



## Board of Education Policy Committee

March 28, 2023

*(Minutes from 3/28/23 meeting)*

Time 1:30 – 3:00 p.m.

Board of Education Room

**Present:** Ms. Lucasey, Ms. Baron, Ms. Stringer (remote), and Mr. Slentz.  
The meeting convened at 1:35 p.m.

### 1. Framing the work

- a. Review and approval of agenda

*Mr. Slentz noted that the agenda was ambitious and may need to carry over to a second meeting. The agenda was approved by all members*

### 2. Updates and Recommendations

*Ken Slentz*

- a. Previous Updates Status (e.g., March 2022)

*Mr. Slentz asked the committee for clarification on certain policies from previous NYSSBA updates including the following:*

- i. Policy 1405
- ii. Policy 4810
- iii. Policy 6680
- iv. Policy 8635- E
- v. Policy 9700

*The Committee reviewed the policies and the corresponding status against the policy tracking spreadsheet. Mr. Slentz will update the Committee at the April 12 meeting.*

- b. Previously Reviewed Policies

- i. Policy 5205 – Eligibility for Co-Curricular and Extracurricular Activities
- ii. Policy 5225 – Student Personal Expression

*The Committee reviewed and suggested revisions to these policies. Mr. Slentz will make the changes and present for additional review at the April 12 meeting.*

- c. Concussion Management Protocol - Return to Play and Return to Learn

*Mr. Slentz updated the Committee on the status of this work. The policy and the Return to Play protocol has been reviewed and revised where necessary and Mr. Klaich is reviewing the Return to Learn draft protocol with the school nurses and District physician.*

d. ChatGPT Policy Implications

*Administration has been discussing concerns with this tool and are meeting after the spring vacation to determine what, if any policy or procedural steps are needed to guide the use of this and related technology tools.*

e. Policy Manual Update Status

*Ms. Tularzko will be working with NYSSBA to post the approved policies and to update the policy tracker spreadsheet.*

3. **Policy Development and/or Revisions**

*Committee*

a. District Policies to be Reviewed

i. Records Management-related Policies

1. Policy 5500 and 5500-R, Student Records, to align with Policy 1120, School District Records.

*Mr. Slentz discussed the need for a change to the title of the NYS document retention schedule in policy 5500 to align with the current title noted in policy 1120. These policies will be revised and reviewed at the April 12 meeting.*

ii. Policy 4321- Time Out Rooms

iii. Policy 4321-R - Time Out Room Regulation

iv. Policy 4327 - Homebound Instruction

v. Policy 6830 - Expense Reimbursement

vi. Policy 9645 - Disclosure of Wrongful Conduct

*This group of policies (ii. – vi.) will be the focus of the work at the April 12 meeting.*

b. New Policies to Review

i. Remote Working Draft Policy

*This policy will be reviewed at the April 12 meeting.*

4. Future Policies for Consideration

- a. *Ms. Baron recommended that the Committee review Policy 5140 – Entrance Age – and consider changing the date from December 31<sup>st</sup> to earlier. Mr. Slentz will review this with administration and survey area districts to see what the norm is in the region.*

4. **Next meeting Date**

*Committee*

- a. *April 12, 2023 at 3:30 p.m.*

5. **Adjourn**

*Committee*

*The meeting adjourned at 3:45pm*