

Operations Committee Progress Report, July 15, 2020

- **Reviewed draft visitor questionnaire to be used to collect contact info and do health screening for all visitors**
 - MN and TN are exploring an app that could serve this function
 - Should there be a pre-screen completed before a visitor arrives, or done at the time of entry?
 - Use a version of this for staff and students every day?
- **Reviewed NYS Health Department Interim Guidance for In-Person Instruction, issued on July 13, 2020**
 - Requires 6 feet social distancing
 - 12 feet for certain activities (singing, instrumental, PE)
 - RC and DR are in the process of measuring every room in every building to calculate occupancy with 6 feet (and 12 feet) distancing
 - District is reaching out to other entities nearby for possible extra space we could use, but those places are currently figuring out their own plans so no firm answers for a while (Mercy College, Greenburgh Hebrew Center)
 - District is exploring possibilities for outdoor space for instruction (seasonal considerations)
 - Keeping cohorts together
 - Much harder to do at MS/HS with class schedules
 - Can we continue to allow HS students to leave campus for lunch?
 - Food services
 - Can we have students order lunch in advance to ease planning and speed pickups
 - Eating in classrooms -- must consider food allergies
 - Traffic flow in hallways
 - Probably no locker use; will make hallways effectively wider
 - Schools not allowed to use stanchions to divide hallways; will use tape on floors to show directions
 - Springhurst more amenable to one-way traffic flow than MS/HS
 - Staggered schedules to avoid crowding in hallways?
 - Entrances and exits
 - Must consider security needs; probably can't leave doors open
 - For security, probably need to maintain one entry for each building
 - Possibly more than one exit
 - M. Nemeth, our security coordinator, is focused on this area of planning
 - Hand hygiene
 - Looking into hand washing stations that are portable
 - Must consider how much time it will take for groups of children to wash hands when making schedules

- **Communications considerations**

- How to most effectively communicate what students will be seeing in advance of returning to school
- Photos and maps of traffic flow
- Videos geared towards different age groups showing what things will look like, procedures, traffic flow
- Training of ALL staff well in advance -- including all substitute teachers, teaching assistants, security personnel; everyone who will be working in our buildings

- **Future Work**

- Committee members should continue reviewing the Health Department guidance and enter ideas/suggestions/questions into the shared Google Doc