



Board of Education Finance Committee

Minutes

February 13, 2024

Time 4:30 – 5:30 p.m.

Board of Education Room

Present: Ms. Stringer, Ms. Bass, Ms. Lucasey (ex officio), Dr. Clamser, and Mr. Slentz.

The meeting convened at 4:30 p.m.

1. Framing the work

Committee

- a. Review and approval of agenda

The committee approved the agenda

2. Updates and Recommendations

Administration

- a. 2023-2024 Budget Updates
 - i. Overtime billing status
- b. Long-Range Financial Plan Update

Dr. Clamser updated the committee on our use of overtime in the facilities department and projected the total cost of overtime compared to what was budgeted for. Administration carefully monitors overtime based on the corrective action plan related to the Comptroller's audit from fall 2023.

Dr. Clamser also reviewed the status of the Long-Range Financial Plan document that he was developing in alignment with District goal #10.

3. 2024-25 Budget Development and Communications

Committee

- a. Revenue budget update
- b. Program budget priorities
 - i. Special education staffing
 - ii. Secondary reading teacher
 - iii. K-5 curriculum materials
 - iv. Professional learning
 1. ENL practices
 2. ICT consultation
 3. Literacy Instruction and Intervention
 - a. Tier 1 curriculum
 - b. Tier 2 and 3 interventions
 - c. Assessments
 4. Therapeutic Crisis Intervention
 5. Dialectical Behavior Therapy
 6. Mental Health Supports
 7. Adapted Physical Education

Mr. Slentz and Dr. Clamser reviewed the current status of revenues and expenditures for the 2024-25 budget. This information will be incorporated into presentations at upcoming Board meetings.

- c. Budget Communications
 - i. One-pager series
 - 1. Reserve Plan
 - 2. Tax Impact
 - i. Voter Voice <https://www.lhec.org/votervoice.html>.

Mr. Slentz and Dr. Clamser reviewed the communications documents that had been generated for this year and asked committee members for feedback on the Reserve Plan document. The committee discussed future one-page documents to help educate the Board and the community on the District's budget processes. These would include the impact of the tax levy and associated terminology and the federal grant process and how it is utilized to support programs and staff in the District. Finally, the committee discussed including the newly developed Voter Voice advocacy site on the District's Budget webpage.

- 5. **Next Meeting Date** *Committee*
 - a. March 12, 2024 – Program Budget

- 6. **Adjourn** *Committee*

The meeting adjourned at 5:25 p.m.