



Board of Education Facilities Committee

Draft Minutes

June 11, 2024

Time 3:45 – 4:45 p.m.

Board of Education Room

Present: Ms. Bass, Ms. Sullivan-Nunes, Dr. Clamser, Mr. Brazil, and Mr. Slentz

The meeting convened at 3:48 p.m.

1. Framing the work

Committee

- a. Review and approval of agenda

The committee approved the agenda

2. Updates and Recommendations

Administration

- a. Capital project status:

Dr. Clamser reviewed the status of the following capital projects:

- i. Phase 2: *The project documents have been submitted to SED and we are awaiting action.*
- ii. Energy performance contract: *The district met with our architects and project management firm on April 30 and we will be issuing a Request for Proposals from Energy Service Companies (ESCO) that will be responsible for generating the scope of the project that will generate the required cost savings.*
- iii. Capital Outlay: *The board has approved the SEQRA declaration and we are now awaiting approval from SED.*

- b. High school mural project status

Mr. Slentz updated the committee on the Policy 5222 project plan that will determine the next steps in addressing the murals in the high school hallways. District administration has determined that the majority of the murals have deteriorated over time. Based on the requirements of the policy, the murals have been photo documented. District administration will next meet with building leaders to discuss next steps.

- c. Summer 2024 work focus: Add list from Denis

Mr. Brazil updated the committee on summer work that is being done in the buildings and on the grounds. This work includes:

- i. *Installing an accessibility ramp at the bus circle side of Springhurst*
- ii. *Tree removal at various locations on our two campuses*
- iii. *Conducting a ground penetrating radar test at the Springhurst turf to determine the reason for the occasional sinking of the subsurface*
- iv. *Paving/curbing at HS*
- v. *Painting in classrooms and stairwells*

- d. Clothing bins for PTSA

- i. Request to maintain

Mr. Slentz discussed a request from the PTSA to maintain the clothing donation bins at the two campus locations as they are generating funding each month. Mr. Brazil noted that the locations are not disruptive and no issues have been experienced thus far. The committee agreed to maintain the bins.

e. CBIZ property and inventory valuation audit

Dr. Clamser updated the committee on the physical inventory assessment that will take place this year by the CBIZ Accounting firm. The costs for this will be covered by our insurance carrier that provides this type of funding every five years. Inventory is based on a certain dollar threshold.

f. Excess equipment for disposal

Mr. Brazil reviewed the proposed disposal of district property list that administration will present to the board for approval at the June 25 meeting.

3. Discussion Items

a. Planning for next capital project

Administration reviewed the planning for future capital projects including:

- i. Capital reserve project: *The current capital reserve expires in 2027-28 and administration is planning projects that could be considered using these funds.*

One example of this is lighting at the Springhurst turf and softball fields that would allow greater use of these facilities given our expanding athletics programs and requests from community groups. The district will ask the architects to provide a cost proposal for this project and report back to the committee.

- ii. Debt service schedule: *Based on the current debt service schedule, the next window for a larger capital project that would minimize the costs to taxpayers is in 2032. Administration will work with the committee using the building conditions survey and long-range facilities plan to determine the proposed scope of the project.*

b. Athletic facilities requests

The committee discussed a request from parents regarding the installation of a track on one of our campuses. Ms. Lucasey responded to the parents with a history of this question and Mr. Slentz and Mr. Klaich will follow up with the parent group.

4. Adjourn

The meeting adjourned at 4:45 p.m.

Committee