



## Board of Education Facilities Committee

*Draft Minutes*

March 5, 2024

Time 3:45 – 4:45 p.m.

Board of Education Room

**Present:** Ms. Sullivan-Nunes, Ms. Bass, Ms. Lucasey (ex-officio), Mr. Brazil, Dr. Clamser, Mr. Slentz

The meeting convened at 3:45 p.m.

### 1. Framing the work

*Committee*

- a. Review and approval of agenda

*The committee approved the agenda.*

### 2. Updates and Recommendations

*Administration*

- a. Building maintenance initiatives

*Dr. Clamser and Mr. Brazil reviewed various initiatives including floor tile replacement at Springhurst, door rehabilitation and paving at the middle/high school, and smaller projects in the auditorium.*

- b. Capital Projects

- i. Phase 2 timeline

- ii. Capital Outlay

*Dr. Clamser updated the committee on the timelines, processes, and contents for each of these projects.*

- c. Facilities Staff

- i. Overtime status.

*Dr. Clamser reviewed the overtime budget and the process that is being used by administration to track the amount of overtime used.*

- d. Budget requests

*Dr. Clamser and Mr. Brazil reviewed the current proposals that are being considered for the 2024-25 budget. These proposals include the replacement of certain equipment.*

- e. Security Staff RFP

*Dr. Clamser provided an overview of the district security contract and the practices of the current contractor. The District will be issuing a request for proposals shortly and anticipate additional firms responding.*

### 3. Discussion Items

*Committee*

- a. Energy Performance Contract proposal

*Dr. Clamser and Mr. Brazil provided an overview of this project as well as the contracting process for an architect, construction manager, and energy service company. Administration anticipates recommending the architect and construction management contracts at the March 19th meeting.*

- a. Long-Range Facilities Plan - Review of the Building Conditions Survey and Long Range Plan to determine next areas to address

*Mr. Brazil reviewed a summary document of the Building Condition survey and how it connects to our 5-year plan. He reviewed the specific action steps that will be taken in the upcoming Phase 2 project, the proposed energy performance contract, the capital outlay projects, and future projects.*

- i. Athletic facilities requests

*This topic will be included in our long-range planning as we proceed.*

- b. High School Murals - Policy 5222 implications

*Mr. Slentz provided an overview of Policy 5222 and the retention of artwork in the high school in particular. This will be addressed in the policy committee at their next meeting.*

**4. Next meeting Date**

- b. June 11, 2024 – Next quarterly meeting at 3:45 p.m. in the Board of Education room.

**6. Adjourn**

*Committee*

*The meeting adjourned at 5:15 p.m.*