items of review by administration including the possible uses of the wooded area behind the MS/HS complex were discussed.
- The status of the Walgrove Avenue repairs was discussed due to the poor condition of the road leading to SH Elementary. Administration is scheduling a meeting with DPW to discuss.
- The 5-year Building Condition Survey will be shared with the committee and discussed at an upcoming meeting.
- Goals timeline have been adjusted to reflect the Structure and Function meetings and administrative organization

Student Activities & Athletics – 11/16

- The committee is still organizing themselves in terms of the purposes.
 - So we're moving ahead with hosting our own bowling team for the winter season.
- They also discussed unified sports which is something that we are excited about. It looks like we'll be able to provide bowling and hopefully basketball this year. Unified sports is an opportunity for students with disabilities and their general education peers to participate together.
- The District will be keeping an eye on absenteeism which is a growing concern.

School & Community Relations – 11/17

- The district will host a community forum on the State of the District which will be followed by 2-3 specific topic forums which may include Vaping, Health Risks, and Community Partnerships;

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the Social Emotional Learning curricula that are used in the district; and a status update and discussion on the district's DEI Plan.

- The committee discussed how the Prevention Council survey has been administered and used in the past.
- Communications from the District and the schools will include a note at the top of each communication stating a Spanish translation is available following the English version.
- Administration will plan for a budget allocation for the 2023-24 school year to conduct an audit of our school communications processes and tools focusing first on our website for
 - accessibility and functionality.
 - District adopted goals will be posted for the community's awareness and review.

Curriculum, Instruction & Equity – 11/17

- The next meeting agenda will include an update on the DEI plan as well as a status update from the NYSED Board of Regents on the Grad Measures Project
- Any revisions/adoption on curriculum materials will contain a process for review by the Committee.
- Previous committee topics on Challenge Success and school scheduling will continue to be discussed.

Finance – 11/17

- Partial Tax Exemption for Seniors – The committee discussed the current status of the exemptions with Dr. Clamser and requested additional information from the county. No recommendations are forthcoming at this time.
- Cash position of the District – Dr. Clamser updated the committee on our current investment status and strategies based on our current Webster Back and NYClass accounts and associated interest earnings. The committee requested additional information on NYClass Prime from Dr. Clamser who will follow up.
- The committee reviewed sample one-page budget and finance informational documents and asked administration to proceed with developing these across a few key topic areas over the course of the year.
- The committee agreed that monthly meetings would make sense with additional meetings possible during budget season. Meetings will be scheduled on Wednesdays at 6:30pm.

Jean Lucasey thanked her fellow board members and Mr. Slentz for engaging in the structure and function work of these committees, reimagining them in different ways.

Mr. Slentz really made it work. All this work let us know what Mr. Slentz is all about and what he brings to the District.

To view the all the meeting notes please go to committee minutes in BoardDocs in the November 1st agenda

9. Board Actions

9.01 2022-2023 Budget Development Calendar

Mr. Bufalini moved, and Mr. Wood seconded, that Board adopt the 2022-2023 Budget Development Calendar.

Vote: 7 - ayes - 0 nays

Discussion: Ms. Baron asked when the Finance Committee would begin involvement with the budget. Mr. Slentz explained that the Finance Committee would meet more frequently during budget season.

9.02 Change Order

Ms. Stringer moved, and Ms. Bass seconded, that Board approve the following change orders:

Project #	Change Order #	Contractor	Amount	Description
660403-03-0001019	EC-MHS-4-18	Naber Electric Corp	\$2,032.56	Material and labor credit for contract work. Labor and material to provide a 60A

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				disconnect switch for AHU-2HS.
660403-03-0001019	EC-MHS-4-19	Naber Electric Corp	\$2,298.88	Provide labor and material to install electrical wire and (2) breakers for glycol fill station system pumps.

Vote: 7 - ayes - 0 nays

9.03 Budget Transfer

Mr. Wood moved, and Ms. Bass seconded, that Board approve the following budget transfer from Transfer to Capital Fund to Maintenance Projects to cover installation of the MS Special Education Adaptive Playground:

Account	Decrease	Increase
A 9903-900-00-0000 Transfer to Capital Fund	\$52,609	
A 1621-401-08-0000 Maintenance Projects		\$52,609

Vote: 7 - ayes - 0 nays

9.04 Instructional Service Agreement

Ms. Baron moved, and Ms. Sullivan-Nunes seconded, that Board approve the attached Instructional Service Agreement and Extended School Year (ESY) Service Agreement between Rye City School District and the Dobbs Ferry Union Free School District.

Vote: 7 - ayes - 0 nays

9.05 CSE/CPSE Recommendations

Mr. Wood moved, and Ms. Stringer seconded, that the Board approve the following:

WHEREAS the Committee on Special Education and Committee on Pre-School Special Education had issued to the Board by written confidential report dated November 28, 2022, its IEP recommendations for the students who are identified therein; and

WHEREAS the Board is responsible for arranging for appropriate special programs and services to students with IEPs, as recommended by said committee;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Dobbs Ferry Union Free School District hereby authorize and direct the administration to immediately arrange for the special programs and services as set forth in said report dated November 28, 2022.

Vote: 7 - ayes - 0 nays

9.06 Personnel

Mr. Bufalini moved, and Ms. Sullivan-Nunes seconded, that the Board approve the Civil Service and Professional Personnel recommendations.

Vote: 7 - ayes - 0 nays

Ms. Baron asked for an update on the District Clerk position. Mr. Slentz explained that the plan was for the Board to interview 2 candidates.

9.07 Policy Revision – First Reading

The Board conducted a first reading of the following policy:
Policy 0115 – Student Harassment and Bullying Prevention and Intervention

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10. Acknowledgements

10.01 Treasurer's Report

The Board acknowledged receipt of the Treasurer's Reports for July, August, September and October, 2022.

10.02 Warrants

The Board acknowledged the following warrants:
Warrant No. 21, 22, 24 and 26 Multi.

11. Citizens Comments

11.01 Notice

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None.

12. Old Business

13. New Business

The new COVID guidance is on hold for clarification.

14. Upcoming Meetings

14.01 Calendar

Tuesday, December 20, 2022 - 7:00 PM - MS/HS Library

- Work Session

Tuesday, January 10, 2023 - 7:00 PM - MS/HS Library

15. Adjournment

At 8:12 PM, Ms. Baron moved, and Ms. Bass seconded, that the Board adjourn the meeting.

Vote: 7 - ayes - 0 nays