



Board of Education School and Community Relations Committee

(Minutes from 9/27/23 meeting)

September 27, 2023

Time 4:00 – 5:00 p.m.

Board of Education Room

Present: Ms. Hershberg, Mr. Wood, Ms. Lucasey (ex-officio), Ms. Hausman, Mr. Ridley, and Mr. Slentz

The meeting convened at 4:00 p.m.

1. **Framing the work** *Committee*
 - a. Review and approval of agenda
The agenda was approved by the members.

2. **Review of Structure and Function for 2023-24** *Committee*
The committee revised the Structure and Function document for the 2023-24 school year.

3. **Updates and Recommendations** *Administration*
 - a. Overview of our community outreach
 - i. Social Media
 - ii. Newsletter
 - iii. Website
 - iv. Community Forums
 - v. Updates from the District Office
 - vi. #DFSD Info
 - vii. Who to Contact?
 - viii. Other
 1. Videos/advertorials
 - b. Discussion of topics and logistics for the December 6 Community Forum
The committee discussed the status of most of the communications items and discussed at length the Who to Contact? document, its purpose, intended audience, and history. Administration will share Committee feedback with the team members and make necessary adjustments.

5. **Agreed Upon Next Steps** *Committee*
 - a. *Administration will update the Structure and Function document for 2023-24*
 - b. *Administration will revise the Who to Contact? document*
 - c. *The Committee will focus on the framework for the December 6 Community Forum at the October 24 meeting.*

6. **Next meeting Date** *Committee*
 - a. October 24, 2023

7. **Adjourn** *Committee*
The meeting adjourned at 5:15 p.m.