



## Dobbs Ferry Board of Education Committee Structure and Function

Committee	Facilities
<b>Committee Members</b>	Jean Lucasey, Brooke Bass, Massimo Bufalini (alt)
<b>Administration Members</b>	Ron Clamser, Denis Brazil, Ken Slentz
<b>Strategic Policy Strand(s)</b>	All (safe, secure, and welcoming school facilities are a critical foundation for teaching and learning )
<b>Purpose(s) 2022-23</b>	<ol style="list-style-type: none"> <li>1. To review <b>District policy</b> requirements and expectations with administration to ensure that plans and resources are in place to properly manage the facilities.</li> <li>2. To review the <b>current capital project</b> and associated Phase II options for recommendation to the full Board on next areas to be addressed.</li> <li>3. To review the <b>Building Condition Survey</b> and 5-year facilities plan to determine the timing and general scope of the next capital project.</li> <li>4. To monitor the <b>operational activities</b> of the Facilities Department to identify areas of needed planning, training, and/or support.</li> <li>5. To monitor the development of the <b>Comprehensive Long Range Facilities Plan</b> and <b>framework for a job-specific training plan</b> to meet the 2022-23 District Goals.</li> <li>6. To continue the review of <b>enrollment projections</b> and the potential impact on current facility space.</li> <li>7. To discuss options for the preservation of the <b>wall murals</b> in the high school hallways to guide administration in their decisions.</li> <li>8. To explore research-based options for <b>green energy</b> within the District.</li> <li>9. To review the research literature on how school building design and maintenance can impact the <b>teaching and learning environment</b>.</li> </ol>
<b>Committee Goals for 2022-23</b>	<ol style="list-style-type: none"> <li>1. By December 2022, the Committee will review the <b>current status of the A and A contract</b> including areas of strength and</li> </ol>

	<p>deficiency, and, if one is necessary due to deficiencies, administration's corrective action plan.</p> <ol style="list-style-type: none"> <li>By December 2022, the Committee will review the <b>current status of the Mid Westchester Lawn Service contract</b> including areas of strength and deficiency, and, if one is necessary due to deficiencies, administration's corrective action plan.</li> <li>By December 2023, the Committee will review the current <b>facilities staffing configuration and training plan</b> to determine if additional support is needed.</li> <li>By January 2023, the committee will develop a <b>Phase II capital project proposal</b> to be reviewed by the full Board for action.</li> <li>By February 2023, the committee will complete a review of current policy and establish an <b>action plan for next steps</b> on aligning practices with expectations and requirements.</li> <li>By March, 2023, the Committee will review the <b>current status of the A and A Cleaning Contract</b> and administration's recommendation as to whether to contract should be extended or if a RFP should be issued.</li> <li>By March, 2023, the Committee will review the <b>current status of the A and A Cleaning Contract</b> and administration's recommendation as to whether to contract should be extended or if a RFP should be issued.</li> <li>By June 2023, the Committee will complete the review of the Building Condition Survey and have a <b>draft framework of the scope and timeline</b> of the District's next capital project.</li> </ol>
<b>Policy Implications</b>	<ol style="list-style-type: none"> <li>Policy 1500 – Public Use of School Facilities</li> <li>Policy 7000 – Facilities Development Goals</li> <li>Policy 7100 – Facilities Planning</li> <li>Policy 7365 – Construction Safety</li> <li>Policy 8110 – School Building Safety</li> <li>Policy 8115 – Pesticides and Pest Management</li> <li>Policy 8220 – Buildings and Grounds Maintenance and Inspection</li> <li>Policy 8800 – Sustainability</li> <li>Policy 8910 – Recycling Program</li> </ol>
<b>Meeting Schedule</b>	<p>The next meeting will be scheduled after administration's November 22 meeting with A/E and Construction Management regarding the Phase II plan.</p>

1. Current items of review by administration including the possible uses of the wooded area behind the MS/HS complex were discussed.
2. The status of the Walgrove Avenue repairs was discussed due to the poor condition of the road leading to SH Elementary. Administration is scheduling a meeting with DPW to discuss.
3. The 5-year Building Condition Survey will be shared with the committee and discussed at an upcoming meeting.
4. Goals timeline have been adjusted to reflect the Structure and Function meetings and administrative organization.

For Discussion Purposes Only