

Operations Committee Progress Report, July 22, 2020

- **Signage needs**

- We have a sign printer at Springhurst that makes vinyl signs (for floors, walls) that will allow us to meet most of our signage needs in-house.
- Content for most signs can be downloaded from CDC, Health Dept.
- Will need signs for:
 - Traffic flow (directional arrows, one way)
 - Protocols for visitors
 - Hand hygiene
 - Distancing
 - Face coverings
- Make sure they are age appropriate
- Will mostly be at entrances, bathrooms, stairwells, hallways

- **Hallway traffic**

- One idea for HS stairwells: have stairwell near auditorium for up only; stairwell near LB's office for down only; middle one for staff only
- Stanchions or barricades are not allowed in hallways
- Probably no lockers being used, which increases space in hallways
- Hallway traffic less of an issue at Springhurst because students can stay in one classroom for most of the day
- MS: will need to allow students to carry backpacks
- MS: one-way traffic in hallways won't work everywhere because some hallways are dead ends

- **Transportation**

- We can wait for the survey results that the transportation consortium is conducting.
- We share bus contract with other Rivertowns districts so it needs to be coordinated together
- For parent pick-up at Springhurst, we're looking into technology solutions that allow parents to stay in their cars.
 - "School Dismissal Manager" is used in Scarsdale; looks promising but requires several staff members to run it
 - Might also be able to use the same system to do pre-screening questions for health checks

- **Health Screening**

- Not manageable to screen everyone in person on-site
- Pre-screening at home will have to be part of the plan
- Screening on-site only for those who forget, visitors
- Westchester Health Department is providing guidelines for what exactly needs to be asked in the screening questions
- We'll need to appeal to everyone's sense of community responsibility so people are honest and careful with pre-screening
- Must be careful about how we do the pre-screening because we can't store health data
- There is a tool that about 30 districts are using from an upstate RIC/BOCES; we'll look into that.

- **Schedule considerations**
 - Many of the operational decisions we make will depend on which hybrid schedule we adopt
 - Lots of meetings with other Rivertowns districts to try to get us all on the same page
 - This group of districts is leaning towards 2 days in/2 days out or alternating days.
- **Cleaning classrooms**
 - If we need to clean every classroom between groups of students in the HS:
 - 36 rooms in the HS
 - If cleaners can do each room in 5 minutes and we allow 10 minutes between classes, we would still need 18 cleaners on site for every class change
 - Students are not allowed to do the cleaning
 - Can we simplify furniture in classrooms to make this quicker?
 - Where do students wait while classrooms are being cleaned?
- **Food service**
 - Nutrikids -- allows for ordering in advance online
 - Can this be modified so classroom/teacher is identified, making delivery of meals to classrooms simpler?
 - Must provide meals every day (even remote days) to free/reduced lunch students
 - Will numbers go up because of the economy?
 - Will all be converted to free (not reduced price) like last spring?
 - Can students bring home lunches for remote days beforehand?
 - Eating meals in classrooms -- must be careful about food allergies
 - Continue open campus for HS at lunchtime?
 - Would get many students into fresh air
 - Would reduce number of people in the Commons
 - Would help local businesses