



## Board of Education Facilities Committee

*(Minutes from 3/16/23 meeting)*

March 16, 2023

Time 9:00 – 10:00 a.m.

Board of Education Room

**Present:** Ms. Lucasey, Ms. Bass, Dr. Clamser, Mr. Brazil, and Mr. Slentz

Meeting convened at 9:00 a.m.

### 1. Framing the work

*Committee*

- a. Review and approval of agenda

*The agenda was approved by the members*

### 2. Updates and Recommendations

*Administration*

- a. Capital Project Updates

- i. Phase 1 status

*Dr. Clamser updated the committee on the various stages of completion of Phase 1 components. Contracts are closing out, state reports are being completed including the final cost report for Springhurst, and the District has filed for an early release of state aid on the middle and high school projects that will keep us on our projected timeline for receiving state building aid.*

*Dr. Clamser and Mr. Brazil updated the committee on the status of final punch list work including the HVAC system work and the various firms that are involved in providing, installing, and monitoring the new equipment. There have been delays in this area over the course of the project for a variety of reasons, but we are nearing resolution. Once we have tested the equipment during warmer days, we will have a better sense of any remaining issues.*

- ii. Phase 2 Planning and Proposed Priorities

*Mr. Slentz reviewed the Phase 2 process for prioritizing the proposed work of Phase 2, which the Board had previously discussed with the community when the Phase 1 project was being proposed. The District and construction teams developed prioritization categories (see Attachment A) to determine whether the remaining items would be proposed for Phase 2 or whether they would have to wait for a future project. Dr. Clamser and Mr. Brazil noted that there was more than \$8M left of work to complete, but only \$5M in funding.*

*Dr. Clamser discussed an energy performance contract with the Committee and noted which areas of remaining work would be eligible for such a project.*

*Administration reviewed the upcoming options for addressing the remaining work either*

1. *through the general fund budget,*
2. *through a capital outlay project that would be included in next year's budget,*
3. *through a project developed that would utilize the capital reserve fund, and*
4. *through a larger capital project in 2032 or 2033 when debt service was retired by the District.*

*The Committee then reviewed and discussed each prioritized area.*

*The Committee discussed various proposals that had been made regarding the District's playgrounds, but a more comprehensive planning meeting needs to take place before any plans move forward.*

*The Committee discussed next steps in planning for Phase 2. which include:*

1. *Getting clarification from the architects on certain prioritized items and planning for a presentation to the full Board.*

**b. Mid-Year Update on Vendor Contracts**

*Dr. Clamser and Mr. Brazil updated the Committee on the current status of the A&A Cleaning service and the Landscape Maintenance service.*

**c. Long-Range Planning**

*Administration updated the Committee on the status of the current 5-year Facilities Plan, which continues to be updated based on work being done in Phase 1 and projected work for Phase 2.*

**d. Emergency Communications Network at Springhurst Elementary**

*The Committee discussed the current communications capabilities at Springhurst related to radio and cellular reception. While our radios carry a full signal and work well between and within buildings, any cellular devices do not have consistent coverage. No other update at this time as we are awaiting a response from the Village on proposed next steps.*

**3. Next Steps**

*The Committee discussed next steps on the areas discussed, which included:*

1. *Updating the committee on the status of bathrooms at Springhurst Elementary.*
2. *Updating the Committee on Emergency Communications project at Springhurst.*
3. *Updating the Committee on the status of the property survey for the western edge of the District.*

*Committee*

**4. Next meeting Date**

*Committee*

- a. TBD

**6. Adjourn**

*Committee*

*The meeting adjourned at 10:45 a.m.*

**Attachment A**



**Review Process  
for  
Phase 2 of Capital Project**

1. Identify remaining funds available as we near the end of Phase 1
2. Prioritize remaining items based on:
  - a. Scope previously identified and publicly discussed by the Board of Education. The scope aligned to areas identified in the District's 5-Year Facilities Plan and Building Condition Surveys.
  - b. Five Lenses
    - i. Lens 1: Health and Safety
    - ii. Lens 2: Energy Efficiency
    - iii. Lens 3: Program Enhancement
    - iv. Lens 4: Completion of Areas Addressed in Phase 1
    - v. Lens 5: Erosion Protection
3. Establish the general timeline for beginning of construction of the identified work and work backwards to establish review of designs, SED approval period, and bidding period.
4. Review prioritized items with Board of Education Facilities Committee.
5. Present prioritized proposal to the full Board.